

WEESAW TOWNSHIP REGULAR MEETING

January 19, 2011

Supervisor Oman called the meeting to order at 7:30 pm. The Pledge to the Flag was recited by all.

Irene told the audience to look at the computer on the receptionist's desk to see the fire department equipment slide show that was placed on our Web Page. Jack Hojara told us that he will be getting Terry Reise more pictures to have on the slide show.

Set/Amend Agenda: Nothing to add.

Roll Call of Board Members: Present were Wanda Green, Irene Oman, Jane Tackitt, Jack Jones and Melodie Culverhouse. All members were present.

There were two changes to the December minutes, one being Irene Oman spoke to MTA and Attorney Jessica Fette, not Jack Dodd. Wanda requested we change Attorney Jessica to Attorney Jessica Fette.

Wanda Green made the motion to accept the minutes, as corrected, with Jane Tackitt placing the second. The motion passed with all Ayes.

Berrien County Deputy, T. Gills, gave the monthly Weesaw Township activities report for November 1, 2010 thru 11/30/2010. There were 16 complaints worked in the township, 7 tickets were issued and one arrest was made.

NEW BUSINESS:

Vickers Tax Abatement: Melodie made the motion to grant the 12 year tax abatement that was presented during the hearing prior to this meeting. Irene placed the second; a roll call vote was taken with: Jane, Wanda, Irene, Jack and Melodie voting Aye. There were no Nay votes. Motion passed.

Fire Department Insurance: Burnham & Flower, our Insurance Carrier, gave us a proposal an updated quotation for Provident Insurance Policy for the Fire Department. At the present time we only have \$50,000 worth of coverage for the Illness Death Benefit and it was suggested we go to \$100,000 for this coverage. Jane Tackitt made the motion to increase the coverage from \$50,000 to \$100,000 with Jack Jones placing the second. A roll call vote was taken with Jane, Wanda, Irene, Jack and Melodie all voting Aye. No Nay votes were given.

This policy will be paid in 3 Installments at \$4,979.00 per installment.

Park & Rec: 5 Year Recreation Plan: Paul stated that there had been a Hearing for the 5 year plan on January 17, 2011 and some phrasing and spelling had to be corrected on the preliminary plan and that the changes, requested, had been made. The 5 year plan is required to satisfy the requirements of our Park Grant and to give us the opportunity to apply for more grants in the future.

Wanda requested a copy of the plan to review after the corrections were completed by Paul.

Melodie made the motion to accept the 5 year Park Plan with Jane placing the second. The motion passed with all Ayes.

Salary Resolutions: Two Salary Resolutions were presented; the first one being an increase from \$10,000.00 to \$11,000.00/yr. for the Weesaw Twp Treasurer, Jane Tackitt. Wanda Green made the motion to approve the Salary Resolution for the Treasurer, with Jack Jones placing the second. A roll call vote was taken with the following Ayes: Wanda Green, Irene Oman, Jack Jones, Melodie Culverhouse and Jack Tackitt. No Nay votes were given.

The second Salary Resolution being an increase from \$11,000.00 to \$12,000.00/yr. for the Weesaw Twp Clerk, Melodie Culverhouse. Wanda Green made the motion to approve the Salary Resolution for Clerk, with Jane Tackitt placing the second. A roll call vote was taken with the following Ayes: Wanda Green, Irene Oman, Jane Tackitt, Jack Jones and Melodie Culverhouse. No Nay votes were given.

Board of Review Resolutions: Three BOR Resolutions were presented.

Resolution 28-11 was to Provide for Alternate Starting Dates for March 2011. Jane Tackitt proposed that we approve resolution 28-11 with Wanda Green placing the second. A roll call vote was taken with the following board members voting Aye: Jane Tackitt, Wanda Green, Irene Oman, Jack Jones and Melodie Culverhouse. No Nay votes were given.

Resolution 29-11 was to Accept Letters of Protest from Township Residents for the March 2011 Board of Review.

Melodie Culverhouse proposed that we approve resolution 29-11 with Jack Jones placing the second. A roll call vote was taken with the following board members voting Aye: Jane Tackitt, Wanda Green, Irene Oman, Jack Jones and Melodie Culverhouse. No Nay votes were given.

Resolution 30-11 was to Update State Required Poverty Level Income Standards for Property Tax Poverty Exemption Guidelines for Tax Year 2011. Wanda Green proposed that we approve resolution 30-11 with Jane Tackitt placing the second. A roll call vote was taken with the following board members voting Aye: Jane Tackitt, Wanda Green, Irene Oman, Jack Jones and Melodie Culverhouse.

No Nay votes were given.

Resolution for Drain: The Office of the Berrien County Drain Commissioners requested the Weesaw Township Board to approve a resolution to authorize the Drain Commissioners to expend money for the maintenance and repair of the Miller & Ristoff Drain in excess of Five Thousand Dollars per mile and, to the extent that the drain fund for the drain contains insufficient funds for the payment of costs incurred for the maintenance or repair of the Drain, then the Drain Commissioner is authorized to levy a special assessment, as allowed by law. Irene Oman placed the motion to approve the Berrien County Drain Commissioners request with Melodie Culverhouse placing the second.

A roll call motion was taken with the following board members voting Aye: Jane Tackitt, Wanda Green, Irene Oman, Jack Jones and Melodie Culverhouse. No Nay votes were given.

Computer Maintenance: Supervisor Oman had presented the Board, prior to the meeting, the information she has gathered regarding how we are handling the payment for our Computer Maintenance person, Terry Reise. Comments from the Board were heard; Jack Jones presented an Opening Statement, copy attached.. Melodie indicated that if we hired Terry, as a part-time employee, we would be paying withholding taxes and having to pay for a bond, while having him paid as a consultant, thru L Young and Associates, he was covered under their Liability Insurance and a 1099 Misc. was being given to the L. Young company saving the Twp uncalled for expenses.

Red Flag: Supervisor Oman reported that the Red Flag rule is not, as of yet, being required and that she would keep in contact with our Attorney Jessica Fette, so if and when the time comes that we must adopt the Red Flag Rule we would do so at the appropriate time.

DEPARTMENTS:

TREASURER: Treasurer Tackitt stated that all accounts have been reconciled and tax payments continue to be collected.

Jane stated that there is a chance that she will have to be printing the tax bills, here at the township hall, as the county is trying to pass along some of the work it is now doing for us. This is not a done deal yet, but it is being talked about.

CLERK: Clerk Culverhouse presented the A/P to be paid and checks that have been written since the last meeting, they are:

Fire Department: \$4,135.12 General Fund: \$12,710.68 Water/Sewer: \$8,774.13 Ambulance: \$2,111.33

Jane Tackitt made the motion to approve the checks and Accounts Payable with Jack Jones placing the second. A roll call vote was taken with the following voting Aye: Jane, Wanda, Irene, Jack Jones and Melodie Culverhouse. No Nay votes were given.

Emergency Mgmt.: Melodie reported that there was a meeting held, in June, regarding Rip Currents and how to inform people just how dangerous they are; there were 34 lives lost this past summer, in Lake Michigan, because of the Rip Currents.

A program is being set up to take information to the schools to teach students about the Rip Currents and they are working on getting signs placed on the beaches, something to the effect of:
"Waves Kill".

On February 1st and 15th there will be a DC Cook Emergency Drill to be held at the Berrien County Emergency Mgmt. building.

Also, noted was that if you are looking for road conditions, you can go on line and type in: midrive.net to see closures and delays.

Medic I: Calls for Weesaw Twp were as follows: 7 Ambulance calls and 2 Wheelchair calls.

FIRE: Chief Hojara stated there were two calls for the month.

Jack H. requested the board allow the department to purchase a reconditioned K-12 Fire Rescue Saw; the cost would be no more than \$1,200.00 and would have the same warranty as a new piece of equipment. A new K-12 could cost between \$1,700.00 and \$1,800.00.

Jack Jones made the motion to have the Fire Department purchase a reconditioned K-12 for no more than \$1,200.00 with Wanda placing the second. A roll call vote was taken with the following voting Aye: Jack Jones, Irene Oman, Wanda Green, Jane Tackitt and Melodie Culverhouse. No Nay votes were given.

ROAD COMMITTEE: Chairman Gary Sommers had reports printed. Gary stated that the Guard Rail between Holden and Browntown was still being discussed with BC Road Commission.

Having part of the project paid for this year and the balance next year is still being considered.

The committee is still working on the wording of the Truck Ordinance so that the State and Berrien County Police can give out warnings and tickets for trucks that disregard the Truck Route signs.

PARKS AND RECREATIONS COMMITTEE: - Paul Panteleo-report printed.

PLANNING COMMISSION: Mike Metz-report printed-nothing further to report. **ZONING ADMINISTRATOR:** Robert Kaufman-report printed-nothing further to report. **SWAG:** Mike Metz-No meeting held

PUBLIC ANNOUNCEMENT: Melodie noted the meetings posted at the bottom of the agenda.

PUBLIC COMMENTS: Sandy McKamey thanked the Board for addressing her concerns and appreciates the time and effort put into her concerns.

ADJOURNMENT WAS AT 8:46 pm. Respectfully submitted,

Melodie Culverhouse

Clerk

NEXT BOARD MEETING: February 16, 2011

Minutes were changed per meeting held February 16, 2011

Weesaw Township Board

Regular Meeting

February 16, 2011

Call to order time: 7:30 pm.

The Pledge to the Flag was recited by all.

Set/Amend Agenda: Jack requested we add Background Checks under unfinished business. Wanda made the motion to add Background Checks, with Jack placing the second. Motion passed with all Ayes.

Public comments on agenda items: None

Roll Call Attendance:

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse, Jack Jones

All members were in attendance.

Approval of minutes:

Regular Meeting: January 19, 2011

Vickers Engineering Tax Abatement Hearing: January 19, 2011

Regular Meeting-Jack Jones requested we remove, "Jack Jones felt that Terry Reise should be hired as a part-time employee," and add his entire statement be in the minutes. Jack also requested we remove, "It was decided that we should continue paying Mr. Reise the way we were paying him presently."

Jack Jones made a motion to accept the minutes with the additions and deletions, with Jane placing the second. Motion passed with all Ayes.

Vickers Engineering Tax Abatement Hearing-Wanda made the motion to accept the minutes, with Jack J. placing the second. The motion passed with all Ayes.

Berrien County Sheriff Report: Deputy T. Ellis presented the BC Sheriff report; stating that for the Month of December 2010, there were 23 complaints, 2 tickets issued and 2 arrests made in Weesaw Township.

UNFINISHED BUSINESS:

Background Checks: Irene stated we would set-up a special meeting, in April, when Jack Jones returns from vacation to resolve this issue. We will also talk about Bonding.

NEW BUSINESS:

Dangerous Building Ordinance: This was tabled to the March meeting.

Credit Card Resolution: Melodie was to find the current Credit Card Policy and give copies to the board members to see if, what we have on file would suffice or if we should make a change. Tabled until March meeting.

DEPARTMENTS:

TREASURER: Jane Tackitt - Account balances-Jane stated that all accounts were balanced and that the tax payment deadline has been extended to February 28, 2011.

CLERK: Melodie Culverhouse – Melodie presented the Accounts Payable/check written for each cost center.

Fire: \$6,325.41

General: \$12,169.78-this is with the addition of the L Young invoice of \$2,100.00

Water/Sewer: \$3,732.18

Ambulance: \$2,208.76

Jane made the motion to approve the A/P and Checks, as corrected, with Irene placing the second. A roll call vote was taken, with everyone voting Aye. No Nay votes were cast.

FIRE: Jack Hojara-report was printed as Jack H was on vacation.

ROAD COMMITTEE: Gary Sommers-report-printed

Irene is to contact Brian Berndt regarding an updated bid for the Holden Guardrail. We will be contacting our attorney to find out if we would be liable if we did not put up the guardrail.

Jack Dodd presented a handout that covered information on uniform traffic codes, Mich. Vehicle code, etc. which goes along with our Truck Ordinance. Melodie was to make copies and give to each of the board members.

PARKS AND RECREATION COMMITTEE – No meeting held

PLANNING COMMISSION: Mike Metz – Minutes printed

ZONING ADMINISTRATOR: Robert Kaufman – report – printed

BUILDING INSPECTOR: Clark Streicher – report - printed

ENFORCEMENT OFFICER: Jim Howell-report printed

SWAG (Sewer/Water Advisory Group): Mike Metz –no meeting held.

Public announcement: The Annual Meeting will be held on March 26th at 1:00 pm.

There will be a budget workshop scheduled.

Public Comments:

Mike Metz suggested that we put in a provision for next year's snow plowing bid to have the snow removed from the parking area of the Twp Hall.

A meeting should be held regarding the Holden Road guardrail situation, a representative from Marathon should be present.

Jerry Vitek suggested we look into purchasing the property across from the Twp Hall.

Mike Metz asked about Cemetery Software and Melodie told him she has spoken to BS&A and that they will be doing Web seminar for us to see if their program is compatible to what is needed in this Twp.

Adjourn: 8:36 pm

Meetings: Next Regular Meeting will be rescheduled for March 30, 2011

Board of Review-Meeting Schedule:

Organizational Meeting-Tues. March 8, 2011 @ 7:00 pm

Appeal Meeting-Wed. March 16, 2011 @ 9:00 am- 12:00 pm and 1:00 pm to 4:00 pm

Appeal Hearing-Sat. March 19, 2011 @ 2:00 pm - 5:00 pm and 6 pm-9:00 pm

Respectfully submitted,

Melodie Culverhouse

Weesaw Twp Clerk

WEESAW TOWNSHIP
SPECIAL MEETING
March 17, 2011

The special meeting was called to order by Supervisor Irene Oman at 10:00 a.m. for the purpose of appointing an Alternate for the Board of Review.

Board members in attendance: Irene Oman, Jane Tackitt and Melodie Culverhouse.

Irene proposed that we appoint Irving Green as the alternate to the Board of Review.

Melodie Culverhouse made the motion to appoint Irving Green as alternate to the Board of Review, with Jane Tackitt making the second. A voice vote was taken with all voting aye.

The meeting was adjourned at 10:05 a.m.

Respectfully submitted,

Melodie Culverhouse
Weesaw Twp Clerk

Weesaw Township Board Annual Meeting Saturday March 26, 2011

ATTENDEES: Township Board Members Present: 3 (Oman, Green, Culverhouse)

Number of Other Attendees in Audience: 20

Annual Meeting of the Township Residents called to order by Irene Oman at 1:00 p.m.

Pledge of Alliance to the Flag recited by all present.

Set/Amend Agenda: No changes.
Public comments on agenda items: None

APPROVE MINUTES OF LAST YEAR'S ANNUAL MEETING:

Motion by Paul Pantaleo, supported by Delmar Thompson, to accept the minutes for the March 20, 2010, Annual Meeting as presented. Voice vote by residents, all ayes, motion carried.

SALARY RESOLUTIONS:

Two salary resolutions were presented:

The first resolution; to increase the Clerk's salary from \$11,000.00 to \$12,000.00 per year was presented; Blanche Krieger made the motion to accept the Clerk's salary increase, supported by Delmar Thompson. Vote by raised hands was taken with 13 Ayes and 7 Nay's, motion carried.

The second resolution; to increase the Treasurer's salary from \$10,000.00 to \$11,000.00 per was presented; Sandy McKamey made the motion to accept the Treasurer's salary increase, supported by Wanda Green. Vote by raised hands was taken with 10 Ayes and 7 Nay's, motion carried.

The Budget Hearing was closed at 1:38 pm.

WELCOME & STATE OF TOWNSHIP: Oman welcomed those in attendance, and proceeded to state that the Township is doing well.

The Township attorney, Jessica Fette, has petitioned the courts to move our court hearings from the South County Court to the St. Joseph Court.

We will need to amend our Truck ordinance to accept the current Uniform Traffic Code.

We have a new Building Inspector, Clark Streicher and a new assessor, Angela Kirby who also does assessing in Baroda and Gull Lake

The State has informed the Township that we will have to reassess 100% of our property in 2011, due to the 20%, a year, not being done on time.

The 2010 census shows that Weesaw Township has lost 129 residents from the 2,000 census, and that Berrien County has lost 5,640 residents.

The annual Fire Department report was given, by Chief Jack Hojara, stating there had been 36 calls in 2010. The department has 16 firefighters and Chief Hojara will be bringing another firefighter to be approved at our next regular meeting.

The question was asked, "How Many Firefighters would give you a full contingent?" Chief Hojara stated that he would like around 20 firefighters.

Public announcement: Next Annual Meeting-March 31, 2012 @ 1:00 pm.

Public Comments:

- Question asked if we could bill for structure fires, legally we could not bill.
- Concerns that we have Chikaming and other Police forces doing our Policing and that the resident felt we were taking advantage by doing this.
- We should think about shared services for police.
- Concerns were expressed for the Truck Ordinance as it is not clear who can travel on the "No Thru Truck" roads.

The meeting was adjourned at 3:50 pm.

Respectfully submitted,

Melodie Culverhouse
Weesaw Twp Clerk

Weesaw Township Board

Regular Meeting

March 30, 2011

Supervisor Irene Oman called the March 30, 2011 regular meeting to order at 7:37 pm.

The Pledge to the Flag was recited by all.

Set/Amend Agenda: No changes made.

Public comments on agenda items: No Public comments.

Roll Call Attendance: The following Board members were present:

Wanda Green, Irene Oman, Jane Tackitt, and Melodie Culverhouse.

Board Members absent: Jack Jones

Approval of minutes: February 16, 2011 & March 17, 2011

Jane Tackitt made the motion to approve the February 16, 2011 and March 17, 2011 meeting minutes, with Wanda Green placing the second. The motion passed with all Ayes.

Berrien County Sheriff Report: No Berrien County officer was present to give a verbal report, but a printed report was available.

UNFINISHED BUSINESS:

Holden Road Guardrail - email from township attorney: Irene Oman contacted Brian Berndt from the Berrien County Road Commission to see if the price of the guardrail has changed, but she has yet to hear from him.

Irene is still waiting for information from Jessica Fette, our township attorney, regarding the liability of not putting up the guardrail and what

should be done with the monies received from the Marathon Gas, if we do not put a guardrail up.

Background Checks – Tabled until April Board Meeting. We would like to have the entire board present when we discuss this issue.

Credit Card Policy: The township current credit card policy is still in effect. Jane and Melodie will go to Fifth Third bank to get a Genie card.

Dangerous Buildings Ordinance: This ordinance was approved on April 16, 2010. We will be checking the ordinance to be sure that all expenses incurred will be covered by the fines.

NEW BUSINESS:

2011/2012 Budget Approval: Irene stated that all of the changes were made, to the budget, per the recommendation from the Budget Hearing held on March 26, 2010.

Melodie made the motion to approve the 2011/2012 budgets, with Irene placing the second.

Wanda commented that all expense should be approved prior to spending so that we do not overspend. Irene said that all expenses over \$300.00 must have board approval prior to spending, per the purchasing/expenditure resolution approved in 2008.

A roll call vote was taken with all Board Members present voting Aye. Jack Jones was absent.

Budget Appropriations Act: A Special Meeting was called for April 1, 2011 @ 1pm to approve the Budget Appropriations Act.

DEPARTMENTS:

TREASURER: Jack Tackitt stated that all accounts were reconciled. Jane stated that she was waiting for the year end CD information, from the banks, for the auditor.

CLERK: Melodie Culverhouse – Accounts Payable: The accounts payable and checks written were presented in a written report, the balances for each account were:

General: \$52,009.59

Fire: \$ 6,100.17

Water/Sewer \$ 1,926.12

Ambulance \$ 3,043.39

Wanda Green made the motion to approve the accounts payable and checks written, with Irene placing the second. A roll call vote was taken with all board members present voting Aye. Jack Jones was absent.

Emergency Management: The Berrien County Emergency Management team reported that the Cook plant had many failsafe procedures setup and that the power plant could handle situations like those that happened in Japan.

Medic I: Total ambulance calls for Weesaw were 136 and the total Wheelchair calls were 12 for their 2010-2011 year. Medic I's year ended February 28, 2011.

FIRE: Jack Hojara reported that the department had 2 calls, 1 being a PI accident and 1 was a request from Berrien County to standby for a predicted snow storm.

Jack also reported that there was a rollover accident on Mill Road at Hanover Road, and that the new Jaws were used for the first time and that they were a wonderful asset.

There is \$1,500.00 in the 2010 financials, monies received from TransCanada, and that money will be used for a new winch for the reserve rig. The cost will be from \$1,700-\$2,500 and that if we purchase the winch within 10 days we would be getting a 10% discount. Melodie made the motion for the Fire Department to purchase the winch, with Jane placing the second. A roll call vote was taken with all board members present voting Aye. Jack Jones was absent.

The fire department will be contacting TransCanada to see if they can get a grant to purchase a Thermo Imaging camera.

ROAD COMMITTEE – Gary Sommers-report-printed

Gary stated that we still have unfinished business on the Truck Ordinance and the Holden Road Guardrail and that the board is continuing to work on these issues.

Gary, Jack and Melodie attended the Berrien County Road Commission road tax meeting. A .5 mill Berrien County road tax is being considered. 60% of all road tax would come back to the township with 40% being used by the BC Road Commission for their costs on the Twp.'s projects.

Gary said he went to a meeting where it was stated that there would be no new funding for any secondary roads from the state in 2011.

PARKS AND RECREATION COMMITTEE – Paul Panteleo-report-printed

PLANNING COMMISSION: Mike Metz – report - printed

ZONING ADMINISTRATOR: Robert Kaufman – report – printed

BUILDING INSPECTOR: Clark Streicher – report - printed

ENFORCEMENT OFFICER: Jim Howell-report printed

Jim said we should look into changing our warrants to be Misdemeanors instead of Civil Infractions as we have to go back many times, not only to the people who have the infractions, but to the courts. We can issue a fine but if no one shows up in court there is no way to collect the fine. He hopes that changing the court from South County Courthouse to the St. Joe Courthouse will made a difference.

We will contact Jessica Fette to find out costs, etc.

SWAG (Sewer/Water Advisory Group): Mike Metz –no meeting

Public announcement: The next board meeting will be on **April 20, 2011.**

Public Comments: One (1) minute limit per person per issue.

A bid from Charles Sheldon was presented to the board, by Chief Hojara, to make the upstairs storage door larger for easier access to stored files. Chuck also provided a bid to install a Hot Water Heater in the office bathroom. These bids were tabled until the April meeting.

Judi commented on the budget.

Comments on the budget item for the park-Irene stated that we will be setting up a new account for improvement/repairs.

Paul informed the audience that the Jungle Gym is legal, and that we would be applying for grants for upgrades when available.

The meeting was adjourned at 8:38 pm.

Respectfully submitted,

Melodie Culverhouse

Weesaw Twp Clerk

WEESAW TOWNSHIP
Special Meeting
April 1, 2011

Supervisor Oman called the meeting to order at 1:05 pm.

Board members present: Jane Tackitt, Wanda Green, Irene Oman and Melodie Culverhouse.

Board members absent: Jack Jones

GENERAL APPROPRIATIONS ACT: The 2011-2012 General Appropriations Act was discussed and in section 7: Estimated Expenditures; the number of pages for each township activity were corrected, also pending on Supervisor Oman's checking with MTA regarding amending the budget, which must have Board approval.

Jane Tackitt made the motion to adopt the 2011-2012 General Appropriations act, with page corrections, with Melodie Culverhouse placing the second. A roll call vote was taken with all members present voting aye. Jack Jones was absent.

LAWN MOWING CONTRACT: The extension of the L. Young and Associates Lawn Mowing contract was discussed. The contract would be for \$24,000.00 for a twelve month period, as it was in 2010-2011, this extension would be from April 1, 2011 thru March 31, 2012. L. Young would be paid \$2,000.00 per month.

The motion was made by Irene Oman to extend the L. Young and Associates Lawn Mowing Contract for the 2011-2012 at \$2,000.00 per month, with Jane Tackitt placing the second. A roll call vote was taken with all members present voting aye. Jack Jones was absent.

The meeting was adjourned at 1:19 pm.

Respectfully submitted,

Melodie Culverhouse, Clerk

Melodie Culverhouse

Weesaw Township Board

REGULAR MEETING MINUTES

April 20, 2011

Supervisor Oman called the meeting to order at 7:30 pm and welcomed all that were in attendance.

The Pledge to the Flag was recited by all.

Set/Amend Agenda: Schaffer & Layher audit was added to the agenda. Melodie made the motion to add Schaffer & Layher to the agenda, with Wanda placing the second. Motion passed with all ayes.

Public comments on agenda items: None

Roll Call Attendance

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse, Jack Jones

All members were present.

Approval of minutes: March 30, 2011 and April 1, 2011: Jane Tackitt placed the motion to approve the minutes, as printed, with Irene placing the second. Motion passed with all ayes.

Berrien County Sheriff Report: As no officer was present, at the time this report was to be presented, it was delayed until 7:45 pm when Deputy Terry Ellis arrived and went over the printed report.

UNFINISHED BUSINESS:

Holden Road Guardrail/Truck Route: Supervisor Oman reported that she had contacted Attorney Jessica Fette regarding the liability of Weesaw Township placing a guardrail, to protect the Marathon pipeline, on Holden Road. Irene was told that if we put the guardrail up we would have to share the liability with Marathon, Berrien County Road and Drain Commission's.

The township could purchase insurance to cover the guardrail, or not put up a guardrail and the liability would be Marathon's and the Berrien County Road and Drain Commission's.

Melodie is waiting for an estimate for insurance to cover the guardrail.

Irene will contact Marathon to find out, if we do not put up the guardrail, what we should do with the monies received from Marathon.

Truck Route: It was stated that we need to update the Truck Route Ordinance to show the current Uniform Traffic Code. We will be discussing this at a Special Meeting to be held on May 11, 2011 a 9:30 am.

Jack Dodds requested Irene contact Brian Berndt to make him aware of Attorney Fette's finding, and Irene said she would.

Background Checks: A special meeting was set for May 11, 2011 at 9:30 am to discuss this subject.

LSL – A clarification for Land Divisions needs to be looked into, as the verbiage of the Township Zoning Book and the Land Division Act, Ordinance 11 are not in agreement, and should be edited so that they are in sync.

Estimates for larger door/heater bathroom's: An estimate from Charles Sheldon was presented to increase the door size for the storage area above the offices. The estimate was for \$476.43, which included all labor and materials. Jane made the motion to accept the bid for \$476.43, with the second being placed by Wanda. A roll call vote was taken with all members voting aye.

An estimate to install a hot water heater, for the restroom's, was tabled until an estimate to install the electric, for this project, was received.

NEW BUSINESS:

Shaffer & Layher Audit: A proposal from Schaffer & Layher, for \$7,000.00, was received, to again do the Township's audit. The motion was made by Wanda Green, with Jane Tackitt placing the support to have Shaffer & Layher do the Township's audit. A roll call vote was taken with all members voting aye.

Dangerous Buildings Wages: Melodie reported that Clark Streicher is requesting \$35.00/hr., with a minimum of 1 hour, to do the dangerous building enforcement. Dangerous Buildings will be discussed at the May 11, 2011 special meeting. Melodie is to talk to Clark to see if he could be present for this meeting.

Critical Bridge Request: The Berrien County Road Commission has requested we pass a resolution supporting Berrien county Road Commission's application for state and federal critical bridge funds, for replacement of Bridge No. 22 on Elm Valley Road over Dowling Creek. Jack Jones made the motion to adopt the resolution, with Wanda Green placing the support. A roll call vote was taken will all members voting aye.

Berrien County Road Millage: Needed an endorsement, from Weesaw Township, to have the .5 mill Road Millage placed on a ballot for county approval. Melodie made the motion to endorse the millage, with Irene placing the support. Motion passed with all Ayes.

Budget Amendments: Irene presented budget corrections from Fiscal Year 4/1/2010 to March 31, 2011. Jane made the motion to make necessary correction, with Irene placing the support. A roll call vote was taken with all members voting aye.

Electrical Permits: Samples of Ken Simpson's reports were given to the board. The board needs to have a meeting with Ed Steinke regarding his inspections and also to consider adding an administration fee to the electrical permit fee schedule.

Cemetery-Zane Miller: Zane Miller had contacted Melodie requesting the transfer of two of his lots to his daughters. Everyone agreed that this should be done.

DEPARTMENT REPORTS:

Treasurer: Jane Tackitt-Account balances: All bank accounts have been reconciled. We have not received any interest on our accounts and Jane had been told, by Fifth Third Bank, that due to their costs they were not giving interest, but they would look into the situation and possibly be able to work something out so we could receive interest on our accounts.

CLERK: Melodie Culverhouse –

Melodie read the accounts receivable and checks written from the reports that were printed. Jane made the motion to accept the report, with Irene placing the second. A roll call vote was taken with all members voting aye.

FIRE: Jack Hojara-Jack reported there were three calls for the month of March. CPR Training has been completed.

New American Flags need to be purchased for the township, Melodie and Jack will work together to get these purchased, in time to be up for the Memorial Day Parade.

Melodie was to call Medic I to see if we could get a cost to purchase another AED for the fire department.

ROAD COMMITTEE: Gary Sommers – report – printed

Gary Sommers and Jack Dodds were approved to attend a conference on Assessment Management on May 11 or 12. Attendance at the meeting was approved by the board.

The date for the Road Committee meeting was changed to May 10 because of the election being held on the 4th.

PARKS AND RECREATION COMMITTEE- Paul Panteleo-report-printed

Paul requested a special meeting, to be held, to approve applying for a government grant for equipment for the Weesaw Twp Park. A meeting was set for 4/28 at 10:30 am.

PLANNING COMMISSION: Mike Metz – report-printed

ZONING ADMINISTRATOR: Robert Kaufman – report-printed

Carol Ott was present and was upset because she had called Jack Hojara to have a mobile home burned down and Jack had told her it should be torn down and not burned. Ms. Ott received a ticket from Jim Howell-Melodie will contact Jim Howell to have the ticket dropped.

BUILDING INSPECTOR: Clark Streicher – report-printed

ENFORCEMENT OFFICER: Jim Howell – report-printed

SWAG: Mike Metz –no meeting

Public Announcements: None

The meeting was adjourned at 8:49 pm.

Respectfully submitted,

Melodie Culverhouse, Clerk

**WEESAW TOWNSHIP
SPECIAL MEETING MINUTES
April 28, 2011**

The meeting was called to order at 10:30 am by clerk Melodie Culverhouse.

Members present: Wanda Green, Jack Jones and Melodie Culverhouse

Members absent: Jane Tackitt and Irene Oman

The purpose of this special meeting was to discuss a possible equipment grant for the Weesaw Township Park.

Paul Pantaleo, chairman of the Parks and Recreation Committee, presented a proposal to apply for a grant to purchase exercise equipment for the park.

Paul stated that the grant application must be postmarked by April 30, 2011. The proposed cost of this equipment would be \$14,332.00, of which the Township would be responsible for 25% of the total project cost, which would be \$3,832.00. Out of the \$3,832.00, \$750.00 for this would be provided by donated labor, leaving the township a cost of \$3,082.00.

The final decision, by the state for this grant, would be completed by November 1, 2011, leaving us time to order this equipment during the current budget year.

Paul requested we change the Web Page to Weesaw Township Park, instead of the New Troy Community Park, as that is what was on the original grant and it would be better to continue the name throughout the grant application, and that it then covers all of the people in Weesaw and not just the people of New Troy. Melodie would contact Terry Reise to get this changed on the Web Page.

A motion by Wanda Green was made to approve the resolution to apply for the grant, with Jack Jones placing the second. A roll call vote was taken with all present, voting ayes.

A motion by Melodie Culverhouse was made to approve the 25% cost, to the Township, if the grant was received, with Jack Jones placing the second. A roll call vote was taken with all present, voting ayes.

The meeting was closed at 10:57 am.

Respectfully submitted,

Melodie Culverhouse
Clerk

Weesaw Township Board

Special Meeting Minutes

May 11, 2011

Supervisor Oman called the meeting to order at 9:30 am.

The pledge to the Flag was recited by all.

Roll Call: Wanda Green, Irene Oman, Jack Jones and Melodie Culverhouse were present. Jane Tackitt was not in attendance.

Dangerous Buildings: Clark Streicher was in attendance to answer our questions, and reiterated that his fee would be \$35.00/hr., with a minimum of one hour.

Clark stated we would need to have a formal complaint form that would go to the Zoning Administrator and then, if it was deemed that there was a code violation, it would be given to Clark to contact the property owner.

After Clark has inspected the property he would give the report back to our Zoning Administrator who would send a letter stating that there had been a complaint filed and what the complaint was. Property can only be looked at from the property line unless owner approves the inspector to be on the property.

A complaint must be filed prior to anything being done. Property that is agriculture, only the house and garage can be looked at as a dangerous building.

We will need a Hearing Officer in case someone would want to appeal.

Background Checks: After much discussion and review of documents that were received from MTA-changes to forms were mad.

Anyone having access to financial or sensitive personal information, should have a background check, if an employee or an outside contractor.

The outside contractor will be required to be bonded, at their own expense along with liability insurance, a copy of the bond must be presented to the Twp Clerk.

It was decided that Assessor Angela Kirby should be bonded; Melodie was to take care of this.

Truck Route Ordinance: Tabled still waiting for Irene to collect information.

The meeting was adjourned at 11:15 am.

Melodie Culverhouse, Clerk

Weesaw Township Board

Regular Meeting

May 18, 2011

Supervisor Oman called the meeting to order at 7:30 pm.

The Pledge to the Flag was recited by all.

Set/Amend Agenda: No changes Made

Public comments on agenda items: None

Roll Call Attendance:

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse, Jack Jones

All members were in attendance.

Approval of minutes: Jack Jones made the motion to accept the April 20th, April 28th and May 11, 2011 minutes, Jane Tackitt seconded the motion. Motion passed with all ayes.

Berrien County Sheriff Report: Printed-No officer was present.

UNFINISHED BUSINESS:

Holden Road Guardrail: Jack Dodds and Gary Sommers, from the Weesaw Twp Road Committee, stated that Terry Thompson, from Marathon told them that Marathon does not want their money back. A discussion, as to what should be done with the money occurred, and Irene was to contact Terry Thompson to find out how the money should be spent. Also, we would want a letter stating that, if we keep the money, we would not be liable if something happens.

Background Checks: A letter was given to the board from our attorney, Jessica Fette, regarding the background checks policy, Jack Jones handed the board members a copy of a new Policy on Background Checks & Bonding. Jack Jones moved that we table the background checks policy until June 6, 2011 @ 9:30, when a special meeting could be held. Wanda placed the second, the motion passed with all ayes.

No-Thru Trucks Ordinance: We will need to adopt the current Uniform Traffic Code. This subject will also be on the special meeting agenda for June 6th.

Bathroom Hot Water Heater: An estimate, from Charles Sheldon, for

\$347.68, to install a water heater for the township bathrooms, was presented and an estimate from Jim Culverhouse, for \$250.00, to provide electric for the water heater, was also presented. Jane made the motion to accept the two estimates, with Irene placing the second. A roll call vote was taken with all members voting aye.

NEW BUSINESS: None

DEPARTMENTS:

TREASURER: Jane Tackitt stated that all accounts have been reconciled and that we are ready for the audit.

CLERK: Melodie Culverhouse presented the accounts payable balances and checks written, as follows:

General Fund: \$13,709.31 + a bill for \$96.09 from Jack Dodds for the conference attended by himself and Gary Sommers. Total \$13,805.40.

Fire Department: \$ 5,653.03

Water/Sewer: \$ 2,726.63

Ambulance: \$ 2,211.27

Baldwin: \$ 192.32-To fix a Hydrant. Irene to check to see if, this bill was incurred because of an accident, where we might be able to go back to anyone responsible, for damage, and recoup our monies.

Wanda Green made the motion to approve the accounts payable and checks written, with Jane Tackitt placing the second. A roll call vote was taken will all members voting aye.

Emergency Management: Melodie told everyone that WNDU and Martin's, would be holding a chance to have your Hazard Radio prograded, or to purchase a new one, at Martins in St. Joe on Saturday May 23rd and Niles Martin's on June 11th @ 7am-12pm, for anyone interested.

Berrien County Health Department is the only Health Department, in the State of Michigan, that has National Accreditation.

Other information was on the table, regarding disposal of pesticides, mercury, and pharmaceuticals.

Medic I: For the month of March, Weesaw had 14 ambulance calls and no wheelchair calls.

FIRE: Fire Chief, Jack Hojara, reported that there had been 8 calls last month. Todd Griggs has finished his firefighter, 1 & 2 training, in a record amount of time.

Jack Hojara, requested we purchase a, yellow flammable cabinet, which is required by OSHA, for around \$600.00 plus shipping. Wanda made the motion to approve the purchase of the cabinet, with the cost not to exceed \$700.00, Irene placed the second. A roll call vote was taken with all members voting aye.

ROAD COMMITTEE: Gary Sommers-report-printed

The Road Committee; presented the Berrien County Road Commissions' proposal for roads to be worked on, this year.

After much discussion, it was decided that we would add this to the special meeting agenda on June 6th and request Brian Berndt, or someone from the BC Road Commission be present at the meeting.

Jack Dodds presented a proposal to purchase, Welcome Sign's for Weesaw Township, the cost would be \$108.00 each; post \$36.00 each; vandal-proof hardware \$19.20 for 8 sets and they would be installed by Township volunteers. It was also suggested that we add "Zoned Community" to these signs. No decision was made on the purchase or number, to purchase, was made.

PARKS AND RECREATION COMMITTEE – Paul Panteleo-report-printed

PLANNING COMMISSION: Mike Metz – report - printed

ZONING ADMINISTRATOR: Robert Kaufman – report – printed

BUILDING INSPECTOR: Clark Streicher – report - printed

ENFORCEMENT OFFICER: Jim Howell-report printed

SWAG (Sewer/Water Advisory Group): Mike Metz –no meeting

Public announcement:

Bret Witkowski, County Treasurer, reported that Berrien County is 15th in population and 11th in taxation.

Berrien County will be updating the tax software, what we are using was put into place in 1986. People will be able to view their tax bills on line, there are close to 400 foreclosures in Berrien County.

There will be a vote on May 31, 2011 @ 6:00 pm to decrease the number of County Commissions from 13 to 12.

Public Comments: One (1) minute limit per person per issue.

Adjourn 8:55 pm

Respectfully submitted,

Melodie Culverhouse

Weesaw Twp Clerk

Weesaw Township Special Meeting June 6, 2011

Called to order at 9:32 am by Supervisor Oman.

Pledge to the flag: Was recited by all.

Roll Call: Members present; Jane Tackitt, Wanda Green, Irene Oman, Jack Jones and Melodie Culverhouse

Berrien County Road Commission: "Estimates of Costs": The estimates and costs for Weesaw Road projects, were presented in written form.

