



Weesaw Township
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES

Wednesday, January 18, 2023

The Regular Board meeting was called to order by Supervisor Gary Sommers at 7:00 p.m.

The Pledge of Allegiance was recited by those who wished of those audience members present.

Roll Call by Clerk Green: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein

Berrien County Sheriff Dept.: No representative present. Report provided by Office of the Sheriff: for the period 11/01-10/31/2022 activity within the Township: 19 complaints, 3 tickets issued, 0 arrests.

- **Set/Amend Agenda Items:** Motion by Warmbein, supported by King, to set the agenda as presented.
- **Public Comments:**
- Resident Elizabeth Palulis had requested to speak to the board members. She indicated that there seemed to be a discrepancy in the CD balances in the bank in the amount of approximately \$29,806. Sommers and Tackitt both provided paperwork which indicated that there was no discrepancy, in fact that amount had been moved to the Ambulance Fund in order to provide ambulance service to the township residents until the ambulance millage took effect in December 2022. Tackitt tried to explain the “implied” discrepancy, and Sommers also spoke to this issue.
- **Kruggel Lawton Audit Report:** Alex Schaeffer provided a verbal audit report, and provided copies of the audit to the board. He indicated there was no discrepancy found in the audit. He in fact explained that the township was very healthy.
- The meeting moved forward at 7:57, after the audit dialogue.
- **Robert Krauss Code Enforcement Officer/Zoning Administrator Report.** Krauss provided an oral report of the activity in the past month. He reported that he is waiting on information from the court. He did get a court order for a property on CA Rd. He also indicated that he cannot provide information for some complaints as they are anonymous, and he has no idea from whom the complaint came.
- **Approve Monthly Expenditures:** Motion by Warmbein, supported by King, to approve the accounts payables in the following amounts: General Fund \$36,429.96; Fire Dept. \$7,409.36; Ambulance \$2,776.75; Sewer \$6,957.44, for a grand total of \$63,546.51. Roll call vote, all ayes (Warmbein, King, Sommers, Tackitt, Green), motion carried.
- **Broadband Internet Update:** Mr. Pelletier could not be in attendance.
- **Fire Department Report:** Report provided by Chief Nitz. 6 calls; 2 structure, 1 PI, 1 fire alarm, 1 mutual aid, 1 all call. Meetings/Training: truck checks & mask fit tests, ropes and knots. Nitz asked to sell the former ambulance vehicle. He has a bid of

\$7,000. The funds to go into the ambulance fund, as the ambulance department had purchased it initially. Motion by Warmbein, supported by Sommers, to sell the former 1999 ambulance “as is” for \$7,000. Roll call vote, all ayes (Tackitt, Sommers, King, Warmbein, Green), motion carried. Chief Nitz indicated that they met the date for the SCBA lease, thus saved \$10,000.

- Chief Nitz provided information regarding a fire in December, as there seemed to be discrepancy of the Fire Dept. arrival time, and he reported it was less than 10 minutes arrival on scene.
- **Approve Previous Minutes:** Motion by Warmbein, supported by Warmbein, to approve the minutes of December 14, 2022, as presented.

At 8:30 p.m., Motion by Warmbein, supported by King, to extend the meeting to 9:00. Voice vote, all ayes.

- **Treasurer’s Report:** Treasurer Tackitt provided her report and indicated that CD rates were now higher.
- **Parks Committee Update:** Adopt Resolution 2023-04 Accept MI Dept of Natural Resources Recreation Passport Grant for Development of the park. Motion by Tackitt, supported by Sommers, to approve this resolution per copy presented. Roll call vote, all ayes (Tackitt, Warmbein, King, Green, Sommers), motion carried.
- **Planning Commission:** No December meeting.
- **Cemetery Committee:** D.J. cleaned up the cemetery, as best he could; however, he does not have equipment required to take the limbs from the trees. It was indicated that the insurance would probably pay for these jobs. Gary will contact our insurance company to see if they will reimburse the township for the clean-up of the cemetery.
- **Road Report:** The 6-year roads repair plan was presented to BCRD. They have provided 3 years, and we need to respond to them by February 3, 2023, if we agree. Motion by Sommers, supported by Warmbein, to approve the 3-year plan (2023-2025) received from BCRD. Roll call vote, all ayes (Tackitt, King, Sommers, Warmbein, Green), motion carried.

At 9:09 p.m., motion by Sommers, supported by King, to extend the meeting to 9:30, voice vote, all ayes, motion carried.

Website Committee: Mike Metz indicated that he and Jack Dodd are adding pages to the parks page website. He indicated that we may want to look into getting a company to take over the website, and we should begin to look into a professional who would do that.

- **Drains Committee:** It was mentioned again that State St. drain needs repairing. Warmbein indicated that a camera crew will be looking into this soon.

New Business: Adopt three resolutions for the Board of Review, as follows:

- Resolution 2023-01 Accepting Letters of Protest from Township Residents, motion by Sommers, supported by Warmbein. to adopt by roll call vote; all ayes (Tackitt, Green, Sommers, King, Warmbein), motion carried.
 - Resolution 2023-02 A Resolution to Provide for Alternate Starting Dates for 2023, motion by Sommers, supported by Warmbein, to adopt by roll call vote; all ayes (Tackitt, Green, Sommers, King, Warmbein), motion carried.
 - Resolution 2023-03 A Resolution Updating State Required Poverty Level Income Standards per Property Tax Poverty Exemption Guidelines for Tax Year 2023. Motion by Sommers, supported by Warmbein, to adopt by roll call vote; all ayes (Tackitt, Green, Sommers, King, Warmbein), motion carried.
- Another Resolution (non-related to above):

- Resolution 2023-05 Adoption of the 2022 Berrien County Multi-Jurisdictional Plan. Motion by Warmbein, supported by King, to adopt resolution by roll call vote, (Tackitt, Warmbein, King Sommers, Green), motion carried.

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** No report.
- **Public Comments:** Comments and questions re park, budget.

Adjournment: Motion by Sommers, supported by Warmbein, to adjourn at 9:32 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



Weesaw Township
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES
Wednesday, February 15, 2023

The Regular Board meeting was called to order by Supervisor Gary Sommers at 7:00 p.m.

The Pledge of Allegiance was recited by all present.

Roll Call by Clerk Green: Members Present: Wanda Green, Art King, Gary Sommers, Robert Warmbein. Members Absent: Michelle Tackitt

Berrien County Sheriff Dept.: No representative present. Report provided by Office of the Sheriff: for the period 12/01/1022 activity within the Township only: 20 complaints, 0 tickets issued, 0 arrests.

- **Set/Amend Agenda Items:** Motion by King, supported by Warmbein to approve the Agenda as presented. Voice vote, all ayes, motion carried.
- **Robert Krauss Code Enforcement Officer/Zoning Administrator Report.** Krauss made contact with Sommers and notified him that he would be meeting with Attorney Sara Senica for her to sign off tickets he had written.
- **Approve Monthly Expenditures:** Motion by King, supported by Warmbein, to approve the accounts payables in the following amounts: General Fund \$52,431.18 (which amount included \$42,574.83 for fiscal year 2022-23 drains); Fire Dept. \$4,448.09; Ambulance \$2,563.00; Sewer \$250.00, for a grand total of \$59,582.27. Roll call vote, all ayes (Warmbein, King, Sommers, Green), motion carried.
- **Broadband Internet Update:** Mr. James Pelletier reports: that he was unable to attend this month due to a family emergency. Further he reports, “BCBIT is in talks with both Comcast and MEC to build out unserved residential areas of the county. Those proposals are due by the end of the week and a meeting on Tuesday to discuss

proposals.” Also, he is planning to log into the virtual meeting so get more details and see how it will impact Weesaw Township, and see what our next steps should be if we’re not included in the plans.

- **Fire Department Report:** provided by Chief Nitz. Safety meeting, truck checks, water/ice rescue. The former ambulance was sold and Green entered the funds received for it back into the Ambulance Cost Center. Chief Nitz reported that he had to purchase and replace 3 new batteries in one of the trucks. He also reported that he is temporarily on light duty, Firefighter Jeff Starbuck presented \$5,000 grant check for grant he had written and has secured from Semco Gas. Former firefighter Dakota Conway is back in the area and is willing to return to the Fire Dept. He will need to be signed up for Firefighter I and II in the upcoming September classes. Motion by Warmbein, supported by Sommers, to rehire Dakota pending a background check. Voice vote, all ayes, motion carried.
- **Approve Previous Minutes:** Sommers read minutes of a February 10, 2023, Special Board Meeting, which he, King, and Warmbein attended. Motion by Sommers, supported by Warmbein, to approve the minutes of December 14, 2022, and Special Board meetings minutes of January 26 and February 10, 2023 as presented. Voice vote, all ayes, motion carried.

Other Township Reports/Past Month’s Activity

- **Treasurer’s Report:** Tackitt not present at meeting.
- **Parks Committee Update:** Sommers gave the report in that the park grant has been approved in the amount of \$181,000, with our matching funds part of \$24,000. The park committee desires to provide a pavilion and a sports court, with Abonmarche being the engineering firm of choice.
- **Planning Commission:** Minutes provided.
- **Cemetery Committee:** Sommers indicated that the insurance company adjuster is reviewing the claim. He has 5-7 days promise to see what and if they will pay for the claim in the cemeteries.
- **Road Report:** The Berrien County Road Dept. would like to have a motion to switch one mile of Wee-Chik Rd. to Pardee Rd. (Browntown to Kruger Rd.). Motion by King, supported by Sommers, to switch the repairs of the two roads to Pardee for a complete rebuild. Roll call vote, all ayes (Warmbein, King, Green, Sommers), motion carried.
- **Other Road Dept Info.:** Recommendation to rebuild Wee-Chik’s bridges at a cost of \$307,000 for one or \$614,000 (box culvert), for both bridges – the cost to township is -0- (zero. Zilch, nada). A meeting is scheduled next week with the Road Dept. Cost to rebuild Wee-Chik \$117,000 chip and seal.
- **Drains Committee:** No report.
- **Website Committee:**

New Business:

Adopt GRSD Resolution and Proposed Ordinance: Motion by Sommers, supported by Green to table the Resolution and Ordinance we were asked to adopt, due to our not having the rules which were mentioned in the Resolution. Voice vote, all ayes, motion carried. Gary will call GRSD to get rules from them tomorrow, as Green indicated that we do not have a copy of the rules as is indicated in the document.

Approve Board Meetings/Planning Commission Meetings: It was indicated that the August board meeting schedule should be changed due to a conflict with the Berrien County Youth Fair. The Planning Commission schedule is determined by the Planning Commission, which will undoubtedly take place at the next meeting.

Approve PC Consultants Contract: Motion by Warmbein, supported by King, to approve Option 1, Basic Service Agreement in the amount of \$4,350, for 30 hours – we do have a little time left from last year’s contract, which will carry over. Roll call vote, all ayes (Warmbein, Sommers, King, Green), motion carried.

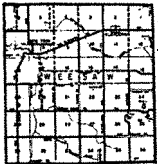
Special Budget Meeting Scheduled: Budget Workshop scheduled for Tuesday, February 21, 2023, 9:30 a.m.

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** No report.
- **Public Comments:** Fire Chief Ted Nitz indicated that he has \$15,000 in grant funds for next year.
- Motion by Green, supported by Sommers, to adjourn at 8:26 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green
Clerk



EESAW TOWNSHIP

New Troy MI 49119

REGULAR BOARD MEETING MINUTES

Wednesday, April 19, 2023



Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Nitz:** Members Present: Michelle Tackitt, Art King, Gary Sommers, Robert Warmbein, and Kelly Nitz.
- **Berrien County Sheriff's Dept. Rep:** Representative was not present.
- Supervisor Gary Sommers reiterated rules for the meeting.
- Robert Krauss, Code Enforcement Officer/Zoning Administrator Report: Not Present
- Public Commenjs/Hearing of Persons present on Agenda Items: None.
- **Accounts Payable:** Motion by King, support by Sommers, to approve the Accounts Payable as presented as follows: General Fund \$19621.41; Fire Dept. \$8,227.61; Ambulc;Ince \$2,638.65; Sewer \$6,883.32; for a grand total of \$37,370.99. Roll call

vote, all ayes (King, Sommers, Warmbein, Tackitt, Nitz), motion carried.

- **Broadband Internet Update:** James Pelletier reported, waiting on the Robin Grant. Nothing to report.
- **Fire Dept:** Meetings/Training: Truck checks. Calls: 8 calls. 1 grass fire, 1 mutual aid, 2 Pl accident, and 2 utility calls, 2 Structure fires.
- Chief Nitz ask for mileage to be approved for F.D.I.C. for three firefighters. Board approved \$450.00 max. Motioned by Warmbein, supported by Sommers.
- Chief Nitz requested the use of Fire Trucks for the following events: Memorial Day Parade, Flag Day; car show-police & Fire dept., Baroda fireworks, Berrien County Fair, Halloween Party, Thanksgiving basket delivery, Christmas basket delivery, Deliver Santa, New Troy 5k run, Three Oaks Apple cider century, training that takes place at other locations within Berrien County fire & police locations, Funerals. Per Chief and safety boards discretion. Approved, motioned by Warmbien, supported by King.
- Chief Nitz asked that Appendix B (\$100.00), be removed on the Budget. Motion was made By King to raise the amount to \$350.00, supported by Warmbien. Roll call- Sommers no, Tackitt yes, King yes, Warmbein yes, Nitz yes.
- **Approve Previous Minutes:** April 10, 2023 meeting. Sommers motion, Warmbein supported. Roll call-Sommers, Tackitt, King, Warmbein, Nitz all in favor

Treasurer's Report: Approved- Add insert to the taxes by May.

Parks Committee Update: Clean up day was Saturday April 22, 2023.

Planning Commission: All salaries approved as documented in Budget 2023-24. Motion by Sommers, Supported by King.
Approved for up to 3 people (\$100.00 ea.) to attend classes in Kalamazoo, also Mileage.

Also, Mike Metz said that they needed one board member to be on the planning commission board since Wanda Green had resigned. Nitz appointed Warmbein, Sommers supported.

Cemetery Committee: clean-up of trees completed. The Legion will do markers for both cemeteries.

Road Committee: Nothing to report.

Website C ommittee: Nothing to report

Drains Committee: Nothing to report.

8:30 Motion by Sommers, supported by Warmbein to extend the meeting until 8:45. Voice vote, all ayes motion carried.

NEW BUSINESS: Opened sealed bid for lawn mowing. Only one and that was Seeder & Company. Tackitt made motion to approve bid, Sommers supported.

Approved brush chopping for \$1000.00 at Mill road park by R.C.Trees. Motion by King, Supported by Sommers.

All Approved to participate in the Memorial day parade.

Approved for up to \$300.00 for election workers on May 2, 2023 for meals. Motioned by Sommers, supported by King.

Adjournment: Motion by King, supported by Warmbein, to adjourn at 8:45 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Township Clerk,
Kelly Nitz



WEESAW TOWNSHIP
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES
Wednesday, May 17, 2023

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Nitz:** Members Present: Michelle Tackitt, Art King, Gary Sommers, Robert Warmbein, and Kelly Nitz. All Present.
- **Berrien County Sheriff's Dept. Rep:** Representative was not present. Report attached.
- **Supervisor Gary Sommers:** reiterated rules for the meeting.
- **Robert Krauss, Code Enforcement Officer/Zoning Administrator Report:** Not Present. Supervisor Sommers reported that a property owner was now going through the court system for unresolved ordinance. No address given.
- **Public Comments/Hearing of Persons present on Agenda Items:**
- **Accounts Payable:** Motion by Warmbien, support by Sommers, to approve the Accounts Payable as presented as follows: General Fund \$12,533.89; Fire Dept.

\$25,356.00; Ambulance \$2,638.65; Sewer \$620.65; for a grand total of \$41,169.19. Roll call vote, all ayes (King, Sommers, Warmbein, Tackitt, Nitz), motion carried.

