



**WEESAW TOWNSHIP**  
**New Troy, MI 49119**



**REGULAR BOARD MEETING MINUTES**  
**Wednesday, February 28, 2018**

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green** – Members Present: Wanda Green, Gary Sommers, Michelle Tackitt, Robert Warmbein. Members Absent: Art King.
- **Berrien County Sheriff's Dept. Rep:** Not present. Report provided for 12/17-12/31/17: Complaints 18, tickets issued 2, Arrests 2.
- **Set/Amend Agenda Items:** Motion by Green, supported by Warmbein, to accept Agenda as presented. Voice vote, all ayes, motion carried.
- **Hearing of Persons Present on Agenda Items:** None
- **Dana Kittleson** presentation of issue relating to a barn which they were having built after a fire destroyed their old one. Dana Kittleson indicated that she had called Bob Kaufman, Building/Zoning Administrator, on several occasions relating to the Kittlesons having their contractor commence building the new barn. She said she and her husband waited for a number of days prior to Kaufman's picking up the paperwork at the Township Hall and his getting back to them. During the interim Kaufman stopped by the house and indicated the correct manner in which it must be measured. He then told her it was not measured correctly. It is a 30'x60' pole barn which they wanted installed in the front yard setback. The contractor had begun to put the poles in and they had to be moved to meet setback criteria. No land survey is required for an agricultural structure, and thus the Township personnel must take the landowner's word for where the land boundaries are. Mrs. Kittleson is requesting that the additional amount that it cost over their quote from their contractor be reimbursed by the Township. The board recommended that we speak with Kaufman (who could not be present at the meeting due to other commitments) prior to anything being done. Sommers will contact Kaufman to see if he can meet with the Board and the Kittlesons in the near future.
- **Robert Krauss, Code Enforcement Officer:** Robert Krauss, not present.
- **Fire Dept. Report:** Fire Chief Tim Williams was not present. Firefighters were not present. Written fire report previously provided by Daryl DeRossi: 2 calls – 1 structure, 1 car fire. Comments from Safety Committee. Notes were provided by Warmbein relating to 1/24/18 meeting he attended at Baroda Fire Dept. regarding Fire Dept. issues that need resolving relating to our Fire Dept. Also, 3 resolutions will be discussed for adoption later in the meeting.
- **Approve Previous Minutes:** Motion by Warmbein, supported by Tackitt, to approve the Regular Board Meeting minutes of 1/17/2018 and Special Board Meeting of 02/22/2018, as presented. Voice vote, all ayes, motion carried.
- **Correspondence:**
  - Received a thank you note from Susan Weikel relating to installation of the new guardrail on Wee-Chik Rd, where she slid off the road into the icy, slushy water on 12/23/16.
- **Approve Accounts Payable Monthly Expenditures Report:** Motion by Warmbein, supported by Sommers, to table until later. Voice vote, all ayes, motion carried.

**DEPARTMENTAL REPORTS:**

- **Treasurer’s Report:** Tackitt provided bank and CD balances. February 28, 2018 was last day to pay taxes to Township. Must now go to the County to pay.
- **Bldg./Zoning Administrator:** Kaufman provided written report. Relating to an item in his report, Green will contact Jade at D.A. D’Agostino mining operation and ask her to have the CIMS Insurance Agent, Jennifer Sipla, who was present at our recent meeting on December 18, 2017, forward the information she indicated she would provide to us and which we have not received to date.
- **Planning Commission Minutes:** Minutes provided.
- **Parks/Recreation & Cemetery Committees:** Sommers read excerpts from Parks Minutes. A survey handout update from Jack Dodds was also received. Sommers purchased 6 blue spruce trees and they can be planted in the Mill Rd. Park.
  - Request from Terry Hanover for \$520 for partial payment of Weesaw Park sign. Motion by Warmbein, supported by Sommers to provide a check in the amount of \$520 down payment for Terry Hanover to provide a sign for the park (balance of \$525 for the sign payable when sign is completed). Roll call vote, all present ayes (Sommers, Warmbein, Tackitt, Green – King absent), motion carried.
- **Return to Approve Accounts Payable Monthly Expenditures Report:** Accounts Payables were checked earlier. Motion by Warmbein, supported by Sommers, to approve the Accounts Payables report as edited in the following amounts: General Fund \$59,131.34; Fire Dept. \$1,863.00 [Fire Dept. payroll already approved at Spec. Mtg. dated 2/22/18 \$1,577.89]; Ambulance \$2,211.27; Sewer \$5,686.22; for a Grand Total of \$68,606.72. Roll call vote, all present ayes (Sommers, Warmbein, Green, Tackitt ) (King absent), motion carried.
- **Cemetery Committee:** Table Cemetery clean up date.
- **Road Committee:** 1/25/2018 Weesaw Township’s Annual Road Committee meeting was held in the Township Hall. Minutes taken and provided by Jack Dodds. Went over proposed road plans for 2018-19. We don’t know if they’ll accept our roads plan or not. BCR Dept. provided \$5000 funds to take down trees in the Township. Green will check with Carrie Bennett/BCR Dept. to see if we have paid all of our matching funds that are due.
- **Website Committee:** Mike Metz reported nothing to report.
- **Drains Committee:** No minutes.

