



WEESAW TOWNSHIP
New Troy, MI 49119



Special Board Meeting
Tuesday, November 5, 2019

CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 1:30 p.m.

ROLL CALL BY CLERK GREEN: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

Set/Amend Agenda Items: Sommers requested to add the following items to the Agenda: Discuss attendance of Drain Commissioner at the next board meeting and the drain bill, and a Road Dept. bill received. Motion by Sommers, supported by King, to approve the Agenda with the addition of these items. Voice vote, all ayes, motion carried.

AGENDA ITEMS:

1. **Snowplowing Bids:** There were two bids presented: Seeder & Co. (insurance cert. provided), and Burkholder Excavating (no insurance cert. provided). The bids were very similar. Motion by Sommers, supported by King, to table the issue to the end of the meeting to get a response to an unclear question. Voice vote, all ayes, motion carried.
2. **Review Résumés for Receptionist Opening:** 2 résumés have been received at this time. We need to review the résumés and make appointments with the applicants for interviews. Motion by King, supported by Sommers to table this issue to see if additional résumés are received. Voice vote, all ayes, motion carried.
3. **Burnham & Flower Insurance (Fire Dept.):** The Provident Accident & Health Policy had been received and was due for selection of the plan. Motion by Tackitt, supported by Sommers, to choose the present plan at \$5,172.00 per year, which would be for a 3-year annual installment plan of \$5,172/annually, and is also the plan we have had for the past 3 years. Roll call vote, all ayes (Green, Tackitt, Warmbein, King, Sommers), motion carried.
4. **Tree Marketing Update:** Warmbein has spoken with one timber dealer and he provided a verbal, over-the-phone, purchase price for approximately 120 trees of \$16,000. The trees were marked and are mostly ash ~~ash~~ poplar trees. Warmbein has a couple of other dealers whom he will call to look at the property for pricing of the trees.
5. **Aaron Wheeler response for leaks around eave-trough and hose tower:** Sommers indicated that Mr. Wheeler feels there is flashing needed at the eave trough. Mr. Wheeler wants to observe the problems prior to providing a bid for the repairs. No pricing or action at this time.
6. **Fire Truck Repair for Fire Truck 2230:** The 2005 Darley International truck experienced a power surge during the storm that took out the computer and other office equipment in September. This damage was not caught immediately. This power surge fried the battery charger and created damage to the truck mechanism. Motion by Warmbein, supported by King, to pay the \$500 repair invoice dated 10/31/19, and then submit the bill from Emergency Vehicle Plus/Holland, MI in the amount of \$500, along with the remainder of PC Consultants' billing for the computer installation, to the insurance company for reimbursement. Roll call vote, all ayes (Warmbein, King, Sommers, Tackitt, Green), motion carried. If there are any questions from the insurance company, Warmbein will explain to the insurance company what transpired with the truck's damage.
7. **Abonmarche (Planning):** Informational only, as this is a Planning Commission issue.

8. **BS&A Agreement:** Treasurer Tackitt received and provided the 2-Year Agreement between the Township and Berrien County Board of Commissioners for board approval of the County providing tax processing service to the Township. The first year amount is \$1,968 due by June 30, 2020. The second year rate of \$1968 Plus BS&A increase from 2020 due by 6/30/2021. The board will be notified of the 2020 rate increase by 6/2020, in addition to other stipulations. Motion by Warmbein, supported by King, to approve the contract as written. Roll call vote, all ayes (Tackitt, Green, Warmbein, King, Sommers), motion carried. The agreement was signed by Sommers for mailing to the county by Tackitt.
9. **Recreational Marijuana Ordinance provided to State of MI and copy to Berrien County also:** Informational only. The township received an email confirming notification that the ordinance copy had been received by the State of Michigan on 10/31/2019.
10. **Drain Commissioner/Drain Billing:** Drain Assessment Specialist Jeannine Totzke had provided a spreadsheet to Green regarding the drain bills that are due and the amounts falling off this year. The drain bill for December 2019 is \$49,061.95 (due 2/28/2020). Green gave a breakdown of the information provided by Ms. Totzke and it appears the drain payments for the 2020 (due 2/28/2021) taxes would be \$37,748.10, with \$11,313.85 falling off the tax bill (This does not include any new resolutions that may come from the Drain Commissioner for inclusion on the 2020 tax bill.). Due to limited time and an abundance of items already scheduled for the upcoming November board meeting, it was suggested that Green call and cancel Drain Commissioner Quattrin's visit at the November board meeting and ask that he reschedule another time in December for meeting with the board. Green will contact the Drain Commission's office to transact this request.

Tackitt left at 3:00 p.m.

11. **Road Dept. Invoice:** An invoice in the amount of \$16,528.66 was received from Berrien County Road Dept. for work on Gardner Rd. Sommers stated he will call them to find out about the invoice, as we were not aware of this invoice being forthcoming.

Public Comments:

Mike Metz indicated that he felt the Township Board should adopt an official fund balance. Green has typed up Fund Balance documentation and will provide it to Sommers for his review.

Meeting Adjournment: Motion by Green, supported by Warmbein, to adjourn at 3:40 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk