



WEESAW TOWNSHIP
New Troy, MI 49119



SPECIAL BOARD MEETING
Monday, November 21, 2016

10:00 a.m.: Prior to the Special Meeting being called to order, a swearing-in ceremony was conducted with re-elected Board members and Deputy Clerk taking the Oath of Office. Green presented the Oath of Office to Deputy Clerk, Elizabeth Palulis, and she in turn swore in Clerk Green. Green swore in the balance of the newly elected and re-elected Township Board officials and other personnel: Supervisor Gary Sommers, Treasurer Michelle Tackitt, Trustees Art King and Robert Warmbein.

Special Board Meeting Called to Order: Supervisor Sommers called the Special Board Meeting to order at 10:04 a.m. The meeting was called to provide organization to the new incoming board and conduct other business.

Roll Call by Clerk Green: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

The Pledge of Allegiance to the Flag was recited by all present.

At 10:05 Sommers called a short recess for refreshments provided by Carolyn Sommers. The meeting resumed at 10:17.

Set/Amend Agenda Items: Sommers requested that he would like to make an announcement. Motion by Green, supported by Tackitt, to accept the agenda, as amended.

Sommers' Announcements: Sommers announced that Mary Ann Wittlieff, former Clerk, and on the Planning Commission and Board of Review had passed away. He announced the date and time of the visitation and funeral service for Mary Ann. He called for a moment of silence in honor and memory of Mary Ann and her service to the Township.

In addition, Sommers indicated that all citizens are welcome at the township meetings. Each board member has one vote and that he hopes we can all work as a team.

Approve Expenditure: Mill Rd. park tabletop exchange for ADA accessible picnic tabletop. Sommers explained that the wrong picnic tabletop was ordered erroneously by the Township. Belson, the firm from whom we purchased it, will provide a new top if we pay the difference in price of \$205. They will also pay the freight. We also need to order 2 more clamps to prevent the table from rocking and stabilize the table. Motion by Green, supported by King, to approve up to \$250 (including clamps) for the new tabletop. Roll call vote, all ayes (Tackitt, Warmbein, King, Sommers, Green), motion carried.

Approve 2017 Burnham & Flower Fire Dept. Insurance: The B&F Fire Dept. Insurance invoice has been received by the Township. It is paid in payments of \$5,035 for 3 consecutive years making a grand total of \$15,105.00, which is down \$100/year from last year. Motion by Warmbein, supported by King, to approve the 3-year contract with the first payment of \$5,035 due in December 2016. Roll call vote, all ayes (Sommers, King, Warmbein, Tackitt, Green), motion carried.

Approve 2017 Burnham & Flower, MI Participating Plan Package: The B&F Par Plan package is \$18,418; breakdown as follows: General Fund \$6,999; Fire Dept. \$10,498; Cemetery Fund \$553; Sewer Fund \$368. Motion by Green, supported by Warmbein, to pay the package in the amount of \$18,418, to be paid from the various funds as laid out above. Roll call vote, all ayes (Tackitt, Warmbein, King, Sommers, Green), motion carried.

Letter of Renewal to Berrien County for Recycling Program written by Green: The recycling program is once again up for renewal, which is a joint venture between the Township, FONT and Berrien County. Tackitt has been helping out by tracking the recycling loads/invoices and incoming checks to the township. We are on track at this time. Motion by Tackitt, supported by Warmbein, that we request to continue the recycling program by signing the letter written by Green to Berrien County requesting their assistance in funding for another year. Roll call vote, all ayes (Tackitt, Sommers, Green, King, Warmbein), motion carried.

Approval of Township Board Committees:

The following board members were suggested for the committees:

Finance & Administration Committee: 1) Michelle Tackitt 2) Wanda Green
Public Safety Committee: 1) Gary Sommers 2) Robert Warmbein
Bldg., Zoning & Land Usage Committee: 1) Wanda Green 2) Art King
Public Facilities & Services Committee: 1) Gary Sommers 2) Wanda Green

Motion by Green, supported by King, to appoint the above board members to the committees as laid out above, with the person in #1 position being the committee chair. Voice vote, all ayes, motion carried.

Voluntary Committees By-Law & Members: List handed out to board members.

Updated Township Personnel/Contractor Roster: List handed out to board members. Will be revised by Green from time to time.

Appointment/Reappointment of Various Zoning & Board of Review Members:

- Motion by King, supported by Warmbein, to reappoint Mike Metz and Wanda Green (board liaison) to Planning Commission. Voice vote, all ayes, motion carried.
- Motion by King, supported by Green, to reappoint Gary Sommers to Zoning Board of Appeals. Voice vote, all ayes, motion carried.
- Motion by Tackitt, supported by King, to appoint Elizabeth Palulis to the Board of Review to replace Mary Ann Wittlieff. Voice vote, all ayes, motion carried.

Add Rekeying of Doors: Motion by Green, supported by Sommers, to pay Rice Locksmith for rekeying 3 doors. Roll call vote, all ayes (Sommers, King, Warmbein, Tackitt, Green), motion carried.

Handout of Emergency Response Plan & Security Vulnerability Assessment relating to Sewer System: Emergency information provided in the event of sewer issues.

Sommers provided updates regarding Township Issues: 2 sign posts broken (Browntown/Pardee S.W. corner); cut branches left on side of Cleveland Ave. (Kaiser north up to Browntown); Mill Rd., tree fell east of river across the walking path. Park committee will get it cleaned up; sign to be repaired (Holden & Glendora S.E.); 2 catch basin covers, one at 14800 Cleveland Ave, east side, needs to be put back on catch basin, one at N.E. corner of Log Cabin & Wagner needs to be replaced. It is

broken, a horse stepped into it, east of stop sign on Wagner and Log Cabin, there is a hole north side of Wagner that is the inlet to a drain tube under Wagner Road.

Agenda Item Missed Earlier: Appoint Jack Dodds as Township Information Coordinator: Motion by Sommers, supported by Green, to appoint Jack Dodds as the Township Information Coordinator to gather information on behalf of the Board as requested. Voice vote, all ayes, motion carried.

Public Comments: Web committee – photo wanted.

Green requested that the Board approve purchasing apropos books from MTA for new members: Supervisor, Trustees, Board of Review. Tackitt requested a Treasurer handbook. Motion by Green, supported by Sommers, to purchase books as needed for board members and Board of Review. Roll call vote, all ayes (Green, Tackitt, Sommers, King, Warmbein), motion carried.

Due to the considerable blight in the Township, a resident requested that the board look into the attorney situation.

Adjourn: Meeting adjourned at 11:49 a.m.

Respectfully submitted,

Wanda Green
Clerk