The road committee gave us a list of priorities, per the road tour taken on June 2, 2011, with Jack Jones, Gary Sommers, Jack Dodds, Joe Margol and Melodie Culverhouse in attendance.

After much discussion, a motion was made by Melodie to have priority 1, 2 and ½ of priority 3 approved for our 2011 road projects, the total being \$58,300.00. Irene supported the motion and a roll call vote was taken with all board members voting aye.

We will be requesting information be placed on the Weesaw Web page, and a short explanation, of the road projects, be placed in the summer tax bills, Melodie and Jack will work on this.

Uniform Traffic Code/Truck Ordinance: After much discussion the approval of the new Uniform Traffic Code was voted on. Wanda made the motion to approve Ordinance 7-11, for the updated UTC, with Jack placing the second. A roll call vote was taken with all board members voting aye.

Wanda stated that the attorney has never been voted on by the Board for hire.

Road Signs: Melodie will contact Jim Millus, who designed the Baroda Township signs to see what the cost would be to design something for Weesaw.

We would like something with the mill and the historical bridge; we would also add Zoned Community, to the signs.

Background Checks: Jack Jones read a prepared statement, regarding how important this policy is to Weesaw Township.

We had suggestions from Jessica Fette, our Twp Attorney, on ways to better the Background Check Policy that Jack Jones had presented to the board at the last regular meeting. Jack will see that the changes are made, as he has the form. This would be easier instead of completely rewriting it again.

The corrected form will be presented to the board, prior to our general meeting on June 15th, and will be voted upon at that time.

Adjournment: 12:00 pm

Respectfully submitted,

Melodie Culverhouse, Clerk

Weesaw Township Board

Regular Meeting

June 15, 2011

Supervisor Oman called the meeting to order at 7:30 pm.

Pledge to the Flag was recited by all.

Set/Amend Agenda:

Public comments on agenda items: Jack Jones requested we add cemetery mowing to the agenda.

Roll Call Attendance:

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse, Jack Jones-All members present.

Approval of minutes: May 18, 2011 -June 6, 2011 –Oman make a correction to the June 6, 2011, changing “will” to “with”, in the third paragraph, under the Berrien County Road Commission. Wanda Green made the motion to accept the minutes, with correction, Jack Jones placed the second. Motion passed with all ayes.

Berrien County Sheriff Report: Printed-The officer present reported that there were 27 incidents for April 2011 for Weesaw Township. There were no questions or comments from the audience.

UNFINISHED BUSINESS:

Holden Road Guardrail-on hold-Irene reported that she had been trying to contact Terry Thompson via e-mail and has not received any answers. Jack Dodds will provide Irene with Terry’s telephone number.

Background Checks-The background check document was updated, per the board’s request at the June 6, 2011 meeting. Jack Jones made the motion to approve the four page document, in its entirety, Wanda Green placed the second. A roll call vote was taken with all members voting aye.

NEW BUSINESS:

Fire Budget-Correction-An error was found in the total expenditures, in the fire budget, a copy of the original budget along with a copy of the corrected budget will be given to the board members after the meeting. This will be under unfinished business, at the next Regular Board meeting in July.

Document Shredding per IRS Retention Schedule: Melodie presented prices for document shredding, one from Metro Business for \$35.00 per 65 gal container or approximately 185#’s of paper, around .19 per pound. This shredding will be done on site. The other price was from Gateway for .10 per pound, but this shredding would be done off site.

Jane made the motion to have Metro Business do our shredding, as it was being done on site, with Irene placing the second. A roll call vote was taken with all members voting aye.

Appoint Board liaison to the Road Committee: The Road Committee has requested a Board liaison be appointed to their committee, the meetings are held on the first Tuesday of every month. Either Wanda or Irene will attend these meetings.

Notice for Road Repair for Tax notices: The Road Committee had worked with the Berrien County Road Commission for the wording of the notice to be sent with the summer tax notices. There was some

discussion about putting the amount of each project on the notice, and it was felt that this was not necessary.

Jane made the motion to accept the notice as presented, with Melodie placing the second. Motion passed with all ayes.

Weesaw Twp Welcome Signs: Melodie reported that she had contacted, Jim Milius, regarding his help in designing our Weesaw Welcome signs. Jim will do this, for us, for two dinners at Bill's Tap. We will have Jim use the mill and the historical bridge as a starting point for our signs.

Cemetery Mowing: Jack stated that he received calls regarding the condition of the cemetery for the Memorial Day weekend.

Irene stated that with over 9-1/2" of rain, trying to get the mowing done was very difficult.

After much discussion and the suggestion that a walk behind mower might be used if the weather prevents the use of the riding mower, and that the New Troy Cemetery should be mowed prior to Glendora. It was noted that the trash needs to be emptied more. It was decided that a letter from the board be sent to L. Young and Associates regarding these concerns.

DEPARTMENTS:

TREASURER: Jane Tackitt - Account balances-Jane reported that all accounts were reconciled, and that she will be closing the safety deposit box at Chase. Jane reported that one key to the box is missing. Wanda stated she never had a key, Jane is to look into who signed for the key, at the time it was secured, to see if we can find the missing key. If we do not find the key, we will have a \$25.00 charge for the bank to make a duplicate key.

CLERK: Melodie Culverhouse – Bills/Checks Written-Melodie stated that after seeing the agenda from the New Buffalo general Board meetings she would add the total for the payables, to the agenda.

| | |
|-----------------|-------------|
| General Fund | \$14,186.73 |
| Water/Sewer | \$12,424.62 |
| Ambulance | \$ 2,211.27 |
| Fire Department | \$ 3,389.65 |

Jack Hojara reported that on the Fire Department bills, there will be a credit of \$20.00, for cores being returned to Bridgman Parts Plus.

The cost of the Chemical Cabinet exceeded the amount approved at the last meeting, due the cost of delivery freight. Irene asked Paul Pantaleo if we need to amend last month's total to be spent on this cabinet, and was told that approving the bills to be paid would take care of that discrepancy.

Jane made the motion to accept the bills and check written, with the correction, Wanda placed the second. A roll call vote was taken with all members voting aye.

Medic I: So far there have been 28 regular calls for Weesaw, this fiscal year, and no wheelchair calls.

FIRE: Jack Hojara: Jack reported that there were 2 calls for the month of May, one field fire and one tree fire, caused by lightning.

ROAD COMMITTEE – Gary Sommers-report-printed: The Countywide Road Millage is moving forward, and the next meeting will be held at Lake Twp Hall on 6/23.

Gary reported that he and Jack Dodds will be attending the Farm Bureau meeting on 6/27 @ 7:00 pm.

It was reported that the letters to the legislators were mailed per the board's request.

PARKS AND RECREATION COMMITTEE – Paul Panteleo-No meeting-Paul reported that the swings and chains have been delivered, and that Skip could begin to install them as soon as everything dries out.

PLANNING COMMISSION: Mike Metz – report - printed

ZONING ADMINISTRATOR: Robert Kaufman – report – printed

BUILDING INSPECTOR: Clark Streicher – report - printed

ENFORCEMENT OFFICER: Jim Howell-report printed-Jim reported that there is nothing new on the flooding on Browntown Road.

SWAG (Sewer/Water Advisory Group): Mike Metz –no meeting

Public announcement: None

Public Comments: One (1) minute limit per person per issue. Jerry Vitek asked how the lawn care contract was paid, and was told it is on a 12 month payment schedule.

Jack Dodds asked if anyone has talked to Comcast regarding additional, area coverage for the internet. Both Wanda and Melodie stated that they have contacted Comcast to no avail.

Mike Metz stated that he had been told that Frontier might be having DSL by the fourth qtr. but that is still only a possibility.

The meeting was adjourned at 8:30 pm.

Respectfully submitted,

Melodie Culverhouse-Clerk

Weesaw Township Board

Special Meeting

June 29, 2011

Irene Oman called the meeting to order at 6:00 pm.

Pledge to the Flag: Was recited by all.

Set/Amend Agenda: No amendments made.

Public comments on agenda items: None received.

Roll Call Attendance

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse, Jack Jones

All members were present.

Township Cemeteries' and Parks' Mowing Contracts

Present Mowing Contractor Discussion/action

Jack Jones presented pictures that were taken at the New Troy and Glendora Cemeteries, showing overflowing trash cans, plastic bags concealing half full barrels that were not being emptied, and trash bags that were thrown over the fence at New Troy.

Much was talked about the poor appearance of the cemetery for the Memorial Day service, trash situation as above, and trash that was being thrown over the fence.

It was decided that the bids, for mowing, must be more specific, the board will work on the bid wording in the near future.

Irene made the motion to take all three letters advising the contractor of the above, written by the cemetery committee, and pictures taken by Trustee Jack Jones, to an attorney to make sure there is nothing

being stated that could cause the Twp legal problems. Jack Jones placed the second and a roll call vote was taken, with all board members voting aye.

It was suggested that a different attorney, other than Jessica Fette, be contacted for this situation.

Jack Jones requested the attorney come to talk to the board after he/she has a chance to read the letters.

Public Comments: Five (1) minute limit per person per issue.

Issues presented:

- Why insurance papers were not available after April 15, 2010, until the new certificate was received, showing effective date beginning June, 22, 2011.
- There was no insurance paperwork available for 2010, as of date of this meeting.
- Lonnie Young said he would give us the certificate covering those dates, stating that, because the insurance certificate ending in 2010 was given out with his insurance policy number on it, a new certificate was made with a new policy number on it.
- Questioned if the Cemetery Committee spoke to L. Young and Associates, prior to the Memorial Day Parade, letting them know they were unhappy with how they were doing their jobs.
- Are the EIN and W-9 were available, and was told that they were, but not produced.
- Wanted to know why we were talking about this without the company being present to defend themselves, and was told that Lonnie Young was in attendance.

The meeting was adjourned at 6:42 pm.

Sincerely,

Melodie Culverhouse

Weesaw Twp Clerk

Weesaw Township Board

Special Meeting Minutes

Molly's Corner Attorney Letter

July 13, 2011

Supervisor Oman called the meeting to order at 6:31 pm.

Pledge to the Flag was recited by all.

Roll Call: Wanda Green, Jack Jones, Irene Oman and Melodie Culverhouse were present at the start of the meeting. Jane Tackitt came in at 6:37 pm.

Set/Amend Agenda: No changes made.

Public comments on agenda items: No Public comments were heard.

The Molly's Corner Attorney Letter had been given to the board prior to the meeting. Wanda Green had some questions on the wording of two paragraphs in the letter.

Paragraph 10 & 11 had some minor changes, with the board agreeing to the changes.

Bob Kaufmann was to contact our Attorney, Jessica Fette, regarding the changes and making sure the exhibit schedules were correct.

The meeting was adjourned at 7:09pm.

Sincerely,

Melodie Culverhouse

Weesaw Twp Clerk

WEESAW TOWNSHIP
Regular Meeting
July 20, 2011

Supervisor Oman called the meeting to order at 7:30 pm.

The Pledge to the Flag was recited by all.

Set/Amend Agenda: The Friends of New Troy requested to be placed on the agenda; Supervisor Oman stated that with the Drain Commissioner's presentation this would need to be on a future agenda.

Public comments on agenda items: None

Roll Call Attendance: Wanda Green, Jack Jones, Irene Oman, Jane Tackitt & Melodie Culverhouse.

Approval of Minutes: June 15, 2011-June 29, 2011 & July 13, 2011

Wanda requested the word "poor" be added to the paragraph regarding the appearance of the cemetery in the June 29, 2011, Special Meeting minutes.

Irene made the motion to accept the minutes, with the correction to the June 29th meeting, with Jack placing the second. Motion passed with all ayes.

Berrien County Sheriff Report: No officer present.

Unfinished Business:

Holden Road Guardrail-Since the guardrail project is not going forward due to liability issues, Terry Thompson, Marathon Oil, contacted Supervisor Oman requesting the money received from Marathon be returned. The motion to return the funds was made by Wanda with Jack placing the second. A roll call vote was taken with all members voting aye.

Fire Budget Correction-Melodie made the motion to correct the Fire Budget expenses, total amount only, per the handout, with Wanda placing the second. A roll call vote was taken with all members voting aye.

Letter to L. Young & Associates-The information was given to Attorney Randy Hyrns . This will be tabled to our next meeting.

Welcome signs: Still working on design-table to next meeting.

New Business:

Roger Zilke-Berrien County Drain Commissioner-Mr. Zilke & Attorney Stacy Hissong explained the need to consolidate 12 drain districts into one project stating this would save money for our residents. After much discussion , a motion was made by Irene to combine the drain districts into one project with Melodie placing the second. A roll call vote was taken with all members voting aye.

Snow Removal bids-After much discussion regarding subcontractors and insurance, the wording of the snow removal bid was edited and approved. Jane made the motion to accept the wording of the bid, with changes, with Jack placing the second. A roll call vote was taken with all members voting aye.

A special meeting was set for August 12th at 10:00 am in order for the Township Board to open the sealed bids.

Old Office equipment: All old worthless office equipment is to be scrapped; making sure the hard drive is removed from the CPU and destroyed.

