



**WEESAW TOWNSHIP**  
**New Troy, MI 49119**



**REGULAR BOARD MEETING MINUTES**  
**Wednesday, September 19, 2018**

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.
- **Berrien County Sheriff's Dept. Rep:** Deputy Sheriff Jennifer Newman was present to provide the stats for the period of 7/01/-07/31/2018. The statistics for Weesaw Township during this period were Complaints: 26; Tickets Issued: 2; Arrests: 0.
- **Set/Amend Agenda Items:** The Safety Committee mentioned 2 items to be added: Fire Dept. Medical Surveillance (Physicals) re. letter from Pam Code, Fire Truck Tires replacement. Motion by Sommers, supported by Warmbein, to add the foregoing two items to the agenda under the Fire Dept. heading. Voice vote, all ayes, motion carried.
- **Hearing of Persons Present on Agenda Items:** No input from residents.
- **Present Bids for Recycling Dumpster Pad:** There were a number of bids presented. It had been recommended that we install a 25'x30' concrete pad to protect the parking lot in Weesaw Township Park/CA Rd. from further break-up due to the damage caused by the recycling bin. After all bids were considered, motion by Sommers, supported by Tackitt, to contract with Burkholder Excavating for the project at \$6,250 due to his being a Township resident and the positive results we have had from him in the past. Roll call vote, all ayes (Tackitt, Warmbein, King, Sommers, Green), motion carried.
- **Robert Krauss, Code Enforcement Officer Report:** Krauss not present.
- **Fire Dept. Report:** A verbal/written report was provided by Fire Chief Ted Nitz: Report: 3 Fire calls – 1 carbon monoxide alarm, 2 auto accidents. Training: PPE & SCBA inspections, monthly truck inspections.
  - **D&S Heavy-Duty Truck Estimate/Sodus, MI:** An estimate #18367 to remove/repack hubs with new bearings & seals for 2005 Int'l Truck #2230, was received in the amount of \$628.52 (It could be less expensive depending upon what needs to be repaired). The odometer is less than 8,000 miles. Motion by Warmbein, supported by Sommers, to approve up to \$628.52 for labor to remove & repack hubs with new bearings, etc., per estimate received. Roll call vote, all ayes (Sommers, Tackitt, King, Warmbein, Green), motion carried.
  - **Review Bids for "Exit" Sign in Bldg.:** Two bids were received from Olson Electric and Mead & White to install "Exit" signs throughout the building. Motion by Sommers, supported by Warmbein, to accept the Olson Electric bid in the amount of \$1,150. Roll call vote, all ayes (Green, Tackitt, Warmbein, King, Sommers), motion carried. The cost of this project will be split by the General Fund and Fire Dept., as apropos for each fund.
  - In addition, pertaining to the Fire Dept., motion by Warmbein, supported by King, to approve other amounts quoted by Olson Electric to install a 2-way light switch for the classroom at \$300, relocate the switch in the small storage room \$95, move the range receptacle \$185 and an electrical permit \$162, for a total of \$742. Roll call vote, all ayes (Tackitt, Sommers, Green, King, Warmbein), motion carried.
  - **Review Bids for Ventilation Issue:** Sommers stated that he had requested that a number of contractors provide a bid for this issue pertaining to the roof ventilation. However, he has only received 1 bid (Other contractors are too busy and a couple can possibly work it in sometime after the first of the year.). Scott Schutze and Gean Roofing were mentioned as possible contractors to perform this work. Sommers will attempt to get another bid.
  - **Review Purchase of letter sign:** Fire Chief Nitz advised he had found a used 4'x8' letter sign to use at the Township Hall for providing Firefighters recruitment, and other announcements

to be made. He hopes to put it on a trailer in the future. Motion by Warmbein, supported by King, to purchase the used lettering sign at \$150. Roll call vote, all ayes (Sommers, King, Warmbein, Tackitt, Green), motion carried.

- **Fire Dept. Laptop for Training Purpose:** PC Consultants ran diagnostics on the laptop, and found no problems. The Fire Dept. personnel indicated it needed MS Windows software, such as Word and Excel. Resident Mike Metz advised that free software is available that they can download to the laptop. Green said she will have the Township I.T. person download this software if the Fire Dept. will leave laptop next Wed. when he is due to be in the Township for the other township computers. Motion by Green, supported by Tackitt, to have PC Consultants look at the laptop when he is present next week. Voice vote, all ayes, motion carried.
  - **Approve webbing for S.C.B.A. masks:** Motion by Warmbein, supported by Sommers to approve \$667 for straps for the S.C.B.A. masks. Roll call vote, all ayes (Sommers, Warmbein, King, Tackitt, Green), motion carried.
  - **Approve Pump Tests for 2 Fire Trucks:** Motion by Sommers, supported by King, to approve \$500 for pump tests for truck numbers 2220 and 2330. Roll call vote, all ayes (Tackitt, Sommers, Warmbein, King, Green), motion carried.
  - **Approve In-House Hose Testing:** Motion by King, supported by Warmbein, to approve under \$1,500 for the firefighters to perform hose testing for the Fire Dept. hoses. Roll call vote, all ayes (Green, Tackitt, Sommers, King, Warmbein), motion carried.
  - **Approve purchase of Refurbished Pager:** Motion by Warmbein, supported by Tackitt, to approve the purchase of the refurbished pager for \$150. Roll call vote, all ayes (Warmbein, King, Sommers, Tackitt, Green), motion carried.
  - **Approve Halloween Party:** Ted Nitz indicated that the Halloween Party is planned for Saturday, October 27, 2018, 7-9:00 p.m. Motion by Sommers, supported by King, to approve the Halloween Party as indicated. In addition, Trick or Treat times will be from 5-7 p.m. the same evening.
  - **Approve Medical Surveillance (Physicals):** Tackitt found the documentation from Biocare for providing this service to the Firefighters, which is required by OSHA. A medical evaluation is required for all participants. Warmbein will coordinate the medical surveillance procedure.
  - **Tires:** Motion by Sommers, supported by Tackitt, to replace the tires on the following Fire vehicles: #2231 tanker, #2232 tanker (10 tires for each tanker), #2270 rescue vehicle (6 tires) at a total cost of \$13,000. Roll call vote, all ayes (Green, Tackitt, Sommers, King, Warmbein), motion carried.
- **Approve Previous Minutes:** Last month's Fire Dept. report indicated a pancake breakfast; however, Fire Chief Nitz reported that the planned pancake breakfast had been cancelled. Motion by Warmbein, supported by King, to approve the Regular Board Meeting minutes of Wed., 08/22/18, as presented. Voice vote, all ayes, motion carried.
  - **Correspondence:**
    - I&M Tree Trimming notification; I&M Electric Franchise – no ordinance verbiage received from I&M yet; B&F Insurance Renewal – provided to Board and Zoning for review and changes; Emergency test of 9/20/18 notification
  - **Approve Accounts Payable Monthly Expenditures Report:** Motion by Warmbein, supported by Sommers, to approve the Accounts Payables as presented as follows: General Fund \$24,611.22; Fire Dept. \$4,141.78; Ambulance \$2,448.77; Sewer Fund \$6,515.65, Other – Lynn St. Water Assessment note payment \$5,712.89, USDA Sewer Ph 2 note payment \$13,901.25; for a Total of all Expenditures: \$57,331.56. Roll call vote, all ayes (Sommers, Tackitt, King, Warmbein, Green), motion carried. Sommers reported that he spoke with Warren Histed (GRSD), about the hefty charges we have been charged in the past. Warren has credited Sewer account in the amount of \$636, and advised us to contact I&M regarding the other charges for reimbursement– the equipment is not defective, but it is overheating due to the fact that the voltage from the power company is not clean energy and the voltage is over 240 volts (which is the maximum voltage it should be). Sommers will contact I&M regarding this issue, and we will fill out a claim form in order to be reimbursed for the GRSD charges during the past months.