- **Broadband Internet Update:** James Pelletier reported, waiting on the Robin Grant. He said Weesaw township would be well covered. Still on holding point. More info in July.
- **Fire Dept:** Meetings: Truck checks, moved air compressor. Training: Propane tanks and new SCBA, now in service.
- Calls: 6 calls- 1 PI accident, 1 CO Alarm, 1-medical lift, 1-man stuck in a lift truck, 2-illegal burns.
- Chief Nitz ask for approval for ladder testing for \$4,000.00. Employee Physicals \$5,000.00. Motioned by Warmbein, supported by King. New breathing air compressor \$24,650.53 motion by Tackitt, supported by Nitz. Roll call- Warmbein: no, King: yes, Sommers: yes, Tackitt: yes, Nitz: yes. Approved Greg Nelson as Health & Safety officer, All Ayes.
- Weesaw Fire Department to Host two times a year (spring & fall) through Berrien county animal control, license and shot clinic at the fire dept. Approved by Sommers, supported by King. All in favor.
- Approved purchase of three batteries for fire truck.

Extended meeting to 9:30pm-Motioned by Sommers, supported by Warmbein

- **Approve Previous Minutes:** April 19, 2023 meeting. King motion, Warmbein supported. Roll call-Sommers, Tackitt, King, Warmbein, Nitz all Ayes

Treasurer's Report: Bank Balance's-Board agreed that the balance of accounts need to be separated for assurance of insured accounts including CD accounts.

Parks Committee Update: Sommers requested \$305.00 for the purchase of four signs to post in park. Motioned by Sommers, supported by King.

Planning Commission:

Cemetery Committee: special meeting for Columbarium's at Glendora and New Troy cemeteries.

Road Committee: Nothing to report.

Website Committee: Nothing to report

Drains Committee: Nothing to report.

9:30 Motion by Sommers, supported by Warmbein to extend the meeting until 9:45. Voice vote, all ayes motion carried.

NEW BUSINESS:

New restaurant wanting to open in the old Grill building called "Out There". They submitted info that we could look over. They applied for a liquor license. Also said nothing was finalized.

Sara Senica wrote a letter to pipeline for appeal efforts for non-payment of taxes. They are saying assessed for more.

Requested a scanner for elections. Board wants a price for one.

Adjournment: Motion by King, supported by Warmbein, to adjourn at 9:45 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Township Clerk,
Kelly Nitz



WEESAW TOWNSHIP

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www.weesawtownship.net



SPECIAL BOARD MEETING/PARKS COMMITTEE MEETING SUMMARY Tuesday, June 6, 2023

The meeting was called to order by Supervisor Gary Sommers at 7:00 p.m.

Township Board members present: Gary Sommers, Art King, Robert Warmbein

Weesaw Township Parks Committee members: Mike Metz, Terry Hanover, Linda Kanoski (remote), Jack Dodds (remote)

Guest: Steve Czadzeck, Abonmarche, DNR Recreation Passport Grant Prime Professional

Recreation Passport Grant Update, Steve Czadzeck

Proposed grant budget: It was agreed by those present that Steve's draft budget proposal for the grant project should be tabled until the Parks Committee has had time to review it.

Multi-sport court design: The Committee and Board members discussed the multi-sport court layouts prepared by Steve, focusing on "Layout B" (74 x 42' youth court).

- It was agreed that fencing 8 feet high should be placed on the east and west ends of the court, with 8' x 8' "wings on the north and south sides at both ends of the court (U-shaped fencing).
- It was agreed that the court should be installed as a hot mix asphalt (HMA) surface, according to specifications drawn up by Steve. He indicated that this court should have a life span of approximately 20 years. When deteriorated, the court could be milled and resurfaced; cracks could be repaired. HMA would be more forgiving for players' knees than a concrete surface.
- It was agreed that a 3-foot-wide concrete safety margin should be installed around the perimeter of the court.
- It was proposed that signage at the head of the driveway and speed bumps would slow traffic and help prevent injury to users of the sport court.
- It was proposed that the sidewalk on the north side of the picnic pavilion jog at a right angle at the southwest corner of the sport court and then proceed east to a concrete pad for a bench at the middle of the south side of the court. A second proposal provided by Linda Kanoski angles the sidewalk at the southwest corner of the court to provide easier access to the north/south and east/west sidewalks (see attached sketch). Steve's future court drawings will indicate the best sidewalk design and orient drawings to the north.
- Jack proposed an adjustable pickle ball/volley ball net system suitable for a 42-foot-wide youth court. Manufacturer: Douglas Sports (See attached). Jack will send Steve a Web link to review this system. It was agreed that a pickle ball/volley ball net should be easily detached from the mounting poles to permit other sports play.
- It was agreed that the basketball hoops should be on fixed posts, 10 feet high, with a metal backboard. Steve indicated that post padding would be unnecessary.
- It was agreed that the court would be surfaced in one solid color with three colors for line striping: basketball, pickle ball, and volley ball.

Picnic pavilion:

- It was agreed that the pavilion will be set on a concrete slab of the same dimensions as the roof of the pavilion. Gary indicated that gutters would be unsuited to the pavilion design. It was agreed that the pavilion posts should be set on the concrete pad rather than buried.
- The construction of the pavilion was discussed, whether to purchase a kit from a source such as Legacy Post & Beam in Fremont, NE, and hire a local company to erect the kit or to hire a local contractor to design and build the pavilion from start to finish. Art indicated that he favored staying close to home when hiring a contractor.
- Steve indicated that he would use information from the Legacy Post & Beam quote and photograph to prepare a spec sheet reflecting the Township's pavilion specifications. Local contractors could use this information to design the pavilion and draw up bids.

Other Business: Park Development and Maintenance

Parking lot:

- The parking lot is out of square on its south end. It was agreed that the parking lot surface would be marked to establish square, the asphalt would cut, and the out-of-square section removed. Once the parking lot is resized, the proposed 9-foot-wide parking spaces could, if necessary, be reduced by 3 inches or so to fit on the remaining surface.

Walking path:

- After discussion, it was agreed that the west side of the walking path (on or near the former high school running track) should be located 3 feet or more west of the west side of the parking lot.
- Gary Sommers presented a bid from Robert DeFreeze to cut the brush and poison ivy on the west side of the walking path near the marsh and to lay out and install the walking path (See attached bid).
- Sommers stated that he hoped to get a second bid for the walking path from Selge Construction.

General park maintenance:

- Terry Hanover noted that one bench is missing from the rustic trail. For the most part, Tirrell's Trail has been prepared for use by hikers, although some brush still remains to be cut.
- Jack noted fading on the poster in the Bell Memorial message board, south side, and asked whether it could be replaced. Terry said he would get pricing for a replacement and attempt to find the key to the message board. It was noted that a key may have been given to former Clerk Wanda Green.
- The Committee briefly discussed the bridge graffiti and damaged reward sign in Mill Road Park. Jack suggested that the Township may have purchased a second reward sign. Sommers indicated he would look for the sign.
- Sommers has received a request for a Township Resolution from Gary Wood, President, Friends of Berrien County Trails. The resolution would support the county's Trails Master Plan. Weesaw Township Park trails would be included in the plan and on maps of county trails. He will ask for the resolution at the next Regular Board Meeting.

Meeting adjourned at 8:57, Respectfully submitted by Jack Dodds



WEESAW TOWNSHIP
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES

Wednesday, June 21, 2023

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Nitz:** Members Present: Michelle Tackitt, Art King, Gary Sommers, Robert Warmbein, and Kelly Nitz. All Present.
 - **Berrien County Sheriff's Dept. Rep:** Representative was not present. Report attached.
 - **Supervisor Gary Sommers:** reiterated rules for the meeting.
 - **Robert Krauss, Code Enforcement Officer/Zoning Administrator Report:** Not Present. Report submitted.
 - **Public Comments/Hearing of Persons present on Agenda Items:** Sommers added two items to the agenda. Warmbein motioned, supported by King.
 - **Accounts Payable:** Motion by King, support by Warmbein, to approve the Accounts Payable as presented as follows: General Fund \$35,781.80; Fire Dept. \$11,195.15; Ambulance \$2,638.65; Sewer \$6950.30; for a grand total of \$56,565.90. Roll call vote, all ayes (King, Sommers, Warmbein, Tackitt, Nitz), motion carried.
 - **Broadband Internet Update:** James Pelletier reported, waiting on the Robin Grant. He said Weesaw township would be well covered. Still on holding point. Requested to add state page on our website Warmbein motioned, King supported. . Roll call vote, all ayes (King, Sommers, Warmbein, Tackitt, Nitz), motion carried.
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 - **Fire Dept:** Meetings: Truck checks.
Training: Pump ops-drafting & hose advancement
 - **Calls:** 9 calls- 4 PI accident, 1 CO Alarm, 2 structure fires, 1 grass fire, 1 mutual aid and 1 other.
 - Chief Nitz ask for approval for Laptop, Warmbein motion, King supported, up to \$1000.00. Approved Pool fills roll call Warmbein No, Sommers Yes, King Yes, Tackitt Yes, Nitz Yes. Approve SOG's Motion by Sommers, Supported by Nitz, accept as written. Approved to use grant monies to buy an air compressor. Motioned by Warmbein, supported by King, All Ayes. Approve a debit card-not approved, tabled. Approved to sell the following: old jaws, air packs and Misc., VHF radios, . Warmbein motion, supported by King, All Ayes. Approved Firefighter Jeff Gaul to join the dept. pending background check motioned by Warmbein, supported by Sommers.
- Extended meeting to 9:30pm-Motioned by Warmbein supported by Sommers.