Department Reports:

Treasurer: Jane Tackitt reported all accounts were reconciled. The safety deposit box at Chase has been closed and we had to pay \$25.00 for a missing key. A new safety deposit box has been opened at the Fifth Third Bank in Sawyer-Melodie was given the second key to this box.

Clerk: Melodie reported the Accounts Payable and checks written were as follows:

| | |
|-------------|-------------|
| General: | \$22,123.14 |
| Fire | \$ 2,279.59 |
| Water/Sewer | \$13,790.36 |
| Ambulance | \$ 2,211.27 |

Jack made the motion to approve the A/P and checks written with Jane placing the second. A roll call vote was taken with all members voting aye.

Medic I: Melodie reported that Medic I handled 13 ambulance calls for the month of May with the total for the year beginning 3/1/2011. There have been zero wheelchair calls for the year.

Emergency Mgmt.: at the Berrien County Emergency Management meeting there was a presentation about Code Red Notification-a program Cook Nuclear is considering purchasing to comply with the Federal Governments requirement for dual notification in case of an emergency.

An open house will be held at the Benton harbor Airport on September 21st for everyone to see the newly configured and extended runways.

The gift of Life information is available, on the table, regarding signing up to be an organ donor.

Fire: Jack Hojara reported 2 calls-one vehicle fire and one false alarm.

Jack requested approval to purchase new tires for the rescue unit. Jack Jones made the motion to approve new tires at a cost not to exceed \$900.00, with Wanda placing the second. A roll call vote was taken with all members voting aye.

Road Committee: Report printed

Parks and Recreation Committee: Report Printed

Planning Commission: Report Printed

Zoning Administrator: Report Printed

Building Inspector: Report Printed

Enforcement Officer: Report Printed

SWAG: No meeting

Public Announcements: Pardee Road Bid-The Road Committee reported that the Pardee Road repairs came in under the proposed amount and wondered if the surplus funds could be transferred to the Kaiser Road Project for additional hot mix. No Township Board action was taken on this request.

Public Comments:

- Account Payable payments-a resident's question concerning making payments prior to board approval.
- Approval of Parliamentarian-a statement from a resident regarding research that she did, and she found that a parliamentarian has never been approved by the Township Board.

- Township Park use for 5K approval-special meeting will be called.

Meeting adjourned at 9:57 pm.

Respectfully submitted,

Melodie Culverhouse
Clerk

Weesaw Township Board

Special Meeting

August 9, 2011

The meeting was called to order by Supervisor Oman at 10:00 am.

Pledge to the Flag was recited by all.

Roll Call Attendance

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse, Jack Jones

- All members were present.

Drain Commissioner:

Miller & Ristoff Drain:

- Cost \$18,255.00
- Three year payoff
- Loan was procured for 4.09%
- Weesaw Twp cost will be \$1,195.40/yr
- Property owners will pay 70% of cost-\$12,330.75
- Balance to be paid by Drain & Road Commission

Melodie made the motion to approve the resolution for the Miller Ristoff Drain, seconded by Irene.

A roll call vote was taken with 4 ayes (Jane, Irene, Jack & Melodie) and 1 nay (Wanda Green)

Nimtz & Rantz Drain:

- Cost \$19,162.21
- Board wants to look at this area and will make a decision at our next meeting on August 17th. Tabled

Friends of New Troy:

Center of the World 5K/10K Run October 8, 2011

- **Wanda questioned Pancake Breakfast.**
- **Need to add Weesaw Twp to last paragraph regarding waiving and releasing any and all rights and claims for damages.**
- **Making sure we are on the Friends of New Troy's Liability Insurance.**
- **Tabled to August 17th meeting.**

Molly's Corners Complaint Letter:

- **Irene stated that she had reviewed the requested changes and everything had been changed per our request.**
- **Wanda asked if Bob Kaufman had reviewed letter-Melodie stated that Bob has approved the changes.**

Melodie made the motion to accept the Molly's Corners Complaint for Abatement of Nuisance, as revised, with Wanda placing the second. A roll call vote was taken with all board members voting aye.

Adjourn: 11:30 a.m.

Respectfully submitted,

Melodie Culverhouse

Weesaw Twp Clerk

Weesaw Township Board

Regular Meeting

August 17, 2011

Supervisor Oman opened the meeting at 7:30 pm.

The Pledge to the Flag was recited by all.

Set/Amend Agenda:

Melodie Culverhouse made the motion to add the Audit presentation to the agenda with Wanda Green placing the second. Motion passed with all ayes.

Public comments on agenda items: None

Roll Call Attendance

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse, Jack Jones

All members except Jane Tackitt, who was ill, were present.

Approval of minutes: July 20, 2011, August 9, 2011, August 11, 2011

Jack Jones made the motion to approve the minutes with the correction of the August 11, 2011 date changed to the actual date of the meeting, August 12, 2011, and the changing the paragraph regarding the liability insurance, of the same meeting, from 'Liability insurance was received by all bidders' to "Liability Insurance was received from all bidders", with Wanda Green placing the second. Motion carried with all Ayes.

Audit: Audrey Salesberry, from Shafer & Layher presented the 2010-2011 Audit report. She stated that the township received an unqualified opinion and that the financial status for Weesaw Township is sound and she had full cooperation from the staff. She stated a majority of the presentation was held at the 4:00 Special Meeting on August 15, 2011. She stated that upon approval of the report it will be filed with the state of Michigan.

Wanda made the motion to approve the 2010-2011 Audit with Irene placing the second a roll call vote was taken with all Board members voting aye.

Berrien County Sheriff Report: Deputy Nanafeldt presented the report as printed, there were no questions asked.

UNFINISHED BUSINESS:

Friends of New Troy Run: Terry Hanover requested the use of the park for a 5 K Run. The FoNT had contacted their insurance agent, Bob Barnes, regarding placing a rider on their insurance to cover the Twp if there were any incidents. Farm Bureau felt they did not want to place a rider on the FoNT's insurance because they did not want to cover a municipality.

The board would contact our insurance agent, B.J., from Burnham & Flower Insurance and have B.J. and Mr. Barnes see if they could come up with a remedy to this situation.

There will be a special meeting called when we get information back from our insurance company.

The Fire Department will hold a Pancake Breakfast the same day as the 5K Run.

Letter to L. Young & Associates: Wanda made the motion to have the board review the letter from the attorney and have the attorney, Hyrns, present at a special meeting, Irene placed the second. A roll call vote was taken with all present voting aye.

Welcome signs: The design for the Weesaw Township Welcome signs was chosen, with one revision, having "A Zoned Community" printed in black. Wanda made the motion to approve the sign's with revision, with Melodie placing the second. Motion carried with all Ayes.

Nimtz & Rantz Drain: Mr. Williams, who lives in the Nimtz & Rantz Drain district stated that this drain needs to be repaired in order to keep the flooding controlled by his residence. The resolution to repair the Nimtz & Rantz Drain was presented with Irene making the motion to approve the resolution with Melodie placing the second. A roll call vote was taken will all present voting Aye.

NEW BUSINESS:

Road Commissioner-Bob Forker-Mr. Forker had contacted Melodie regarding putting a pipe under the Maple & Smith road in Glendora to alleviate the drainage problem people are having in that area. Mr. Forker quoted a price of around \$8,000.00 to have this tube and catch basin placed in this area.

This will be tabled for some further research to be done.

Building Inspector: Due to the resignation of Clark Streicher, as our building inspector, there has been an interim building inspector appointed, Guy Lewis comes with good credentials and will be handling our inspections until we can place an ad in the newspaper to see if anyone else is interested in this position. Mr. Lewis will work on the same pay schedule as Mr. Streicher was being paid under.

A motion to have Mr. Lewis as our building inspector, as an interim for up to 90 days, was made by Wanda with Melodie placing the second. A roll call vote was taken with all present voting aye.

Pictures of Old School: Jack made a motion to have the FoNT receive the school photos found while cleaning the storage area upstairs, with the stipulation that if anything would happen to the FoNT the pictures would be returned to the Township. Irene placed the second and the motion passed with all ayes.

DEPARTMENT REPORTS:

Treasurer: Jane Tackitt – Account balances-As Jane was absent; Melodie stated that all accounts had been reconciled.

CLERK: Melodie Culverhouse –

Accounts payable: Melodie presented the following A/P and checks written for approval:

Fire Department: \$4,737.49

General: \$12,998.35

Water/Sewer: \$5,275.21

Ambulance: \$2,211.27

Irene made the motion to approve the A/P and checks written with Jack placing the second. A roll call vote was taken with all members present voting aye.

Emergency Management: Melodie reported that a presentation was made regarding the truck that had exploded at the Sawyer Truck Stop and how well all involved did a wonderful job at keeping the toxic substance the truck was hauling to a minimum. The manifest was incorrect and if the fire department had begun to use water, on the fluid, the results would have been disastrous. The fluid was incompatible with water and aluminum-which the truck carrying the fluid was made of.

The driver handled the situation so more damage would not be done-the truck stop was down for 57 hours, the cost to date, without the truck stops loss has been calculated at over 500 thousand dollars.

Emergency Management has requested that all fire trucks carry a heavy roll of plastic, on their trucks, to help stop contaminants from getting into drains when an emergency of this type happens.

Medic I: The meeting will not be held until August 25th.

FIRE: Jack Hojara: Jack reported 5 calls for July, (1) false alarm, (2) P I accidents and (2) structure fires.

There will be a pancake breakfast held by the Fire Department on August 28th from 8-11 am.

ROAD COMMITTEE: Gary Sommers – report – printed-Gary stated that the maintenance on our roads was complete for this season.

PARKS AND RECREATION COMMITTEE – Paul Panteleo-report-printed-Paul requested the Parks committee join the Smart SW Alliance at no cost to the Twp, this will help with information for bike paths, which Weesaw has none.

PLANNING COMMISSION - Mike Metz – report-printed

ZONING ADMINISTRATOR: Robert Kaufman – report-printed

BUILDING INSPECTOR: Clark Streicher – report-printed

ENFORCEMENT OFFICER: Jim Howell – report-printed

SWAG: Mike Metz –no report

Public Announcements: Irene stated she would be in the office two days a week helping the assessor with entering information into the computer-a sign will be posted that she will not be here, in her capacity as the Supervisor, just in case Melodie and Jane are both here.

Public Comments: One (1) minute limit per person per issue.

Meeting adjourned at 9:02 pm.

Sincerely,

Melodie Culverhouse, Clerk

- Items in read were added by the board after the minutes were approved.

**WEESAW TOWNSHIP
SPECIAL MEETING FoNT 5K Run
August 25, 2011**

The meeting was called to order by Supervisor Irene Oman at 4:00 pm.

The Pledge to the Flag was recited by all.

MEMBERS PRESENT: Jane Tackitt, Wanda Green, Irene Oman, Jack Jones and Melodie Culverhouse

- The representatives from Burnham & Flower and Farm Bureau were contacted and they spoke to each other regarding the FoNT's 5K Run and using the park for part of the run.
- Farm Bureau will not give the FoNT an insurance rider covering Weesaw Township as they do not wish to cover a municipality.
- Burnham & Flower suggested we have a rental agreement that includes a "Hold Harmless" clause. A copy of the rental agreement, with this clause, was given to each board member for review.
- Wanda contacted Burnham & Flower and was told that every participant would have to sign this agreement, to have it cover everyone who would be using the park.
- Wanda stated she was just trying to cover the Township in case there were any problems.
- Corrie Kemp, from the FoNT, was present and stated they would not use the park for the children's run but instead use the property between the Brethren Church and the Community Center.

The meeting was adjourned at 4:23 pm.

Respectfully submitted,

Melodie Culverhouse
Weesaw Twp Clerk

WEESAW TOWNSHIP
Special Meeting - L. Young Associates Cemetery Lawn-Mowing
September 7, 2011

The meeting was called to order at 9:19 a.m. upon Attorney Randy Hyrns' arrival by Supervisor Oman.

The Pledge to the Flag was recited by all.

Board Members in attendance: Jane Tackitt, Jack Jones, Wanda Green, Irene Oman and Melodie Culverhouse

Attorney Hyrns stated that he received three letters and pictures which related to the lawn-mowing situation for the Memorial Day ceremony at the Weesaw Township cemetery.

The following are highlights from Attorney Hyrns comments and suggestions:

- We need a contract that layout the procedure that the Board should take to terminate a contract, if problems are not handled in a timely manner, the contract should have a proper "out" clause.
- All problems should be handled at the time the contract was not being followed by the contractor.
- A letter stating that the bid was accepted is suitable for the size of our Township, but it would be best to have a signed formal contract in the future.
- Be sure to check all facts prior to any contact with the company you have the contract with.
- The contract should set the requirements for insurance, workers compensation, and any other required documentation.
- The bid should request the following: Corporate status, the number of employees and/or independent contractors working for the bidder and all insurance documentation, and any other required documentation.
-

Jack Jones requested that Attorney Hyrns send a letter summarizing what he covered in the meeting, and Atty. Hyrns stated that he would do so.

It was decided, by the Board, that point #4 should be removed from the letter **dated 6/25/11**.

Lonnie Young was at the meeting and presented the Board pictures taken after the June 29th special meeting which was held to discuss the lawn-mowing situation.