## **DEPARTMENTAL REPORTS:**

- **Treasurer's Report:** Tackitt provided the bank balances, and reported that the summer tax season is completed. Any taxes coming in late will be charged 1%/month late fee.
- **B/Z Administrator Report:** Zoning Report provided by Bob Kaufman.
- **Planning Commission Minutes:** Meeting cancelled.
- **Parks/Recreation:** No minutes, meeting canceled.
- **Cemetery Committee:** In the Glendora Cemetery, Butch Jarvis is now back to work following the tragic loss of his dear wife, and he sent an email suggesting that we accept an adjusted layout for Segment 3 in that we eliminate the walkways which have been ignored in the past, and also go to a 4-grave plot instead of 5. The cost for the change in layout will increase by \$568, for a total of \$2,068. It will eliminate a great deal of wasted space and Segment 3 will then have 446 spaces for sale as opposed to 300 for the previous layout. Motion by Green, supported by Sommers, that we approve Mr. Jarvis' suggested changes as laid out in his email relative to the layout of Segment 3 in the Glendora Cemetery at a total cost of \$2,068. Roll call vote, all ayes (Sommers, Tackitt, Green, King, Warmbein), motion carried.
- **Road Committee:** There was not a meeting this month. Sommers reported that he had spoken with Michael Juengling/Berrien County Rd. Dept. regarding truck traffic on Pardee Rd off U.S. 12 in Galien Township, and the Road Dept. will install signage in appropriate places to deter this truck traffic that Weesaw Township is experiencing. He also spoke with Galien Township board members regarding this action, and they (Bruce Williams and Jerry Mast had agreed to allow the signage.). Green will forward a thank you to the Galien Township Board for their kind accommodation of this suggestion.
- **Website Committee:** No report.
- **Drains Committee:** No report. Sommers reported that there have been complaints concerning the condition of the consolidated Blue Jay Drain. Drains Commissioner Chris Quattrin and an associate of The Spicer Group came to the Township and traveled, along with Mr. Wolf (contractor – pricing), farmer Dale Seyfert, and Gary Sommers, Township Rep., to 6 sites to view areas with drain problems.

## **NEW BUSINESS:**

- **Approve November Election Inspectors:** Chair: Ruth Heidinger; Election Inspectors: Margaret Cullen, Wanda Green, Ann Howell, Jeannine Krieger, Elizabeth Palulis, Lori Pastryk, Unidentified (name forthcoming.). Receiving Board: Lori Pastryk and Elizabeth Palulis. Motion by King, supported by Warmbein, to appoint the above ladies as election inspectors and to approve purchasing sub sandwiches from Wal-Mart Deli in the amount of \$40. Roll call vote, all ayes (Warmbein, King, Tackitt, Sommers, Green), motion carried.

## **UNFINISHED BUSINESS:**

- **Demolition for Lori Wallace Dangerous Structure:** Having spoken with Atty. Sara Senica earlier in the day, she advised the Board to make a motion to accept the bid for demolishing the Wallace dangerous residence (no longer being utilized). Motion by Green, supported by Sommers, that the Township Board accept the bid from Burkholder Excavating in the amount of \$9,950, which is the cost to demolish the home located at 13097 California Rd., Sawyer, MI 49125, subject to receipt of final written approval from the Township Attorney Sara Senica. Roll call vote, 4 ayes, 1 nay (Ayes: Tackitt, Warmbein, Sommers, Green; Nay: King), motion carried.
- **Attorney Sara Senica Update:** Sommers and Green spoke with Atty. Senica regarding various legal matters. A confidential Attorney-Client privilege notice was provided to the board members.
- **Purchase 36" Lateral File Drawers for Clerk Green's Office:** Green had found a used lateral file available at Metro Business at a price of \$230. After discussion, motion by King, supported by Sommers, to attempt to purchase a lateral file at a price of up to \$175. Roll call vote, all ayes (King, Warmbein, Tackitt, Sommers, Green), all ayes.
- **Public Comments:** Sommers indicated that the Gardner Rd. tubes have been repaired – 13773 Gardner (18" tube, rusted out) and 16258 Gardner (48" tube, rusted out). Larson Rd. will be graveled as soon as possible; another tube on Gardner Rd. was discussed also.

**ADJOURN:** Motion by Green, supported by King, to adjourn at 11:00 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk