



WEESAW TOWNSHIP
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES
Wednesday, March 16, 2016

The meeting was called to order by Supervisor Sandy McKamey at 7:04 p.m.

- **PLEDGE OF ALLEGIANCE TO THE FLAG:** The Pledge of Allegiance to the Flag was recited by all present.
- **ROLL CALL BY CLERK GREEN:** Members Present: Wanda Green, Sandy McKamey, Gary Sommers. Michelle Tackitt. Absent: Jack Jones.
- **B.C. SHERIFF'S DEPT. REPORT:** Sheriff's Dept. Representative was not present. Report was faxed to the Township earlier with following township stats: Activity for 1/1/-1/31/2016. Complaints: 21; Tickets issued 0; Arrests: 0
- **SET/AMEND AGENDA ITEMS:** Sommers requested that we add the snowplowing contractor to the agenda, and also that we move the Fire Dept. report higher up on the Agenda. McKamey stated that snowplowing would be added and discussed after "Unfinished Business", with Fire Dept. report preceding "Correspondence". Motion by McKamey, supported by Green, to approve the Agenda as amended. Voice vote, all ayes, motion carried.
- **HEARING OF PERSONS PRESENT ON AGENDA ITEMS:** None
- **OPEN LAWN MOWING BIDS:** Three lawn mowing bids were received 1.) Starbuck's Landscaping/Berrien Springs; 2) Lawnscape Services/New Carlisle; 3) Kemp's Home & Lawncare/Sawyer. The low bid was Lawnsapes Services at \$640 per mowing for all township properties (+ New Troy Cemetery spring clean-up of \$200 and fall clean-up of \$650 and no charge for spring and fall clean-ups for Glendora Cemetery). The other two bids were higher. Since it was mentioned that we have been pleased with Lawnsapes Services in the past, motion by Sommers, supported by Green, to accept the bid presented by Lawnsapes Services in the following amounts per mowing: Township Hall \$25; New Troy Cemetery \$305; Glendora Cemetery \$165; Weesaw Township Park \$140; Mill Rd. Park \$35; and for clean-ups to New Troy Cemetery: spring clean-up \$200; fall clean-up \$650; Glendora Cemetery clean-ups: no charge. Roll call vote, all ayes (Sommers, Tackitt, McKamey, Green), motion carried.
- **NEW INFORMATION "CLEAN NEW TROY – Victor Palulis:** Mr. Palulis read a letter that he had provided to the Township Board members relating to Enforcement of Township Ordinances. There was a brief discussion by the Board, and brought up that legitimate complaints do not have to have a signature, and will be turned over to the Code Enforcement Officer upon receipt.
- **APPROVE PREVIOUS MINUTES:** Motion by McKamey, supported by Sommers, to approve the Regular Board Meeting minutes of Wed., 02/17/16 and Special Board Meeting minutes/budget workshop minutes of Monday, 03/14/16 and Tuesday, 03/15/16, as presented. Voice vote, all ayes, motion carried.
- **CORRESPONDENCE PROVIDED TO BOARD:**
 - No action taken relating to correspondence.
- **FIRE DEPT. REPORT:** Verbal report by Fire Chief Tim Williams. 4 calls reported: 1 structure fire, 1 power line down, missing child, rubble burning. Visited and walked-through at the community

center. He also reported that the Memorial Day Parade will be on Sunday, May 29, at 2:00 p.m. The line-up will begin at 1:00-1:30 p.m.

- **APPROVE EXPENDITURES:** Sommers and Tackitt met to peruse the expenditures. Motion by Sommers, supported by Tackitt, to approve the payables in the amounts as follows: General Fund \$16,480.29; Fire Dept. \$3,428.03; Ambulance \$2,211.27; Sewer Fund \$2,686.13, USDA Phase 2 Sewer payment \$27,860.62, for a total of all expenditures of \$52,666.34. Roll call vote, all ayes (Green, Tackitt, McKamey, Sommers), motion carried.

- **DEPARTMENTAL REPORTS:**
 - **Treasurer:** Tackitt provided bank balances. The CD amounts were presented to the Township Board. She settled with the county relating to winter taxes.
 - **Code Enforcement Officer:** Robert Krauss stated that he had sent out 2 certified letters relating to enforcement of properties, and has not received a response from either. He has initiated contract with Attorney Sara Bell with no response at present. The man on California Road has removed 2 loads of scrap. No citations have been issued yet. Around the end of April, a citation will be issued. McKamey stated that every complaint did not have to be contacted if there are multiple complaints for the same property. Krauss stated that he will send a certified letter to the owner of the property, not the tenant. Green requested that the board approve her editing the Complaint Form, to remove the signature and address, as it is intimidating to the residents.
 - **Building, Zoning, & Enforcement Reports** – Written report provided by Bob Kaufman.
 - **Planning Commission Minutes:** Minutes provided. Sommers requested information from P.C. Chair Mike Metz relating to the zoning changes. Metz provided information relating to land division maximum splits.
 - **Parks' & Rec. Committee:** Funds were approved for purchasing replacement signs. Bench information was handed out to the board by Jack Dodds. Jack Dodds will contact Dornbos Signs regarding purchase of the signs in the amount of approximately \$500 previously approved.
 - **Road Committee:** Minutes provided. There was road work performed by B.C.R.C. on Lynn Street, John St. and Aspen.
 - **Website Committee:** No report.
 - **Drains Committee:** No report. It was indicated that the storm drains are backing-up by Molly's. Sommers will look into the issue and refer it back to Roger Zilke.
 - **Snowplowing:** The insurer for contractor CR Lawn Service has sent notice that the insurance has been terminated. The township board requested that Green contact CR and get a valid insurance certificate, or their service can no longer be used. Green will contact CR for proof of insurance.

NEW BUSINESS:

- **Regular Meeting Dates for FY2016-17:** Following are proposed meeting dates for the upcoming fiscal year: Apr. 20, 2016; May 18, 2016; June 15, 2016; July 20, 2016; Aug. 17, 2016; Sept. 22, 2016; Oct. 19, 2016; Nov. 16, 2016; Dec. 21, 2016, Jan. 18, 2017; Feb. 15, 2017; March 15, 2017. Meeting 3rd Wednesday of each month at 7:00 p.m.; Annual Meeting/Budget Hrg.: Sat., March 25, 2017, 1:00 p.m. Motion by McKamey, supported by Tackitt, to approve the meetings as presented. Voice vote, all ayes, motion carried.
- **Allocate Funds for Computer/large Monitor for Elizabeth Palulis:** In the budget for purchase.
- **Comcast Funds Transfer Agreement:** Green instructed to call Comcast regarding this issue.
- **Resolution Supporting BCRC Application for State & Federal Critical Bridge Funds:** A resolution for the Board to adopt was provided by BCRC entitled "Resolution Supporting BCRC Application for State and Federal Critical Bridge Funds". Motion by Sommers, supported by Green, to adopt the mentioned Resolution to replace the bridge described as Bridge No. 966 on Glendora Road over E. Branch Galien River. Roll call vote, all ayes (McKamey, Tackitt, Sommers, Green), motion carried.

UNFINISHED BUSINESS:

- **Attorney Bell Update:** Nothing new.
 - Approve Atty. Bell's offer to speak with residents and township board regarding blight and township clean-up issues: Motion by Green, supported by Sommers, to contact Atty. Sara Bell who has offered to come to Weesaw Township to speak with the board and residents relating to its clean-up efforts for the township. Roll call vote, all ayes (McKamey, Green, Sommers, Tackitt), motion carried. Green will contact the attorney to find out a time that she would be available for this meeting.

- **Proposed Road Millage Verbiage:** Green will contact the attorney at the request of the board and provide the millage verbiage that we used for the road millage in the past to see if it should be corrected. .

- **PUBLIC COMMENTS:** None

- **ADJOURN:** Motion by McKamey, supported by Green, to adjourn at 8:58 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green
Clerk