**New Business**

- **Consideration of 3-yr. Lawn-mowing Bid from Present Contractor:** Lawnscape Services provided the Township a 3-year bid proposal about which he had talked with the Board previously. This bid will renew our present bid at the same pricing for the next three years beginning mowing season April 2018, ending-mowing season November 2020. Motion by Sommers, supported by Warmbein, to accept the proposal from Lawnscape Services dated 2/27/18 for 3 years, without any add-ons of additional cleanups. This bid matches the original bid submitted on March 20, 2017. This motion supersedes any previous motions for the lawning-mowing contract. Roll call vote, all present ayes (Warmbein, Sommers, Tackitt, Green – King absent), motion carried. Termination of the contract by either party possible with 30-day written notice.
- **Approve Ad for Annual Meeting & Budget Hearing:** Verbiage presented to board members. Motion by Warmbein, supported by Sommers, to accept the wording and send to Harbor Country News for publication. Roll call vote, all present ayes (Green, Tackitt, Sommers, Warmbein – King absent), motion carried.
- **FY 2018-19 Regular Board Meetings & Planning Commission Meetings Dates:** Green provided proposed Regular Meeting and Planning Commission dates to the board: Motion by Green, supported by Tackitt, to approve the dates suggested. Voice vote, all ayes, motion carried.

**REGULAR BOARD MEETNGS:**

April 18, 2018
May 16, 2018
June 20, 2018
July 18, 2018
August 22, 2018
September 19, 2018

October 17, 2018
November 28, 2018
December 19, 2018
January 16, 2019
February 20, 2019
March 20, 2019

- **PLANNING COMMISSION MEETINGS**

April 23, 2018	October 22, 2018
May (no meeting)	November 26, 2018
June 25, 2018	Dec. (no meeting)
July 23, 2018	January 28, 2019
August 27, 2018	February 25, 2019
September 24, 2018	March 25, 2019

- **Approve Landfill Passes for April-October 2018:** Motion by Warmbein, supported by Sommers, to approve up to \$1,000 for dump passes. Roll call vote, all present ayes (Warmbein, Sommers, Tackitt, Green – King absent), motion carried.
- **Adoption of Board of Review Documents:** Motion by Warmbein, supported by Tackitt, to adopt all of the following documents: Ad for Notice of WT BOR (approve publication); Resolution 18-01 Accepting Letter of Protest ...; Resolution 18-02 Resolution to Provide for Alternate Starting Dates ...; Resolution 18-03 Resolution Updating State Req'd Poverty Level Income ...; Adopt Weesaw Township Poverty Guidelines & Asset Test. Roll call vote, all members present ayes (Sommers, Tackitt, Warmbein, Green – King absent), motion carried.

**Unfinished Business:**

- **Discussion of Property located at 3839 Wee-Chik:** Previously owned by Wilma Burkholder, who sold to David/Allison Prittinen, who sold to Charles Moriarty, Moriarty & Co., LLC, 1356 W. Hubbard, Ste. 2, Chicago, IL 60642. We had previously asked Atty. Senica to write some type of correspondence making the owners aware that they are responsible for the grinder pump, not the Township. Motion by Warmbein, supported by Sommers, that Green contact Atty. Senica and request that she forward the letter to us as soon as possible since the property has changed hands again. Also, provide the new owner's name. Voice vote, all ayes motion carried.
- **Discussion of Patricia Balbo's Additional Sewer Assessment:** Motion by Sommers, supported by Warmbein, to table Patricia Balbo sewer issue.
- **Atty. Sara Senica Update:** Sara Senica sent two policies that we had sent her last month requesting her edits. Motion by Warmbein, supported by Sommers, to adopt Policy 2018-01 Existing Liability Exposures (various subject matter recommended by Par Plan), and Policy 2018-02 Township Electronic Media Policy, incl. Social Media, and 2018-03 Weesaw Twp. Safety & Health Policy. Roll call vote, all present ayes (Sommers, Warmbein, Tackitt, Green – King absent), motion carried. Policy 2018-03 was provided by Warmbein.
- **Public Comments:** Heard throughout meeting.

**ADJOURN:** Motion by Warmbein, supported by Tackitt, to adjourn at 10:17 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green  
Clerk