- **Approve Previous Minutes:** May 17, 2023 meeting. Warmbein motion, King supported. Roll call-Sommers, Tackitt, King, Warmbein, Nitz all Ayes

Treasurer's Report: Bank Balance's- Written summary-will attach with meeting minutes.

Parks Committee Update:

Planning Commission:

Cemetery Committee: New Troy cemetery two oak trees, and trimming of trees-Sommers will get a bid

Road Committee: Approved to pay \$101,152.50 from the road assessments millage funds

Website Committee: Nothing to report

Drains Committee: Nothing to report.

9:30 Motion by Sommers, supported by Warmbein to extend the meeting until 9:45. Voice vote, all ayes motion carried.

NEW BUSINESS:

Approved link for paying sewer bill with Credit card or debit card. Motion by Warmbein, supported by Tackitt.

Approved scanner for elections. Motion by Warmbein, supported by Sommers.

Vickers-tax abatement for new construction

Permission for 3944 Browntown Rd. Weesaw twp. to hook up to Water/Sewer-Lake twp. I so called permission slip was wrote up. Motion by Sommers, supported by King. Roll call vote all Ayes.

Berrien County Trails-Gary Woods-approve a resolution to list the Weesaw twp. trails with the Berrien County Trails. Motion by Sommers, supported by King.

Adjournment: Motion by King, supported by Warmbein, to adjourn at 9:51 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Township Clerk,
Kelly Nitz



**Weesaw Township
New Troy, MI 49119**



**SPECIAL BOARD MEETING MINUTES – Audit
Tuesday, June 26, 2023**

The meeting was called to order by Supervisor Gary Sommers at 9:00 a.m.

Members Present: Kelly Nitz, Gary Sommers, & Michelle Tackitt

- The board members reviewed the list of the things needed for an audit requested by Alex Schaeffer from Kruggel Lawton CPAs. He was able to receive some of the information electronically.
- Motion by Sommers, supported by Nitz, to adjourn at 10:51 a.m. motion carried.

Respectfully submitted,

Kelly Nitz, Clerk



**Weesaw Township
New Troy, MI 49119**



**SPECIAL BOARD MEETING MINUTES
Parks, Roads & Cemetery
Tuesday, June 27, 2023**

The meeting was called to order by Supervisor Gary Sommers at 10:00 a.m.

Roll Call by Clerk Nitz: All Members Present: Kelly Nitz, Art King, Gary Sommers, Robert Warmbein, Michelle Tackitt

- Approved Agenda-Sommers motion to approve, supported by Warmbein.
- Tackitt started to move monies. Warmbein says all gains on monies should be put in general funds account.
- Approved to pay roads bill out of the road mileage revenue @\$101,152.50.
- Approved Bid in the amount of \$15,000 for brush and walking paths to be cleared. Motion by Sommers, supported by Warmbein.
- Two oak trees in New Troy Cemetery with oak wilt, bid to removed-Tabled. Also, Trim trees on either side of first drive and along east side and south fence. Tabled- until August. One pine tree to remove-get bid to remove
- Trim trees and brush between guard rail and marsh on Mill Rd. Park from bridge east to end of guard rail. Bid is \$1,000. Roll call vote- Warmbein No, King No, Sommers Yes, Tackitt No, Nitz No.

- Bookkeepers for twp.- motion by Warmbein, supported by Sommers. Roll call -All Ayes
- Seasonal Flags in town-Tabled
- Motion by Sommers, supported by Warmbein, to adjourn at 11:00a.m.

Respectfully submitted,

Kelly Nitz, Clerk



WEESAW TOWNSHIP
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES
Wednesday, July 19, 2023

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Nitz:** Members Present: Art King, Gary Sommers, Robert Warmbein, and Kelly Nitz. Michelle Tackitt, was late.
- **Berrien County Sheriff's Dept. Rep:** Representative was not present. Report attached.
- **Supervisor Gary Sommers:** reiterated rules for the meeting.
- **Robert Krauss, Code Enforcement Officer/Zoning Administrator Report:** Not Present. No Report submitted.
- **Public Comments/Hearing of Persons present on Agenda Items:** Chief Nitz added two items to the agenda. Warmbein motioned, supported by King. All in favor.
- **Accounts Payable:** Motion by Warmbein, support by King, to approve the Accounts Payable as presented as follows: General Fund \$20,987.65; Fire Dept. \$9,543.89; Ambulance \$2,638.65; Sewer \$5,698.41; Road funds \$101,152.50; for a grand total of \$140,021.10. Roll call vote, all ayes (King, Sommers, Warmbein, Tackitt, Nitz), motion carried.
- **Broadband Internet Update:** James Pelletier reported, He needed to put Info on webpage.
- **Fire Dept Report:** Meetings: Truck checks.
Training: Station cleaning and painting/installed compressor
- **Calls:** 1 call-1 Alarm,
Chief Nitz -will do traffic control for Apple Cider Century ride Sept 24, 2023. National Night out August 1, 2023 @ the community center from 5:00 pm to 8:00 pm.

Approved seals for Garage doors to be replaced in the amount of \$700.00, Motion by Warmbein, supported by Sommers. All in favor. Approved resolution for fire millage ballot prepared by Lawyer, Sara Senica. Warmbein motioned to Table CC approval for Policy Resolution, Also prepared by Lawyer, Sara Senica. Truck 30 is down and needs repairs. It is stuck in 1st gear. Motion by Warmbein, supported by Sommers, to pre approve repairs @ \$3,500.00, all in favor. Weesaw Fire Dept. approved for a Spaghetti dinner, Saturday September 2, 2023 @ 5-8pm.

Approved firefighter Robert Johnson, motioned by Nitz, supported by Sommers. All in favor.

Presentation made for grants received by Jeff Starbuck-2023-\$34,384.53 and \$7,084.55 left over from 2022. Copy of list is attached.

- **Approve Previous Minutes:** June 21, 2023 meeting. King motion, Warmbein supported. Roll call-Sommers, Tackitt, King, Warmbein, Nitz all Ayes

Treasurer's Report: Bank Balance's- Written summary-will be attached. Special meeting for Huntington Bank with Marc Reen. Meeting was unsure as to when.

Extended meeting to 9:00pm-Motioned by Warmbein' supported by Sommers.

Approved Minutes from special meetings; June 26, 2023-Audit, June 27,2023 Parks, Rds., Cemetery.

Parks Committee Update: Cameras – Repair or replace – will get estimate

Planning Commission: approved to pay invoice @ \$1,504.57.

Cemetery Committee: New Troy cemetery two oak trees, and trimming of trees-Sommers got a bid.

Road Committee: paid \$101,152.50 from the road assessments millage funds-3rd seal done on Hanover Rd.

Website Committee: Nothing to report

Drains Committee: Still waiting for them to come through to scope it on State Street.

Public Comments: Weesaw resident said while walking, the home that was destroyed by a fire @ 13211 California Rd. had a basement with water in it. This will be directed to Mr. Krauss.

NEW BUSINESS:

Adjournment: Motion by Warmbein supported by King, to adjourn at 9:07 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Township Clerk,
Kelly Nitz



Weesaw Township
New Troy, MI 49119



SPECIAL BOARD MEETING MINUTES
Wednesday July 26, 2023

The Special Board meeting was called to order by Supervisor Gary Sommers at 7:00 p.m.

Roll Call by Clerk Nitz: Members Present: Kelly Nitz, Gary Sommers, Robert Warmbein; Michelle Tackitt.

Art King was late

- Mark Reen met with the board members on banking with Huntington Bank. Board approved service charges for banking abilities. The checking accounts will be getting 3% interest, that will cover the service charges for accounts. Also, will look into taxpayers paying taxes on line. Also, permits, and any other expenses that need to be paid to the township. Huntington will also look into getting the township Credit cards.
- Credit Card Policy Resolution 2023-16 was approved. Motioned by Sommers, Supported by Nitz. Roll call Warmbein- No, King-Yes, Sommers- Yes, Tackitt-Yes, Nitz-Yes.
- Warmbein motioned to move money to Huntington Bank, Supported by Nitz. All Ayes.
- Monthly report of cost and gains.

- Motion to Adjourn by King, Supported by Sommers. Meeting adjourned at 9:18pm

Kelly Nitz, Clerk



WEESAW TOWNSHIP
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES
Wednesday, August 23, 2023

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- Roll Call by Clerk Nitz: Members Present: Art King, Gary Sommers, Robert Warmbein, and Kelly Nitz. Michelle Tackitt.
- Supervisor Gary Sommers: reiterated rules for the meeting.
- Recess the board meeting: 7:02pm

- Hearing: Vickers tax abatement 7:03pm- Cathy Tilley from Cornerstone Alliance presented the board with the tax abatement information, requested by Vickers Engineering in regard to the expansion of the business. 50% of the expansion will be warehouse and cold storage. Vicker is expecting to hire 8-10 new employees due to the expansion. They are requesting the abatement be valid for 12 years. Warmbein made the motion to accept the resolution for the tax abatement as written, supported by Sommers. Roll call vote, all ayes.
- Close the hearing on tax abatement 7:25pm
- Call board meeting to order 7:25pm
- Berrien County Sheriff's Dept. Rep: Representative was not present. Report attached.
- Robert Krauss, Code Enforcement Officer/Zoning Administrator Report: Present. Report submitted. 10 zoning applications approved, none pending. Waiting for court to provide copies of orders and judgement. Special land use discussions for Jules Event Center. Prioritizing zoning and ordinance issues on Log Cabin Road and California Rd, some ongoing for 9 years. Glendora concerns regarding lack of permits, shut downs , dismantled houses.
- Public Comments/Hearing of Persons present on Agenda Items: 4 items added to agenda. Sommers motioned to accept, Warmbein seconded. All in favor. John Jannot presented the board with pictures of vandalism done to his building on California. He is asking for policing in the area, he suggested hiring a security firm.
- 8:30pm, Sommers motioned to extend the meeting until 9:30. Support by Warmbein.
- Accounts Payable: Motion by King, support by Sommers, to approve the Accounts Payable as presented as follows: General Fund \$35,841.67; Fire Dept. \$13,964.08; Ambulance \$2,638.65; Sewer \$6,353.10; for a grand total of \$58,797.50. Roll call vote, all ayes (King, Sommers, Warmbein, Tackitt, Nitz), motion carried.
- Broadband Internet Update: no updates.
- Fire Dept Report: Fire chief needs approval for lights for 2200, \$1500.00, 2260 light Bar \$2200.00. Motion by Warmbein to approve \$3700.00 for lights. Supported by Sommers. Roll call vote, all ayes, approved.

- Fire Dept received \$4000.00 grant from TC Energy. DNR truck is here for inspection, 2230 is fixed and in service.
- Calls: 6 fire, 1 grass fire, 1 PI accident, 2 utility, 1 mutual aid, 1 illegal burn. Meetings-Truck checks, cleaning, safety. Trainings- CPR/AED/First Aid.
- Approve Previous Minutes: Previous minutes approved at special meeting July 31, 2023 meeting. Approve minutes from special meeting on July 31, 2023. Sommers moved to approve , King supported. Roll call-Sommers, Tackitt, King, Warmbein, Nitz all ayes

Treasurer's Report: Bank Balance's- Written summary was attached.

Parks Committee Update: REV Excavating brush/chop, estimate was over by \$1750. Warmbein moved that the overage be paid, Sommers supported. Roll call vote, all ayes. REV excavating estimate approved for \$2115.0 for aggregate for walking path. Sommers made motion to approve, Warmbein supported. Roll call vote, all ayes. Warmbein still working on getting repair estimated for park cameras.

Planning Commission: no update

Cemetery Committee: New Troy cemetery two oak trees will be removed on Sept 7, 2023.

Road Committee: no updates.

Website Committee: Suggest software for forms on website.

Drains Committee: Still waiting for them to come through to scope it on State Street, still no action.

Public Comments: none

NEW BUSINESS: Warmbein will be administrator for SAM site and ARPA grant. Motion by Sommers, supported by Nitz. All in favor.

Extended meeting to 9:45pm-Motioned by Sommers' supported by King.

Adjournment: Motion by Sommers, to adjourn at 9:43 p.m. Voice vote, all ayes, motion carried.

Respectfully

submitted,

Township

Clerk,
Kelly Nitz



Weesaw Township
New Troy, MI 49119



SPECIAL BOARD MEETING MINUTES

Wednesday August 30, 2023

The Special Board meeting was called to order by Supervisor Gary Sommers at 7:00 p.m. Pledge of allegiance

Roll Call by Clerk Nitz: Members Present: Kelly Nitz, Gary Sommers, Robert Warmbein; Michelle Tackitt. Art King .

Set/Amend Agenda items-two items added to agenda. King moved the motion, supported by Tackitt. All in favor.

- 1) Audit-He said things looked physically healthy. Suggested having a two-person finance committee. He will be back on September 30, 2023 at the next regular meeting.

Sommers motioned to extend meeting to 9:00pm, supported by Nitz. All in favor.

- 2) Walking path aggregate will be delivered when Rev Excavating receives payment. Sommers will let the clerk know when that will be. Looking at the 1st of October.

Sommers motioned to extend the meeting to 9:30pm, supported by King. All in favor.

- 3) Sommers suggested that others could help with the walking. The Board disagreed with that and said to let Rev Excavating do the work.
- 4) Basketball hoops and poles will be listed for sale by Chief Nitz
- 5) Fire Department millage will be on December taxes if voted in.
- 6) Resolution for nine-day voting, to contract with their respective County Clerks. Motioned by Warmbein, supported by Nitz. All Ayes.

Sommers motioned to extend the meeting to 9:45pm, supported by Warmbein. All in favor.

- 7) Repair or replace security cameras in the parks- The board was presented with a Quote with different phases for the different areas. The township wants to be able to keep an eye on the parks and prevent vandalism. The board voted on the full package at an

estimated cost of \$7338.00 to have it all set up. Motioned by Warmbein, supported by Tackitt. Roll call vote, All Ayes.

Sommers to extend the meeting to 10:00pm, supported by Nitz. All in favor.

8) Huntington Bank- Motion for Weesaw township to execute a commercial credit card program with Huntington bank and also authorizes the township to execute the agreement. Sommers will be the signee. Motioned by Tackitt, supported by Nitz. Roll call vote-All Ayes.

Motion to Adjourn by King, Supported by Sommers. Meeting adjourned at 10:04pm

Respectfully Submitted, Kelly Nitz, Clerk



**Weesaw Township
New Troy, MI 49119**



**SPECIAL BOARD MEETING MINUTES
Wednesday September 13, 2023**

The Special Board meeting was called to order by Supervisor Gary Sommers at 7:00 p.m.

Pledge of allegiance to the flag

Roll Call by Clerk Nitz: Members Present: Kelly Nitz, Gary Sommers, Robert Warmbein, Art King . Absent-Michelle Tackitt.

Columbarium's for New Troy and Glendora Cemeteries:

Mike Metz presented the board with the choices and pricing of columbarium's for both cemeteries.

Glendora Cemetery: six-sided Estate I- 84 Alum niche with dome- imperial grey w/premium- black shutters to be inscribed.

New Troy Cemetery: two-sided Grand Legacy Plus-96 NYL niche- imperial grey w/premium- black shutters to be inscribed.

Motioned by Nitz, Supported by Warmbein to purchase the above. Roll Call-Sommers, Yes; King, Yes; Warmbein, Yes; Nitz, Yes; Tackitt, Absent. All in favor.

King will contact cement company. Will flag the area in New Troy cemetery for location.

Motion to adjourn by Sommers, supported by King.