After Attorney Hyrns left the meeting, Wanda stated she had a few questions for Lonnie regarding Workers Compensation info. Irene said we were discussing the letter only, and Wanda stated she would bring it up at the next Regular Board Meeting. Supervisor Oman asked if Wanda would revise the letter, and she stated that she would.

The meeting was adjourned at 10:12.

Respectfully submitted,

Melodie Culverhouse
Weesaw Twp Clerk

Attachment: Letter from Attorney Hyrns

CORRECTED COPY

Weesaw Township Board

Regular Meeting

September 21, 2011

Supervisor Oman called the meeting to order at 7:30 pm.

Pledge to the Flag was recited by all.

Set/Amend Agenda: Mrs. McKamey requested she be added to the agenda to read a letter to the board and was told by Irene Oman that the letter had not been received in time for the board to read prior to it being read to the public. Mrs. McKamey stated she gave the letter to the board at 7:20 pm this evening and felt she should be added to the agenda.

Truth in Taxation Hearing was questioned by Green.

Paul Pantaleo stated she could read the letter in the public comment area, but there could be no discussion or action on the letter.

A motion was made by Jack Jones and seconded by Wanda Green to allow Mrs. McKamey to read the letter at the public comment area of the agenda, with Jane Tackitt, Wanda Green and Jack Jones voting Aye and Irene Oman and Melodie Culverhouse voting Nay. Motion passed three to two.

Public comments on agenda items: None

Roll Call Attendance

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse, Jack Jones-all Board members were in attendance.

Approval of minutes: August 17, 2011 Regular, August 25, 2011 FoNT (Special Meeting) September 7, 2011 L. Young Cemetery Lawn-Mowing (Special Meeting)

A motion by Jack Jones to approve all minutes with the attachment of Attorney Hyrns letter to the September 7, 2011 minutes was presented with Wanda Green placing the second and pending changes by Jack Jones of minutes of the September 7th meeting. Motion passed with all Ayes.

A copy of the September 7th meeting with the attachment of Attorney Hyrns letter will be available at the October 19, 2011 meeting, for the board.

Berrien County Sheriff Report: Printed-Deputy Rick Edgerly presented the Sheriff's report.

Sheriff Bailey was in attendance and stated that the Berrien County jail will be getting video visitation, each inmate will have the availability to speak to their lawyers or family for 20 minutes, this will save time transferring inmates and lawyers. Families will not have to come to the jail to speak to the inmate. Sheriff Bailey remained for the balance of the meeting.

Sheriff Bailey also stated that the budget will remain the same, there will be 13 deputies in the jail and the road patrol will not change.

UNFINISHED BUSINESS:

Letter to L. Young & Associates-The letter to L. Young and Associates had been rewritten. Irene stated that the letter was to be approved, by the board, prior to it being sent out, but the letter had been sent certified mail without board approval. Irene noted that a PS was added, to the letter, after the rewritten letter was e-mailed to board members. Green stated there was no mention of having board approval, that the attorney said to get the letter out promptly making mention of anything that has transpired since the lawn mowing incident, and after sending it to Board members, receiving no response, she made minor changes to make the verbiage more positive, then mailed it out as promptly as possible.

Welcome signs: Melodie stated that the cost for the Welcome signs from Rothco Safety Signs would be \$56.00 each for a 24 X 24 sign and \$76.56 each for a 30 X 30 sign. If we purchased the posts and hardware from Rothco Safety Signs, the posts would be \$36.00 each and for 8 sets of vandal-proof hardware would cost \$19.20.

Gary Sommers stated he received a quote from the Berrien County Road Commission for \$65.00 for the posts and installation of the signs.

A motion to purchase (10) 30 X 30 signs at \$76.56 from Rothco Safety Signs and have the Berrien County Road Commission, at a cost of \$65.00 per sign to furnish posts and to install signs, was made by Jack

Jones with Jane placing the second. A roll call vote was taken with all board members voting aye.

Road Commission: Irene stated that a proposal for \$32,131 was received for Lynn, John and Aspen streets which included a basin and pipe for Aspen. Out of the \$32,131 there was a proposal for \$5,000.00 for the basin and pipe for Aspen and an extra charge for gravel, will request an updated proposal from the BC Road Commission on this project.

A motion was made, by Wanda Green, to proceed with this project if the budget for road repair still has monies available and the project would not exceed \$6,000.00. Melodie made the second a roll call vote was taken, with all members voting aye.

NEW BUSINESS:

QVF training: Melodie requested approval for Terri Snyder and herself to attend AVF training in Ann Arbor On October 7th with the cost being only mileage and meals. Wanda asked why we didn't go to Lansing to have hands-on training in the Lansing office available every Thursday; Melodie agreed that would be a better way to learn. Melodie is to call to see what dates are available and if there would be a cost to attend.

Jack made a motion to have the Clerk Melodie and Terri Snyder attend training at the Bureau of Elections office, with the cost to be transportation and meals, if not provided, with Jane placing the second. A roll call vote was taken with all Board members voting aye.

MTA Regional Meeting: Irene and Melodie requested permission to attend the MTA "On the Road" regional meeting on October 26 at the Fetzer Center at WMU, Kalamazoo. The cost for this event is \$89.00 each, for a total of \$178.00 plus transportation ~~and meals~~. Jack made the motion to have Irene and Melodie attend this meeting with Jane placing the second. Motion passed with all ayes.

Meeting for Building Inspector: Copies of all applications for Building Inspectors were given to the board members for them to read. A Special Meeting, to interview these applicants, will be made in the near future. Irene will contact everyone when we get a date to do the interviews.

DEPARTMENT REPORTS:

Treasurer: Jane Tackitt – Account balances

Jane stated that all accounts have been reconciled and that we only have a small amount of taxes that have not been paid.

CLERK: Melodie Culverhouse – Accounts payable and checks written.

Fire Department: \$4,077.46

Water/Sewer: \$13,412.98

Ambulance: \$1,226.27

General: \$76,488.92

Jane made the motion to approve the bills to be paid with Wanda placing the second. A roll call vote was taken with all Board members voting aye
Medic I

For the month of July there were 16 ambulance calls for a yearly total of 69. There were no wheelchair calls so far this year.

Emergency Mgmt.

Melodie reported that there was a presentation from Wolverine Pipe Line showing how 24/7 their lines are being checked automatically-As Wolverine has no pipe lines in Weesaw Melodie asked if all pipe lines do the same 24/7 checking and was told that Marathon has the same process-Drain Commissioner Zilke stated he can get us an up to date map showing where all the pipe lines are in Weesaw.

Melodie asked if the board would be interested in receiving this information and they stated that this information would be interesting to have, Melodie will contact Mr. Zilke to get this information.

A comprehensive report on the Sawyer Emergency Response Restoration for the tanker that had blown up at the Sawyer Truck Stop on July 21, 2011 was received from the Spicer Group. Melodie stated she has only one copy and if anyone would like to read this report to contact her.

FIRE: Jack Hojara reported there were (4) four calls for the month of August one PI accident, one Field Fire, one illegal burn and a false alarm.

The Halloween Trick or Treat will be from 5:00-7:00 pm on October 29th with the Halloween party to follow at the Twp Hall from 7:00-9:00 pm.

A Pancake Breakfast will be held on October 9th from 8-11:00 am. The cost will be \$8.00 for anyone 8 and over, younger than 8 will eat free.

ROAD COMMITTEE: Gary Sommers – report – printed

Jack Jones requested he be able to say something at this time and stated that he wanted to commend Gary and Jack for doing a great job on the Road Committee and that we appreciate their work.

Gary presented the board with the proposed projects along with the projected cost and a possible list of projects for 2013, 2014 and 2015. The Road Committee requested a special meeting to go over the proposed projects so we can present them to the Road Commission at their annual meeting, date to be confirmed at a later date.

PARKS AND RECREATION COMMITTEE – Paul Panteleo-report-printed

PLANNING COMMISSION - Mike Metz – report-printed

ZONING ADMINISTRATOR: Robert Kaufman – report-printed

Bob stated that the changing of the guard is going well, Clark Streicher will do the final inspections where he began the projects and Guy Lewis is doing well, we presently have (5) new projects going.

BUILDING INSPECTOR: No report available

ENFORCEMENT OFFICER: Jim Howell –report printed

SWAG: Mike Metz –no report

Public Announcements and Comments:

- Irene stated that she will be working with Joe Hood again to finish up the Baldwin Road project.
- There will be a group setting up equipment, in the cemeteries, to find any paranormal activities.
- Mike Metz stated that the September 7, 2011 special meeting minutes would make more sense if the date of the letter that we removed point #4 from was stated. The date was 6/25/11.
- Sommers noted that the motion to accept the 2010-2011 audit was not included on the August 17, 2011 minute. Wanda made the motion to approve the 2010-2011 Audit with Irene placing the second; a roll call vote was taken with all Board members voting aye.
- Mrs. McKamey read a three page letter to the public regarding alleged Township Board wrongdoing, no comments were allowed.

Adjourn: 9:30 pm

Sincerely,

Melodie Culverhouse
Weesaw Township Clerk

Weesaw Township Board

Special Meeting/Letter dated 9/16/11

October 5, 2011

Meeting called to order at 6:00 PM.

Pledge to the Flag Recited by all

Roll Call: Wanda Green, Jack Jones, Jane Tackitt, Irene Oman &

Melodie Culverhouse-all members present

Set/Amend Agenda items-nothing amended.

Agenda item:

Discussion/Action regarding 9/16/11 letter written by Sandy McKamey & Mary Ann Wittlieff to Weesaw Township Board

Supervisor Oman said she was going to “table” the agenda item and upon advice from Paul Pantaleo, who stated it should be “suspend” the meeting. Green made a motion to continue the meeting, supported by Jones. Supervisor Oman refused to call for a vote on this motion stating the meeting had already been “suspended,” and she said that she would have the answers at the next meeting.

Respectfully submitted,

Melodie Culverhouse

Weesaw Twp Clerk

**Weesaw Township
Special Meeting/Regarding Letter dated 9/16/11
October 18, 2011**

The meeting was called to order by Supervisor Oman at 7:00 pm.

Pledge to flag was recited by all.

Public Comments:

Board members present: Jack Jones, Jane Tackitt, Wanda Green, Irene Oman and Melodie Culverhouse.

Irene began the meeting by requesting that the meeting only proceed for 1-1/2 hours and then continue at a later date if everything was not covered in that time frame.

Jack Jones made a motion for Sandy McKamey and Mary Ann Wittlieff to explain, answer questions, and otherwise comment on their letter to the board point by point as needed throughout the meeting, in order for the board to better understand the allegations listed therein, Wanda Green placed the second. A roll call vote was taken with three members, Wanda, Jack and Jane, voting aye and two members, Irene and Melodie, voting nay. Motion passed.

The board went over each of the concerns stated in the letter dated 9/16/11 from Mary Ann Wittlieff and Sandy McKamey to the board.

- Each item of the letter was discussed.

At 8:40 the supervisor polled the board members to stop where we were or to continue. With about one page left, it was the consensus of the board to continue.

Public comments:

- Comment from one of the residents questioning why are we going through this and why are we wasting so much time
- One board member comment was that we need to work as a team, and that the controlling ways need to stop.

Meeting adjourned at 9:37 pm.

Respectfully submitted,

Melodie Culverhouse
Weesaw Twp Clerk

Weesaw Township Board

Regular Meeting

October 19, 2011

The meeting was called to order by Supervisor Oman at 7:32 pm.

Pledge to the Flag was recited by all.

Set/Amend Agenda: Jane made the motion to accept the agenda with Jack placing the second. Motion passed with all ayes.

Public comments on agenda items: None

Roll Call Attendance

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse,
Jack Jones

All board members present.

Approval of minutes: September 21, 2011 & October 11, 2011

Wanda requested that on the September 21, 2011 meeting, the words and meals, be removed regarding the MTA Regional meeting Irene and Melodie will be attending, as MTA provides a meal.

Irene made the motion to approve the minutes with the correction. Jack Jones placed the second and the motion was passed with all ayes.

Berrien County Sheriff Report: Printed-The BC officer reported that there were 25 complaints worked in Weesaw Twp for the month of August.

UNFINISHED BUSINESS:

Welcome signs – locations-The Road Committee had given the board a map showing the suggested locations for 10 Welcome Signs, but the board wanted to only put up 9 signs, after looking at the map, the board decided that we should not place a sign at the corner of Browntown and Baldwin Road.

Wanda made the motion to have nine signs placed according to the map and eliminate the one at Browntown and Baldwin, with Jack placing the second. A roll call vote was taken, all members voting aye.

NEW BUSINESS:

Burnham & Flower Insurance-Jeff McCray-Mr. McCray went over the proposed renewal and stated that the Michigan Township Participating Plan has added many extras, at no cost, for the renewal on December 1, 2011.

The board requested that Mr. McCray meet with the entire board, as the Trustees wanted to better understand this renewal, a date and time to be determined at a later date.

Annual MTA Conference attendance-Tabled to next month.

Township Rules – amendments-Workshop to discuss possible changes to our Township Rules as some are exclusive to General Township’s. Workshop will be held on October 27, 2011 @ 7:30 pm.

Road Commission – Aspen Road and Ditching-Melodie reported that Bob Forker called; we will need to pay for the ditching as the Road Commission has no money to cover that cost.

Aspen: Specifications are being made up by the BCRC and the job will be put out for bids. Burkholder will be receiving the specs and will be able to rebid the project.

Post Office – possible closing-Melodie reported she has information on how to request our Post Office not be closed, contact her if you would like information.

Township Attorney – selection of replacement – Jack made the motion to table the attorney selection to the regular November meeting, with Wanda placing the second. Motion passed with all ayes.

Wanda and Jack are to contact other area township’s to see who they use.

Roger Kugler – Blue Jay Drain-many of the township farmers felt the consolidation of the twelve drain systems was going to be very costly and were unhappy that the Board of Determination approved the consolidation.

Wanda Green will contact Terri Freehling, as we were told that she has worked on many drain problems and she could give us names of attorneys that could be of help to the township with this matter or an appeal.

Wanda and Melodie were appointed by Supervisor Oman to see what needs to be done to possibly rescind the resolution for the twelve drain consolidation.

One resident stated that “sometimes we need to bite the bullet”.

DEPARTMENT REPORTS:

Treasurer: Jane Tackitt – Account balances-Jane reported all accounts were reconciled and the Winter Taxes will be coming soon.

CLERK: Melodie Culverhouse –Accounts payable:

General A/P and Checks: \$16,781.49

Fire Dept. A/P and Checks: \$ 2,015.14

Water/Sewer A/P and Checks: \$20,176.40

Ambulance A/P and Checks: \$ 2,211.27

The Trustees stated they will review the bills at 2:00 pm on the day of our regular meeting.

Emergency Management: There will be an Emergency Alert System Nationwide Test on November 9, 2011 @ 2:00 p.m.-Please let everyone know so the 911 dispatchers are not overloaded with calls and the real emergencies can't get through to dispatch.

Medic I: There have been 81 calls for Weesaw so far this year.

FIRE: Jack Hojara-There were no calls for the month of September.

Jack stated that Trick or Treat will be on Saturday October 29, 2011 from 5-7pm with the Halloween Party from 7-9 pm.

Resumes for two new firefighters were given to the board, Luke Wisner and Ted Nitz. Wanda made the motion to hire Luke and Ted with Jane placing the second. All board members voted aye.

Wanda asked if there was any way we could get reimbursed for firefighter training, if after the training the person leaves the area within a short time, Jack said we could have them pay upfront and then reimburse them, after training, or put in a plan that they would need to reimburse the Twp if they leave within a certain time period. The board will look into this.

ROAD COMMITTEE: Gary Sommers – report – printed-The BCRC annual meeting will be held at 10:00 am on October 27, 2011 at the BCRC office.

PARKS AND RECREATION COMMITTEE – Paul Panteleo-report-printed

PLANNING COMMISSION - Mike Metz – report-printed

ZONING ADMINISTRATOR: Robert Kaufman – report-printed

BUILDING INSPECTOR: Guy Lewis – report-printed

ENFORCEMENT OFFICER: Jim Howell – report-printed

SWAG: Mike Metz –no report

Public Announcements:

Public Comments: One (1) minute limit per person per issue.

- **Make up an e-mail list were all meetings or announcements could be sent to everyone on the list. Forms to be put on this list could be on the webpage.**
- **Suggested we form an advisory committee for any drain work that is being requested by the Drain Commissioner and contact Terri Freehling for help with this.**

Adjourn: 9:37 pm

Respectfully submitted,

Melodie Culverhouse

Weesaw Twp Clerk

**WEESAW TOWNSHIP
SPECIAL MEETING
Interview/hiring of Building Inspector/Pay bills
October 25, 2011**

The meeting was called to order by Clerk Culverhouse in the absence of Supervisor Oman at 6:30 pm.

Board Members present: Jane Tackitt, Wanda Green, Jack Jones and Melodie Culverhouse, absent Irene Oman.

The purpose of this meeting was to interview for the Township Building Inspector and to pay bills that came in after our regular meeting October 19, 2011.

Five people applied for the Building Inspector position and two candidates were present.

The board interviewed the following two candidates:

David Burriss from La Porte, Indiana. Mr. Burriss has 25 years' experience as a Commercial and Residential building contractor. Mr. Burriss is not a current

building inspector and has not completed the training to hold a Registered Code Official and Inspector License for the State of Michigan.

Guy Lewis, who is currently acting Weesaw Building Inspector, is the building inspector for Niles, Buchanan and Galien and feels he would have sufficient time to be our inspector. Mr. Lewis currently holds a Registered Code Official and Inspector License for the State of Michigan. He just finished his required continuing education classes this month. Mr. Lewis commented he didn't know why he had to be interviewed as it was his understanding that he had already been hired for the position.

Public comments:

- Mr. Lewis might not have time to handle the inspections in a timely manner, because of his other obligations.
- Many inspectors have several areas they do inspections for.
- Board should advertise again for inspectors.

Bills to be paid:

| | |
|----------------------|-----------------------|
| Jane Tackitt-mileage | 88 miles @.55=\$48.40 |
| Twp Stamps | 300 @ .44=\$132.00 |
| Elections Stamps | 300 @ .44=\$132.00 |
| Sewer Stamps | 350 @ .44=\$154.00 |
| Guy Lewis | \$1,246.40 |

Total Bills \$1,712.80 to be paid.

Jane made the motion to pay the bills as presented, with Jack placing the second. A roll call vote was taken with all board members present voting aye.

Jack made the motion to adjourn the meeting, with Wanda placing the second. Motion passed with all ayes.

Respectfully submitted,

Melodie Culverhouse
Weesaw Township Clerk

**Weesaw Township
Special Meeting/Workshop
Township Policies
October 27, 2011**

The meeting was called to order at 7:33 p.m. by Clerk Melodie Culverhouse in the absence of Supervisor Oman.

The Pledge to the flag was recited by all.

Board Members present: Wanda Green, Jane Tackitt, Jack Jones and Melodie Culverhouse. (Supervisor Oman had left the meeting before it was called to order.)

Wanda made the motion to have Jack Jones moderate the meeting, Jack declined. Jack made the motion to have Wanda moderate and she too declined.

Wanda made the motion to have Melodie moderate the meeting with Jack placing the second. The motion passed with all ayes.

Wanda made the following motion: Due to the cumbersome nature of Roberts Rules of Order, the fact that they are only haphazardly followed when it suits the leadership of the Board's purpose; and also reportedly by a Berrien County professional, there are no accredited Parliamentarians in Berrien County, I make a motion to rescind Roberts Rules of Order, as adopted under a previous board, and that other references/verbiage relating to the Board's abiding and governed by Roberts Rules of Order in other documents, such as, but not limited to, Township board Rules Section XII Parliamentary Authority, be rescinded and stricken from said document and said Section XII considered null and void from this day forward. Further that the Board look into adapting other meeting rules to follow, such as MTA's Rules of Engagement. Jack placed the second; a roll call vote was taken with all board members present voting aye.

Melodie stated that she had just received the MTA book "Policies Matter" and was under the impression that Irene had planned on asking Jack and Wanda to look at the book and compare our policies to the ones in this book, and then the other three board members would have the same opportunity.

Public comments;

Prior to Supervisor Oman leaving, she had told Paul Kugler he could speak about the Drain Consolidation during Public Comments.

Some residents have concerns about the Blue Jay Drain Consolidation. It was decided that we should hold a special meeting to reconsider the resolution passed on September 20, 2011.

Wanda suggested that Jack Jones and Melodie Culverhouse contact Attorney John Bauckman to find out if we can rescind the resolution.

An appeal to the drain consolidation has been started by the Kugler's.

A special meeting will be held, within the 20 day window for an appeal.

The meeting will be posted and all concerned will be notified as to the time and date of this meeting.

Wanda made the motion to adjourn at 8:45 p.m., with Jack placing the second. Motion passed with all ayes.

Respectfully submitted,

Melodie Culverhouse
Clerk

**Weesaw Township Board
Special Meeting
Rescinding of Blue Jay Drain Resolution
October 29, 2011**

The meeting was called to order by Supervisor Irene Oman at 9:01 a.m.

The pledge to the flag was recited by all.

Set/amend Agenda: None presented
Public comments on agenda items: None presented

Roll Call: Members present: Jane Tackitt, Wanda Green, Irene Oman, Jack Jones and Melodie Culverhouse.

Melodie stated that she and Jack Jones had contacted Attorney Bauckman regarding the rescinding of the Blue Jay Drain Resolution of 7/20/11. Terri Freehling was also present for this call.

After some discussion with the attorney we were given the proper motions needed to rescind the drain resolution, but were also told that the danger, if we terminated the resolution, might be the township may be liable for all work done, so far, on this project. Mailings, time spent by the drain office, engineering costs, board of determination costs, attorney fees, etc.

We heard pros and cons for this project.

Melodie had contacted the Berrien County Attorney and was told that the Attorney General does not have an opinion on what a Township can do after it once has approved the resolution to have the Drain Commissioner convene a Board of Determination.

The Attorney General says that once the Board of Determination has voted to approve the necessity of the project, it is up to the taxpayers to appeal the decision.

The Drain Commission may just ignore the rescinded resolution, as the appeal process has already begun.

A motion was made by Wanda Green and seconded by Jack Jones to reconsider previous resolution adopted at the Weesaw Township meeting held on July 20, 2011, concerning the consolidation of 12 drain districts:

Blue Jay, Penwell, Blue Jay North Branch, Hess, Blue Jay Ext., Babcock, Rug Lake, Murdock & Beeson, Gardner, Dempsey, Pardee, McDonald & Clark and Dempsey East Branch Drains.

A roll call vote was taken with Jack, Wanda, Jane voting Aye and Irene and Melodie voting aye with reservations.

A motion was made by Jack Jones and seconded by Wanda Green to rescind resolution adopted at Weesaw Township Board meeting date July 20, 2011, regarding consolidation of 12 drain districts:

Blue Jay, Penwell, Blue Jay North Branch, Hess, Blue Jay Ext., Babcock, Rug Lake, Murdock & Beeson, Gardner, Dempsey, Pardee, McDonald & Clark and Dempsey East Branch Drains.

A roll call vote was taken with Jack, Wanda and Jane voting aye and Irene and Melodie voting nay. Motion passed.

Irene will contact Attorney Bauckman regarding the possibility of a Township appeal on Monday, October 31, 2011.

Melodie will provide the Drain Commission a copy of our motions to reconsider previous resolution and rescinding resolution dated 7/20/11.

An advisory committee for drains was discussed to be formed.

Jack Dodds had the drain code available and stated that the Township had 20 days to do an appeal beginning on the date registered letter was signed for regarding the decision of the Board of Determination is received from Drain Commission, letter signed for on 10/18/11, which would be the 7th of November for placing an appeal.

Public Announcements: none

Public Comments: none

Wanda made the motion to adjourn the meeting at 10:27 a.m., with Jack placing the second. Motion passed with all ayes.

Respectfully Submitted,

Melodie Culverhouse
Clerk

WEESAW TOWNSHIP
Special Meeting/Insurance Informational Meeting
November 8, 2011

The meeting was called to order at 10:08 by Clerk Melodie Culverhouse.

Board Members present: Jane Tackitt, Wanda Green, Jack Jones and Melodie Culverhouse.

Irene Oman was absent.

B. J. Pratt and Jeff McCray were present from Burnham & Flower Insurance. To review insurance policy with board members

- Liabilities-What needs to be provided for lawn mowing contractor-if contractor is using subcontractors each sub must have a business name and have their own liability insurance. Workers' Comp would be needed.
- If one of the people working for the contractor is a 1st Party relation, immediate family, they would need liability insurance, but not workman's comp.
- Person doing computer maintenance needs to be bonded.
- If anything happened, while contractor was doing work, the DBA liability insurance would cover people working for them, but the Township could be caught in the legal action. We would be covered under our insurance.
- Jeff McCray will send us a blank 'Hold Harmless Agreement' to have the FoNT sign for using our parking lot, and one for the Church that rents from the FoNT, to sign for sledding.
- Melodie will forward, to Burnham & Flower notification of any events that will be going on in New Troy, such as the Memorial Day Parade and the Halloween Party, so they know that there could be some liability if anything happened.
- If contractors do not comply with Twp specifications, insurance agent B. J. Pratt recommends possible termination.

Meeting was adjourned at 11:14.

Respectfully submitted,

Melodie Culverhouse

Weesaw Township Board

Regular Meeting

November 16, 2011

Supervisor Oman called the meeting to order at 7:32 pm.

The Pledge to the Flag was recited by all.

Set/Amend Agenda: Aspen Drain-A motion to add the Aspen Drain project to the agenda was made by Wanda Green, with Jack Jones placing the second. Motion carried with all ayes.

Public comments on agenda items: None

Roll Call Attendance:

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse, Jack Jones

All members were present.

Approval of minutes: Special Meeting's: 10/5/11-10/18/11-~~10/27/11~~-11/25/2011-10/27/11-10/29/11-11/8/11 Regular Meeting- October 19, 2011

Irene stated that she wanted people to know that the Rules of Engagement are based on Roberts Rules of Order, referring to the October ~~27th~~ 27th meeting. She also felt we should be setting up a special meeting to talk to MTA the first week in December.

A motion to accept all seven sets of meeting minutes was made by Irene Oman, with Jack Jones placing the second. Motion carried with all ayes.

Berrien County Sheriff Report: The officer reported that there were 21 complaints worked in Weesaw, 2 tickets issued and 1 arrest for the month of September.

UNFINISHED BUSINESS:

MTA Conference-A motion was made by Wanda Green to allow Irene and Melodie attend the MTA Conference in January with Jack Jones placing the second. A roll call vote was taken, motion passed with all ayes.

Registration cost: \$309.00/ea-hotel cost: \$127.00/night + tax-plus food & bus transportation.

Township Rules: A Special Meeting will be held.

Township Attorney-a selection of replacement: The Trustees presented a list of attorney recommendations; three attorneys for possible interviews were presented: Sara Bell, Scott Dienes and Chuck Hilmer. We will be calling these attorneys to set up interviews.

Blue Jay Drain-Attorney conference call: Jack Jones and Wanda Green spoke to attorney Bauckham and were told all the paperwork was in order.

Burnham & Flowers Insurance Renewal: Jane Tackitt made the motion to accept the Burnham & Flowers Insurance Renewal for December 1, 2011 thru November 30, 2012 for the price of \$16,337.00, with Wanda placing the second. A roll call vote was taken, motion passed with all ayes.

NEW BUSINESS:

Building Inspector and Ordinance Enforcement Officer Resignation letters:

Melodie stated that Bill Boyd, Jr. is serving as interim Building Inspector.

Replace Building Inspector and Ordinance Enforcement Officer: Melodie is to place ads in the Herald Palladium, Harbor Country, the Trade Lines and Leader Publications, the ads will run for three days and we will hold a Special Meeting to interview the candidates.

DEPARTMENT REPORTS:

Treasurer: Jane Tackitt – Account balances- All accounts are in balance. Jane reported that the tax bills will be printed by the end of the week.

CLERK: Melodie Culverhouse:

Accounts payable/Checks Written:

General \$12,986.27

Water/Sewer \$ 3,265.43

Fire Dept. \$ 3,400.41

Ambulance \$ 2,211.27

Emergency Management: MDOT gave a report on what their Proposed Construction Projects for 2012 were-if you are planning a trip go to

midrive.org and go to the lower left hand corner and get road conditions. There are around 55,000 vehicles that are on I-94 daily.

Medic I: No report meeting will be held 11/27/11

FIRE: Jack Hojara: Jack reported 4 calls for the month of October, 1 Car, 1 PI, 1 Chimney and 1 False Alarm.

Jack thanked Sandy McKamey and Melodie Culverhouse for helping judge the costumes for the Halloween Party.

Jack Hojara requested the township purchase a Thermal Imager Camera and presented the board with an estimate for \$11,999.00 on a Bullard TacSight S2 Imager Camera. Jack has been given a Demo Arugus Camera, to try and he was quoted a price of \$9,375.00, the camera will have a full 2 year warranty. Pictures will be able to be downloaded and sent to the insurance companies, the camera is water resistant.

Jack made the motion to purchase the Argus Thermal Camera for \$9,375.00, Melodie placed the second.

A roll call vote was taken, motion passed with all ayes.

ROAD COMMITTEE: Gary Sommers – report – printed: Jack Dodds reported that at the BCRC Annual Meeting we were told the original \$16,000.00 that the BCRC was going to give us

toward the 2012 road repairs, has been taken off the table based on budget restraints. In March we will find out if there is any money left in the snow plowing budget that could help with road repair.

PARKS AND RECREATION COMMITTEE – Paul Panteleo: No meeting held, but Paul reported that we did not get the grant for the exercise equipment we applied for.

PLANNING COMMISSION - Mike Metz – report-printed

ZONING ADMINISTRATOR: Robert Kaufman – report-printed

BUILDING INSPECTOR: Guy Lewis – report-printed

ENFORCEMENT OFFICER: Jim Howell – report-printed

SWAG: Mike Metz –no report

Public Announcements: None

Public Comments: One (1) minute limit per person per issue. `

- Melodie stated she spoke with Jim Beelan, from MTA, regarding the Trustees making copies of bills and removing them from the Twp Hall. Mr. Beelan stated this was very inappropriate and FOIA's should be filled out and paid for.
- Jack Hojara asked for recommendations of people who need help at Christmas time and could use Christmas Baskets
- Paul Panteleo stated that all boards need rules.
- Gene Clements requested special meeting-referring to a bill in 2008 for \$956.68 that was not paid to his wife. Irene will allow Gene to speak at the next meeting.

Wanda made the motion to adjourn the meeting at 9:14 pm, Jane placed the second. Motion passed with all ayes.

Respectfully Submitted,

Melodie Culverhouse

Clerk

Weesaw Township Board

Special Meeting

December 6, 2011

Supervisor Oman called the meeting to order at 7:00 p.m.

The Pledge to the Flag was recited by all.

Roll Call: Wanda Green, Jack Jones, Jane Tackitt, Irene Oman &

Melodie Culverhouse. All members present.

Set/Amend Agenda: Melodie made the motion to accept the agenda, Jane placed the second. Motion passed with all ayes.

Park Equipment Purchase: Paul Pantaleo, the park committee chairperson, presented the information regarding the playground equipment that the park's committee was requesting the township to purchase. The cost of the equipment, with shipping, would be \$9,243.00. The money for this purchase is in the budget.

Paul reminded the board that they had stated that they would not want to repair the equipment, but purchase new at a previous meeting.

Some of the board members felt we should not purchase, this equipment, as they still feel we did not legally purchase the park and will not spend additional monies until the legality of the purchase of the park is determined.

Melodie made the motion to purchase the park equipment, with Irene placing the second. A roll call vote was taken with Melodie and Irene voting aye and Jack, Jane and Wanda voting nay. The motion was defeated.

Aspen Catch Basin: The sticking point, on this project, is the \$65.00/hr. that the BCRC wants to charge for inspection, 20 hours of the inspector's time is being quoted.

Jack made the motion to table this until Irene can get more information from Rhonda at the BCRC, with Wanda placing the second. Motion passed with all ayes.

Date Change for General Meeting: The general meeting date needs to be changed because the Clerk and Deputy Clerk will need to be in Lansing for QVF training.

Wanda made the motion to change the meeting date from December 21st to December 20th, Jack placed the second. Motion passed with all ayes.

Hotel Cost for Clerk & Deputy for QVF Training: Because the training begins at 9:00 am, Melodie has requested we allow her and Terri to rent a hotel room for December 21st, in Lansing, as we never know what the weather will be. The cost of the room is \$79.40 + tax.

Wanda asked if Terri would be paid just for the training or for the entire time she would be out of the area, Melodie stated she would be paid for the training only.

Wanda made the motion to pay for the hotel room and pay Terri the three hours of training, with Jack placing the second. A roll call vote was taken. Motion passed with all ayes.

Cemetery: Sande Schiller, mother of our sexton Derek, reported that they had received a call from the family of Mr. Civitello, who purchased cemetery lots in the Glendora cemetery several years ago, wanting to put landscaping on the five lots purchased.

When the Creative Landscaping, Inc. sent the proposed landscaping information, Sande requested a meeting with the board to discuss this project, as it was not within the guidelines for the cemetery.

The layout included a retaining wall, a bench, and many trees and bushes that would not allow the lawn-mowing people to do their job, and it would be difficult to dig another grave.

After discussion, a motion by Wanda was made. The motion stated, we will not allow extensive landscaping on any plots in the Glendora or Weechik Cemeteries. Melodie placed the second. Motion passed with all ayes.

Public Comments:

- Paul stated he was very disappointed that the playground equipment was voted down, and that this goes against the five year plan that was approved. He felt that some of the board members were short sighted.

Adjourn: Jane placed the motion to adjourn the meeting, at 8:05 p.m., with Wanda placing the second. Motion passed with all ayes.

Respectfully submitted,

Melodie Culverhouse

Weesaw Twp Clerk

12/7/2011 12:49 PM

Weesaw Township Board

Regular Meeting

December 20, 2011

The meeting was called to order by Supervisor Oman at 7:30 p.m.

The Pledge to the Flag was recited by all.

Set/Amend Agenda: Wanda Green made the motion to accept the agenda as printed with Jane Tackitt placing the second. Motion passed with all ayes.

Public comments on agenda items: Sandy McKamey asked when she would receive answers to the letter of September 16, 2011 regarding the Township Board issues she and Mary Ann Wittlieff pointed out to the Board, and Irene said she was working on getting answers for her.

Roll Call Attendance

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse,
Jack Jones-All members present.

Approval of minutes: November 16, 2011 regular meeting and December 6, 2011 Special Meeting.

The following corrections were made to the 11/16/2011 meeting:
Date changed to 11/25/11 and October 275h was changed to October 27th.
Irene made the motion to accept the minutes, with corrections to the
11/16/11 minutes, with Jack Jones placing the second. Motion passed
with all eyes.

Berrien County Sheriff Report: Printed-There were 24 complaints worked
in Weesaw Twp, 5 tickets issued and no arrests for the month of October
2011.

UNFINISHED BUSINESS:

Township Rules Manual-Tabled until the January meeting

Road Commission – Aspen Road and Ditching-Tabled until the
January meeting.

Township Attorney – selection of replacement-Tabled to the
January meeting.

NEW BUSINESS:

Gene Clements – discussion with board-Irene stated that Mr.
Clements had 15 minutes to present his case, at that time Mr. Clements
said that he requested a Special Meeting and that the information he had
to present would take longer than the 15 minutes allotted to him.

After Mr. Clements would not present his information and became
disruptive and loud; Supervisor Oman requested the Berrien County
Deputies to remove Mr. Clements from the building, whereas the Deputies
removed him.

Lawn mowing publication-After much discussion several
corrections to previous ad were made, Melodie will retype the bid
specifications, and give it to the board members to approve. Wanda made
the motion to have a notice placed in the HP and Niles Leader on January
7, 8 and 9, stating the 2012 Lawn mowing bid specification package would
be available at the Twp Hall and on the Web page, Irene placing the
second. A roll call vote was taken with all members voting aye. Motion
carried. Bids to be opened at a Special Meeting on February 8, 2012 at
7:00 pm.

Correspondence: Letter from Drain Commissioner and letter from the Drain Commission's Attorney– Blue Jay Drain Consolidation

Atty. Fette – Lach garage issue

All of these items were given to the board member to read so we can discuss at the January meeting.

DEPARTMENT REPORTS:

Treasurer: Jane Tackitt – Account balances-Jane stated that all accounts were reconciled and about 200 taxes have been paid to date.

CLERK: Melodie Culverhouse – Accounts payable

General: \$58,008.87 Corrections: BOA should be BOR- Copy Image will show a credit of .54 due to transposition of numbers from .39-.93.

Water/Sewer \$ 6,276.52

Fire: \$21,357.21

Ambulance: \$ 2,211.27

Jack Jones made the motion to accept accounts payable, with corrections, Wanda placed the second. A roll call vote was taken with all members voting aye. Motion passed.

Emergency Management-no meeting held

Medic I-November Ambulance Calls (8) total for year 102, November Wheelchair Calls (3) total for year 3.

FIRE: Jack Hojara-not present

ROAD COMMITTEE: Gary Sommers – report – printed-Gary stated that Dave Fritz will be taking Joe Margol's position at BCRC. Gary and Jack Dodds will be attending the January BCRC meeting to see if we can have the \$16,000.00 that BCRC PROMISED TO Weesaw Township in 2011 and subsequently advised at the Annual Road Meeting that we would now not be receiving.

PARKS AND RECREATION COMMITTEE – Paul Panteleo-report-printed-Paul presented the board with a letter he and the Weesaw Township Parks Committee have sent to the Harbor Country News. Regarding the denial of monies by board members to purchase new equipment for the playground at the Weesaw Twp Park.

Paul also stated that we must follow our proposed (5) year plan that was approved by the board.

There are many people who have volunteered to install the new equipment, if it had been purchased, and we would have saved many dollars by purchasing the equipment this month.

Jack Jones read a letter, to him from Melodie, regarding the park purchase wherein she stated that he had insinuated she had not been truthful. He disputed the allegation of the letter.

A park survey had been sent to all property owners in the township, and having things to do for our youth was mentioned.

PLANNING COMMISSION - Mike Metz – report-printed

ZONING ADMINISTRATOR: Robert Kaufman – report-printed

BUILDING INSPECTOR: No Report from acting Building Inspector Bill Boyd, Jr.

ENFORCEMENT OFFICER: No Report has not been replaced

SWAG: Mike Metz –no report

Public Announcements:

Public Comments: One (1) minute limit per person per issue.

Irene made the motion to adjourn the meeting at 9:16 p.m. with Jack placing the second. Motion passed with all ayes.

Respectfully submitted,

Melodie Culverhouse

Weesaw Twp Clerk