



WEESAW TOWNSHIP
New Troy, MI 49119



Special Board Meeting Minutes
Wednesday, August 2, 2017

- **CALL TO ORDER:** The special meeting, having a number of issues to be acted upon, was called to order by Supervisor Sommers at 10:00 a.m.
- **ROLL CALL BY CLERK GREEN:** All Members Present: Wanda Green, Art King, Michelle Tackitt, Gary Sommers, Robert Warmbein.
- **SET/AMEND AGENDA:** Motion by Green, supported by King, to accept the Agenda as presented. Voice vote, all ayes, motion carried.
- **Approve Partial Month's Payroll Payment to Fire Dept. in the amount of \$1,443.50 (14 checks):** Sommers explained that the Fire Dept. personnel requested payment for the partial month from July 17 up through July 31, 2017, so they would have monies for the Berrien County Youth Fair in August. There was a discrepancy in the request in that they had requested the full month's pay for the officers. After clarifying that issue with the Fire Dept. Chief, there was another question pertaining to the monthly meetings, it was stated by Chief Tim Williams that there would not be any meetings for the month of August, since their 2 meetings were held on July 29 for the August meetings. Motion by Warmbein, supported by Sommers, that we pay the partial amount of \$1,442.50 for the 14 employees who worked the partial month. Roll call vote, all ayes (Warmbein, Sommers, Tackitt, King, Green), motion carried. It was stated that their balance of earnings would be paid at the Board Meeting on August 23, 2017 (the meeting had been moved back one week due to the date of the Youth Fair.)
- **Fire Dept. Water Suppression System:** A fairly new business, Harbor Bank Winery Barn, in Galien has requested that the Fire Dept. provide 8,000 gallons of water for their building on Cleveland Ave., Galien, for fire protection. They are affiliated with the wedding venue Willow Harbor in Weesaw Township. The Fire Dept. requested that they be permitted to oblige this business with fire protection as an offshoot of mutual aid. The Fire Chief Williams verified that there will be no time charged to the township for the firefighters who wish to be a part of providing this service. Based upon this discussion, motion by Warmbein, supported by Sommers, that the Fire Dept. be approved to fill fire suppression systems only for the Townships who are affiliated with automatic mutual aid. . Roll call vote, all ayes (Tackitt, Warmbein King, Green, Sommers), motion carried. The direct cost will be for truck fuel. In addition, the Fire Dept. will charge \$100 per truck load of water which will be deposited into their Fire Dept. Bank Account as revenue
- **Approve Purchase of Power Washer for Fire Dept.:** The Fire Dept. requested a new power washer as their old one does not work. It was suggested by Sommers that they get one with a Honda Engine. Motion by Sommers, supported by Warmnbein, that the Fire Dept. be approved to purchase a new power washer for an amount up to \$500. Roll call vote, all ayes (Sommers, King, Tackitt, Green, Warmbein), motion carried.
- **Lynn St. Water Assessment Amortization Schedule:** 5th-3rd Bank has provided a new amortization schedule for Lynn St. Water Assessment District, which indicates that there will be a shortfall in the bank account for the October payment. Motion by Warmbein, supported by King, to approve the transfer of the shortfall for October 2017 loan payment from the General Fund to the Lynn St. Bank Account in amount not to exceed \$200, Roll call vote, all ayes (Sommers, King, Tackitt, Green, Warmbein), motion carried.

- **Guidelines Provided to Township Board for Review**: No action to be taken at this time. The guidelines were handed out by Green, who had been requested by the Board to put together policies relating to the matters raised by Pam Code, MI Townships Par Plan in her letters to the Board and Fire Dept.. Green requested that the Board members take the draft documents home, mark them up and return to the Clerk so she can provide the suggestions to the board to determine if they are viable suggestions. They will eventually be sent to our attorney for review and editing with legal terminology and expertise.
- **Approve Township Hall Improvement Project (carpet, tile painting, other)**: Receptionist Elizabeth Palulis, who has spearheaded getting quotes and providing information for the improvement project, has pulled together pricing and information for the Board to review and make a decision. She gave a verbal overview and also provided a spreadsheet tallying the pricing. King suggested that we also get another painting bid. There were also a number of questions. Elizabeth will question the contractors and bring the additional information back to the Board. The matter was tabled until the questions can be answered.
- **Public Comments**: Comments heard throughout the meeting.
- **Adjourn**: Motion by Green, supported by King, to adjourn at 12:04 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green
Clerk