Adjourned at 8:30pm



Weesaw Township
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES
Wednesday, October 18, 2023

The Regular Board meeting was called to order by Supervisor Gary Sommers at 7:00 p.m. with the Pledge of Allegiance recited by all present. Sommers requested that audience member (former Clerk Wanda Green) come to the table, whereupon he requested that she record the minutes of the meeting, Green indicated that such was Clerk Kelly Nitz' responsibility, whereupon Sommers informed Green that he had received a letter of resignation from the Clerk Kelly Nitz, which letter had been on the board table when he arrived this evening. Green agreed to take notes of the meeting.

Roll Call: 4 Members Present: Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein. (Kelly Nitz has rendered a resignation to Supervisor Sommers)

Berrien County Sheriff Dept Report.: No representative present. Report provided by Office of the Sheriff. Transcriber of minutes Green, did not have a copy in her packet for review; however, Sommers verbally indicated that there were 23 complaints.

Resignation of Clerk: Sommers read Clerk Kelly Nitz' letter of resignation; to wit, that she had resigned as Clerk as of today at 4:00 p.m., October 18, 2023, and he also pointed out to audience member and Deputy Clerk Peg Cullen that as the deputy to Clerk Nitz, it would also eliminate her status as Deputy Clerk. After further discussion, and the fact that former Clerk Green is no longer certified for working in QVF (Qualified Voter File) due to her not having been allowed to have access to being able to sign onto QVF on a regular basis during her 6-month absence as Clerk, Sommers asked Peg Cullen if she could be available to run the upcoming Nov. 7 election. However, there was no affirmative response from her.

Set/Amend Agenda Items: Meeting rules once again reiterated by Supervisor Sommers. Motion by Sommers, supported by Warmbein, to amend the agenda to add the following items listed below: Voice vote all ayes, motion carried:

- Open Snowplowing Sealed Bids to below Accounts Payable;
- Add 9-day voting agreement;
- Comcast renewal;
- PC Consultants invoice not appearing on Accounts Payables;
- Pipeline tax lawsuit;
- Plan for garbage collection (down to 1 company)

9- Day Voting Plan: Berrien County Early Voting Plan: Berrien County Clerk Sharon Tyler and her associate Elections Administrator Kathryn Klemesrud were present in the audience. Berrien County Clerk Tyler provided a handout and also indicated that she had spoken with Kelly Nitz earlier in the day, had told Nitz that she would be at the meeting this evening, and was surprised and concerned that Nitz had presented her resignation, due to the upcoming Fire Dept. election; and the fact that the Township Clerk needs to sign the Agreement by October 25, a notice of intent to join with other Berrien County governmental entities, namely, the "Berrien County Early Voting Plan" (9 days early voting). She also indicated that Lincoln Township Clerk Stacy Loar-Porter may be interested in helping out with the election and that she will reach out to Stacy to see if she could be available for the Fire Dept. millage election. In addition, County Clerk Sharon Tyler will contact the State of Michigan to see if the Supervisor may sign the 9-Day Voting Plan (in light of the fact that the

Township does not have a Clerk available for signature). Motion by Sommers, supported by King, to go ahead with signing the Agreement with the terms of the Election Agreement as laid out. Roll call vote, all (4) ayes (Warmbein, King, Sommers, Tackitt), motion carried. County Clerk Tyler also pointed out that the February Presidential Primary is scheduled for 2/27/2024. For now, Sommers will be the contact person.

Berrien County Commissioner, Mac Elliott: Provided Information for board members, who can have the newsletter sent to their home addresses, if addresses provided. The land regulations would take away local zoning.

Attorney Candidate James McGovern of Rob Stevens & Allen. Presented a brief overview of his services he could offer. Township represent and litigation. Grant Semonin bill for single attorney. Billing from single attorney. References: Supervisor Chandler/Sodus; Three Oaks; New Buffalo; Stevensville. Monthly billing; \$200/hr. Blight citations issued; order of compliance (30 days to clean up). Zoning Administrator takes to court, fees vary for citations.

- **Public Comments:** Hearing of Persons Present on Agenda Items – Question regarding disrepair of Park Playground Equipment. Will be brought up under Parks Committee.
- **Robert Krauss Code Enforcement Officer/Zoning Administrator Report.** Not present.
- **Approve Monthly Expenditures:** Motion by King, supported by Warmbein, to approve the accounts payables in the following amounts: General Fund \$43,670.86; Fire Dept. \$5,400.27; Ambulance \$2,638.65; Sewer \$13,662.05, for a Grand Total of \$65,371.83. Roll call vote, all ayes (Warmbein, King, Tackitt, Sommers), motion carried.
- **Snowplowing Bids:** No bids received. Motion by Sommers, supported by King, to table and schedule a meeting for Wednesday, 10/25/2023, at 10:00 a.m. for a decision on this and other items. Voice, all ayes, motion carried.
- **Broadband Internet Update:** Nothing new.
- **Fire Department Report:** provided by Chief Nitz. 2 calls – car and mutual aid for a structure fire. 2 meetings. Chief Nitz indicated that \$14,545 has been used for the electrical work in the Fire Dept. A total of \$22,000 was approved by the board.
- **At 8:30 p.m.** – motion by Sommers, supported by King, to extend the meeting to 9:30 p.m. Voice vote, all ayes, motion carried.
- **Fire Dept Report, cont'd:** Hein Electric has submitted their invoice for up to \$14,545. Motion by Warmbein, supported by King, to approve this amount. Roll call vote, all ayes (Tackitt, Sommers, King, Warmbein), motion carried. Motion by Warmbein, supported by Sommers, to approve purchase of \$2,000 for a used pump from Sister Lakes, and \$1,000 for the purchase of gloves and hoods with grant money for a total of all items of \$3,000 (per Agenda). Roll call vote, all ayes (Tackitt, King, Sommers, Warmbein), motion carried.

Request by Nitz to add Zander Acree as new cadet (Chief Nitz' grandson, who will be a 5th generation firefighter, and is 17 years old). Motion by Warmbein, supported by King, to appoint Zander Acree to the Cadet Program. Voice vote, all ayes, motion carried.

- **Approve Previous Minutes:** Motion by Warmbein, supported by King, to approve the minutes of September, as presented. Voice vote, all ayes, motion carried.
- **Special Meeting Minutes:** No special meeting. Motion by Sommers, supported by King, to remove special meeting minutes from agenda. Voice vote, all ayes, motion carried.
- **Treasurer's Report:** Treasurer Tackitt provided a verbal report and also read a comprehensive written report she had provided to the board. A columbaria report will be provided shortly. She will also leave one account at 5th-3rd Bank.
- **Parks Committee Update:** Paige Tackitt was concerned about the unsafe park equipment. Paige provided pictures. More cameras were also an item of discussion.
- **Planning Commission:** Minutes provided. Chair Metz advised the 5-year plan will be discussed at the meeting on Monday, at 7:00 p.m.
- **Cemetery Committee:** The radar scope will be conducted to see if there are graves where the columbaria will be placed. Bids are Diamond Concrete \$1,731 and GPRA/Grand Rapids \$1,425. Motion by Warmbein, supported by Sommers to accept the bid of \$1,425 from GPRS. Roll call vote, all ayes (Tackitt, Warmbein, King, Sommers), motion carried.
Rose Concrete/Baroda estimated concrete at \$17,400 at the 2 sites where the columbaria are to be placed. Motion by Warmbein, supported by Sommers, to approve \$17,400 from Rose Concrete for the columbaria sites. Roll call vote, all ayes (Sommers, King, Tackitt, Warmbein), motion carried.
- **9:35 p.m.** – Motion by Sommers, supported by Tackitt, to extend meeting to 10:00 p.m. Voice vote, all ayes, motion carried.
- **Road Report:** Sommers indicated that 2 roads have been ground and graveled.
- **Website Committee:** Chair Metz requested that the committee enhance the parks page on the website. Jack Dodds, the other member of the Website Committee, was also able to be present this evening. Motion by King, supported by Sommers, to enhance the website page as requested. Voice vote, all ayes, motion carried.
- **Drains Committee:** A quarterly report was available.
- **New Business:** PC Consultants Service Agreement was provided in the amount of \$4,350.00. There are 5 hours left from our previous year's agreement. Motion by Sommers, supported by Warmbein, to approve the Service Agreement in the amount of \$4,350 (option 1). Roll call vote, all ayes (Tackitt, Sommers, Warmbein, King), motion carried.

- A Special Meeting for perusal of Insurance Forms and other township items upon which might be acted (such as pipeline lawsuit) will be held on Wednesday, October 25, 2023.
- **Public Comments:** were heard.
- **10:10 p.m.:** Motion by Sommers, supported by Warmbein, to adjourn. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, township resident
(former Clerk & was requested by Supervisor Sommers to record minutes of the meeting)



Weesaw Township
New Troy, MI 49119



SPECIAL BOARD MEETING MINUTES
Wednesday, October 25, 2023

A Special Board Meeting was called at 10:00 a.m. by Supervisor Gary Sommers in order to transact township business. Sommers called the meeting to order with the Pledge of Allegiance being recited by those present at 10:00 a.m.

Roll Call: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

1. **Aggregate for Park Walking Path:** The area is approximately ¼ mile, and is to be recycled blacktop for the parking lot below. Initially the bid amount by contractor Robert DeFreze/REV Excavating was \$14,850.00. His initial timetable has not been met. Question: Are there others before us. Sommers called Mr. DeFreze from the board table, who indicated that we are now first in line. They presently are requesting \$4,500 for the aggregate required at this time. Motion by Sommers, supported by Tackitt, to make the down payment of \$4,500 now, and pay the balance of \$10,350.00 due after the job is completed. Roll call vote, all ayes (Warmbein, King, Sommers, Tackitt, Green), motion carried.

2. **Snowplowing Bids:** D.J. of Seeder & Co. provided a sealed bid, including his liability insurance, as required. His bid was as follows:
 Parking Lot Township Hall (½ charged to Fire Dept; ½ charged to Township) \$120.00
 (he will shovel by doors)
 Community Center Parking Lot (Township portion only) 85.00
 Wee-Chik Cemetery 85.00
 Glendora Cemetery 95.00
 Mill Rd. Park 75.00

for a total per event \$460.00

Motion by Warmbein, supported by King, to accept the above bid as presented. Roll call vote, all ayes (Tackitt, Sommers, King, Warmbein, Green), motion carried.

3. Comcast Business (David Zehren) re. telephones – He was not in attendance.
 4. Burnham & Flower Insurance: AD&D insurance in the amount of \$5,191 due by 1st of December for the Fire Dept. Motion by Warmbein, supported by Green, to pay this amount in order to get to Burnham & Flower by December 1st. Roll call vote, all ayes (Sommers, Warmbein, King, Green, Tackitt), motion carried.
In addition, the Board members completed several pages of the Burnham & Flower Insurance questionnaire.
 5. Fire Dept. Millage Special Election: Stacy Loar-Porter/Lincoln Township Clerk will run the election on November 7, 2023, possibly 5-6 election inspectors: Lauri Pastryk (chair) \$20/hr. Other possible election inspectors @ \$16/hr. as follows: Beverly Koch, Ruby Shafer, Olivia Cleary, Leonora Cleary, Alivia Green; food expense up to \$250 total; \$100 related items. Motion by Warmbein, supported by Sommers, to approve the above election workers and misc. amounts as listed. Roll call vote, all ayes (Sommers, King, Warmbein Green, Tackitt), motion carried.
- Public Comments: Heard throughout the meeting.
 - Motion by Warmbein, supported by Sommers to adjourn at 12:32 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



**Weesaw Township
New Troy, MI 49119**



**REGULAR BOARD MEETING MINUTES
Wednesday, November 15, 2023**

The Regular Board meeting was called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance was recited by all present.

Roll Call by Clerk Green: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein

A moment of silence/reflection was observed by all present in honor of a former Weesaw Township Clerk, Mrs. Jeannine Krieger (8/31/31–10/13/2023), who admirably and faithfully served as Township Clerk for many years, and recently departed this life. It was noted that Jeannine was deemed very kind and helpful to the Weesaw Township residents.

Berrien County Sheriff Dept.: No representative present. Report provided by Office of the Sheriff for the period 09/01–09/30/23 activity within the Township: 28 complaints, 5 tickets, 0 arrests.

- **Set/Amend Agenda Items:** Motion by Warmbein, supported by King, to set the agenda as presented.
- **Reiterate Rules for the Meeting/Public Comments by Supervisor Sommers.**

- **Public Comments/Hearing of Persons Present on Agenda Items:** Drain information; General Fund expenditure for columbaria questioned by Mike Metz. These will be discussed further during the meeting.
- **Robert Krauss, Code Enforcement Officer Report:** 7:06 p.m. Robert had not arrived.
- **AT&T METRO Right-of-Way Permit Extension:** Motion by King, supported by Warmbein, to extend the timeframe for the METRO ROW Permit. Voice vote, all ayes, motion carried. The document was signed by Supervisor Sommers, and Green will forward it as indicated in the document.
- **Burnham & Flower Insurance:** The Board will call a meeting after Thanksgiving to complete the forms and forward to B&F Insurance, as they are requesting.
- **Approve Monthly Expenditures:** Mike Metz questioned the columbaria expenditure being paid from the General Fund rather than the Cemetery Trust Fund. Green (having returned as Clerk after 6 months of retirement) indicated that it had not been indicated to her of this change and will correct the Payables Report indicating these changes, to wit: ***General Fund Expenditures \$49,188.27***; Fire Dept. \$34,564.02; Ambulance \$2,638.65; Sewer Fund \$198.00; ***Other Cost Centers – Cemetery Trust Fund for Columbaria \$28,772.00***; for a total of all Cost Centers of \$115,360.94. Motion by Warmbein, supported by King, to approve the expenditures with the corrections indicated. Roll call vote, all ayes (Tackitt, Sommers, King, Warmbein, Green), motion carried. (The Cost centers [“General” and “Other Cost Centers”] affected are bolded and italicized.)

- **Broadband Internet Update:** Mr. Pelletier was unable to be at meeting. He provided a written report which was read by Sommers and provided an article from the Herald Palladium indicating that resident can sign up for high-speed broadband access.

- **Fire Dept. Report:** Fire Chief Ted Nitz reported 4 calls – 1 grass, 2 PI, Halloween Party; 3 meetings. Other items:
 - ✓ Used pump was installed in fire dept.
 - ✓ Newman Door Sales & Serv. estimate 22083 for new door for Fire Dept. Motion by Tackitt, supported by Sommers, to approve up to \$1130 (as needed) for door as quoted. Roll call vote, all ayes (Sommers, Green, Tackitt, Warmbein, King), motion carried.
 - ✓ Garage door in tanker bay: \$900. Motion by Tackitt, supported by Warmbein, to approve \$900 for roll-up door for kitchen. The green can be painted. Roll call vote, 4 ayes (Warmbein, Sommers, Tackitt, Green), 1 nay (King), motion carried.
 - ✓ Discuss Trash Pickup: Survey the township residents to see if they are interested in township-wide trash pickup. Tackitt indicated that the assessor informed that there are presently 988 dwellings in Weesaw. That would change over time, due to new homes being built. The township has single can trash pickup presently.
 - ✓ Warmbein to get prices on fireproof safe/file cabinet. Green indicated that township minutes are required to be kept in fireproof storage, and they have been moved to a regular file cabinet.

- **Approve Previous Minutes:** Motion by Sommers, supported by King, to approve the Regular Board Meeting Minutes of Wednesday, October 18, 2023, Special Board

Minutes of Saturday, October, 21, and Wednesday, October 25, 2023, as presented.
Voice vote, all ayes, motion carried.

- **Treasurer's Report:** Treasurer Tackitt read her comprehensive banking report and indicated that CD rates are higher with Huntington Bank, the new bank. There is a \$300 one-time fee to set up on-line tax payment; and an individual using the service would also have to pay 3%. The cost per month to the township would be \$105. Motion by King, supported by Warmbein, to pay the \$300 fee to Huntington Bank. Roll call vote, all ayes (Warmbein, King, Green, Tackitt, Sommers), motion carried.
- **Parks Committee Update:** Sommers reported on the DNR Grant; indicated repairs necessary and graffiti is rampant. The cameras are working in Mill Rd. Park; re. networks we may not have to run wire; proposal to get internet working. Walking paths laid out, will try to roll out the ruts in park; vandalism, someone is living in a tent in the park and the police said that they cannot go inside the tent, and cannot remove someone from property.
- **Planning Commission:**
- **Cemetery Committee:** Soil-scope performed, concrete to be poured week after Thanksgiving.
- **Road Report:** Chloride applied to ground-up roads.
- **Website Committee:** Mike Metz indicated that he and Jack Dodds are working on getting the website, so that the website is ready and taxes can be paid on line.
- **Drains Committee:** Evelyn Vines indicated that the Drain Commissioner is trying to get the drain okayed with the engineer Ron Hafton and will be following up on it. They said they were going to run a scope through the drain and has never done so to date.
- **At 8:43:** Motion by Sommers, supported by Warmbein, to extend the meeting to 9:00 p.m. Voice vote, all ayes, motion carried.
- **Robert Krauss, Code Enforcement Officer Report:** Robert had hit a deer in coming to the meeting, thus is tardiness. Robert updated on several issues he has been working. He then read his Notice of Resignation effective as of December 31, 2023. Motion by Sommers, supported by Warmbein, to accept with regret his resignation as of December 31, 2023. Voice vote, all ayes, motion carried.

NEW BUSINESS: None

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** No report.
- **Public Comments:** Mike Metz indicated that Marcie has provided a draft of the 5-Year Plan. The Board will have to eventually adopt it. A number of concern regarding attorney issues, and the vagrant in the park were expressed.

Adjournment: Motion by King, supported by Warmbein, to adjourn at 9:18 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



**Weesaw Township
New Troy, MI 49119**

**REGULAR BOARD MEETING MINUTES
Wednesday, December 20, 2023**



The Regular Board meeting was called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance was recited by the board members and audience.

Roll Call by Clerk Green: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein

Berrien County Sheriff Dept.: Deputy Sheriffs R. Hahn and C. Landon were present to provide the activities report for the Township during the period of 10/01-10/23/2023 to wit: 16 complaints, 2 tickets issued, 0 arrests. They answered questions and mentioned that there has been a rash of break-in ongoing in Berrien County. Sommers informed them that the Township has experienced vandalism in the Weesaw and Mill Road parks. Also, Sommers informed the attending sheriffs that there is someone living in a tent in the park. The Township should adopt an ordinance to restrict vagrants.

- **Set/Amend Agenda Items:** Motion by Warmbein, supported by King, to set the agenda as presented. Voice vote, all ayes, motion carried.
- **Reiteration of Rules for the Meeting by Supervisor Sommers.**
- **Public Comments/Hearing of Persons Present on Agenda Items:** None
- **Robert Krauss, Code Enforcement Officer Report:** Krauss reported indicated zoning and enforcement for the past month. He indicated he would look into verbiage for an ordinance. Sommers had spoken with Krauss earlier regarding his resignation last month, and it was indicated by Krauss that he would rescind his last month's resignations and stay on until a replacement is found. He also indicated he would look into the ordinances in the Clerk's office to see if there is anything in place that would be apropos for enforcement. Also relating to enforcement, Sommers related that Atty. Jessica Fette has indicated that she will not represent Weesaw Township for enforcement, as she is too busy at this time. Motion by Sommers, supported by King, to accept Enforcement Officer Krauss' rescission of his resignation at the November 15, 2023, meeting. Voice vote, all ayes, motion carried.
- **Burnham & Flower Insurance Weesaw Update:** After a number of calls to Burnham & Flower, today they provided a breakdown of the insurance premiums as follows: General Fund \$5,897; Fire Dept. \$19,572; Cemetery \$263; Sewer \$773, for a total of \$26,505, and Green indicated she will cut the checks after the meeting to get them to B&F as soon as possible. These amounts will be indicated on the January 2024 payables.
- **Approve Accounts Payables:** Motion by King, supported by Warmbein, to approve payables as follows: General Fund #104,675.95; Fire Dept. \$7,676.09; Ambulance \$2,638.65; Sewer \$13,057.57 (2 mos.); Cemetery Cost Center \$17,400.00. Roll call vote, all ayes (Sommers, King, Warmbein, Tackitt, Green), motion carried.
- **Broadband Internet Update & Broadband MEC Agreement:** James Pelletier reported on Broadband. Sommers indicated there is an agreement which we have to sign. Sommers indicated that he talked with Jennifer Gilian and received a "Simple Agreement". It was also indicated that one could go online to [TeamMidwest.com](https://www.TeamMidwest.com) to see if eligible to have broadband. It was indicated that Robin Grant indicated that 80% of residences would be eligible. Motion by Tackitt, supported by Sommers, to sign the

Simple Agreement with MEC agreeing to sign onto contract and eventually pay the \$30,000, approve Attorney Senica's pending favorable opinion of the contract. Roll call vote, all ayes (Tackitt, Warmbein, King, Green, Sommers), motion carried.

- **Fire Dept. Report:** Fire Chief Ted Nitz, reported 6 calls. Also, truck checks, radio etiquette training. Two purchases requested: 4 Fire Trucks Serviced @ \$500 each or \$2,000 total. Motion by Sommers, supported by Warmbein, to approve servicing of the 4 fire trucks @ \$500 each for \$2,000 total. Roll call vote, all ayes, (Sommers, King, Warmbein, Green, Tackitt), motion carried **AND** 4 pieces (100-ft ea.) of new fire hose @ \$350/link or \$1400 total). Motion by Warmbein, supported by Sommers, to purchase the fire hose as indicated. Roll call vote, all ayes (Tackitt, Green, Warmbein, King, Sommers), motion carried. Chief Nitz indicated that the funds for the fire hose to come from grant monies.
- King indicated that the electric panels should be marked in the Fire Electrical box.
- **Approve Previous Minutes:** Motion by Sommers, supported by Warmbein, to approve the Regular Board Meeting Minutes of Wednesday, November 15, 2023, as presented. Voice vote, all ayes, motion carried.
- **Treasurer's Report:** Treasurer Tackitt read her report, she opened a CD at Honor Credit Union.
- **8:31:** Motion by Sommers, supported by Warmbein, to extend meeting to 9:00 p.m. Voice vote, all ayes, motion carried.
- **Parks Committee Update:** The Township received written notification from Victoria of the Friends of New Troy (FONT) . . . FONT Granting Weesaw Township Internet Assess". Motion by Warmbein, supported by King, to accept FONT's offer to grant internet access to Weesaw Township for the cameras in the park with the stipulations documented therein. Voice vote, all ayes, motion carried. Motion by Warmbein, supported by King, to purchase from Ravitron to make the system work, per estimate #2023172, 11/29/23, in the amount of \$359.00. Roll call vote, all ayes (Green, Warmbein, Sommers, Tackitt, King), motion carried. Motion by Warmbein, supported by Tackitt, to replace the cameras with new cameras at up to \$1200 total. Voice vote, all ayes (Tackitt, Warmbein, King, Sommers, Green), motion carried.
- **Planning Commission:** Minutes provided. The 5-Year Plan has been provided to the township board members; it is necessary to notify the townships bordering Weesaw Township. Warmbein indicated he will send the 5-Year Plan via email to contiguous townships, and the County, as required.
- **Cemetery Committee:** The work has been completed to get footings for the columbaria. Trees need to be trimmed on row 1. Call D.J. to see if he can do the trimming.
- **Road Report:** Sommers reported that the Berrien County Road Dept. (BCRD) would like to have the 2024 3-Year Plan signed by January 2, 2024 - 3-year plan consists of sealcoat and 3rd coat. The BCRD portion is \$47,000. In addition, resident Cullen was upset that a surveyor damaged her property with his vehicle. Sommers indicated that he will speak with BCRC about this concern.
- **Website Committee:** Mike Metz indicated he and Jack are updating the Parks and Cemetery pages.
- **Drains Committee:** State Street Drain, Warmbein indicated they are not moving much on this issue. A call back had been promised and it hasn't happened yet.
- **At 9:15:** Motion by Sommers, supported by Warmbein, to extend the meeting to 9:30 p.m. Voice vote, all ayes, motion carried.

NEW BUSINESS:

- **Street Light Resolution 2023-19:** Motion by Sommers, supported by King, to adopt Resolution 2023-19 Street Light Resolution. Roll call vote, all ayes (King, Sommers, Tackitt, Warmbein, Green), motion carried. Resolution adopted.

UNFINISHED BUSINESS: None

- **Public Comments:** None
- **Adjournment:** Motion by King, supported by Warmbein, to adjourn at 9:19 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk