

**WEESAW TOWNSHIP BOARD
REGULAR MEETING
JANUARY 21, 2009**

Supervisor Irene Oman called the meeting to order at 7:30 pm.

The Pledge to the Flag was recited by all.

Roll Call:

PRESENT

Karen Thompson
Wanda Green
Irene Oman
Jane Tackitt
Melodie Culverhouse

APPROVAL OF MINUTES:

Minutes from December 9, 2008 Regular Meeting, December 27, 2008 Special Meeting and December 29, 2008 Special Meeting were presented. Wanda Green made a motion to approve the three sets of minutes with Karen Thompson placing the second. The motion passed with all Ayes.

SET/AMEND AGENDA:

No changes to the agenda were made. Melodie Culverhouse made a motion to accept the agenda as published with Karen Thompson placing the second. Motion carried with all Ayes.

PUBLIC COMMENTS ON AGENDA ITEMS: None presented.

OLD BUSINESS;

CLIFF ROGERS-FIOA Request to Michigan State Police-Expense \$24.85

Irene stated that the Police report was not able to be found and that to get this report it would be a cost of \$24.85. Wanda made a motion to approve this expense with Karen placing the second. Motion passed with all Ayes.

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PLANNING COMMITTEE APPOINTMENTS (1)

Irene stated there was not an appointment to be made at this time, but she was talking to people to find this committee appointment.

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ZONING BOARD OF APPEALS APPOINTMENT (1)

To date no one has come forward saying they were interested in the appointment, Irene asked if anyone in the audience was interested, no one raised their hand.

OFFICE EQUIPMENT PURCHASES:

The board is looking into purchasing office equipment to replace the equipment that belongs to Dave Heidinger. We will need three desks and two file cabinets one letter and one legal.

TELEPHONE SYSTEM

A quote to replace the entire telephone system, received from Pete Hauch, was presented for \$767.80; this would give us two lines, one answering machine, and 5 handsets. All wiring from the outside Verizon box would be replaced.

After some discussion, the idea of having Voice Mail, instead of having answering machines, was brought up. Irene will contact Pete to see what the cost would be.

A motion to Table this project, until next month, was made by Wanda and seconded by Karen. The motion passed with all Ayes.

NEW BUSINESS

Vickers Engineering-requesting February Public Hearing for Tax Abatement

Shelly Klug requested we have a public hearing to learn about the Tax Abatement Vickers Engineering is asking for. The Original District Resolution was dated 1978 and a new resolution would need to be made. Shelly told us a meeting to vote, on a new resolution, would be needed. Then we would close that meeting, and have a second meeting where the public would hear what the Tax Abatement would mean to our Township. Shelly would have copies, of the resolution, at this meeting.

A Special Meeting would be held at 7:00 on February 18, 2009 before the regular scheduled meeting.

INSURANCE PROPOSAL FROM BURNHAM AND FLOWER AGENCY

A workshop was held on January 13, 2009 to go over the Township's Insurance Policy.

The annual premium is \$20,185.00.

During the workshop we found that the Township has been paying \$5,412.00/yr for mowing equipment that we've not had for several years.

The Insurance Agent made mention of the fact that we were carrying only \$250.00 deductible and if we went to a \$500.00 deductible, we would save \$940.00/yr.

At the present time we only have \$2,000,000.00 in liability insurance and it was felt that the Township would be better served, if we had \$3,000,000.00. This would be an additional cost of \$935.00/yr.

Melodie made a motion to increase the deductible to \$500.00, and increase the liability insurance \$3,000,000.00, with a savings of \$5.00, and remove the mowing equipment from our policy at a savings of \$5,412/yr. Wanda made the second and the motion passed with all Ayes.

GARAGE DOOR OPENER REPLACEMENT

Last month the board approved the purchase of the Photo Beams for the Overhead Garage doors as required by Risk Management, to be purchased from Guse Hahn. We were later informed that the door openers were also not working properly, so we received a quote from Kelly's Garage Door Sales/Service for \$4,500.00 and an updated quote from Guse Hahn for \$2,520.00 to replace the door openers and install the Photo Beams.

Melodie made a motion to rescind the vote made in December, to just purchase the Photo Beams, Irene placed the second. Motion passed with all Ayes.

After some input from the audience, Jane Tackitt made a motion to select the bid from Guse Hahn for the Garage Door Openers and Photo Beams. Karen Thompson placed the second. The motion was carried with all Ayes.

COMPUTERS/WEB PAGE MAINTENANCE/UPDATING-\$25.00 PER HOUR

Irene announced that Terry Reese has set up and has been maintaining the Web Page. Irene also noted that none of us has the expertise to do this. Terry would continue to maintain the Web Page and also come in for 2 hours a month to be sure all of our computers were updated and any errors were handled.

Our Web page will have the History of Weesaw Township and the minutes of the meetings posted on it. We were given a quote for \$1,200.00 per year or \$100.00 per month. Melodie made the motion to accept this proposal with Karen making the second.

Motion passed with all Ayes.

Web page address: Weesaw-township.com

BUILDING-QUOTES TO CORRECT MIOSHA SAFETY STANDARDS

Fire Extinguishers (5) 5# Fire Extinguishers @ \$47.50=\$237.50

Mounting of brackets and signs (5) @ \$4.50=\$22.50

Exit Signs (Brady Glow in the Dark Signs 10 X 14 wall mount) 2 @ \$22.41/ea

Voltage stickers \$50.00

Air, water, gas identification stickers \$136.00, these last two items could be purchased thru M & M Die.

This will take care of several problems that Burnham & Flower Insurance Group found while doing the Risk Management inspection.

A new postage scale is needed for the office as the old one has stopped working. This scale can be purchased from the Post Office for \$40.00

Karen made a motion to acquire everything, on the above list, with Jane placing the second. Motion carried with all Ayes. It was stated that Safety is our #1 priority.

Ruth Heidinger has requested we purchase one more four station election booth, as the two that were purchased for the General Election, were a great asset. Our old booth's are not in good shape and the new booth's are easier to set up. The cost of this booth would be \$750.00 + shipping.

Melodie made the motion to purchase the Election Booth with Wanda placing the second.

Motion passed with all Ayes.

DEPUTY CLERK APPOINTMENT:

Melodie has requested that we appoint Tonna Padgett as her Deputy Clerk, Tonna would take minutes, when needed, and learn to do the Sewer Billing.

Melodie made a motion to pay Tonna \$10.00/hr, as we have done in the past. Irene seconded the motion. Motion passed with all Ayes.

DEPARTMENTS:

TREASURER: Presented the bank balances per handout. It was requested, from the audience, that we also report what the balances are in the CD's.

Jane reported that the Tax due date has been extended to March 2, 2009 @ 5:00 pm. She will be in the office from 9:00 am- 12:00 noon and 1:00-5:00 pm on March 2nd. Taxes must be in the Treasurer's hand by 5:00 pm. Postmarks will NOT be accepted and will be sent back if late.

CLERK: The list of bills and Account Payable were in a handout. Wanda made the motion to pay the bills as presented with Karen placing the second. Motion passed with all Ayes.

Irene stated that we need to look into diversifying our monies from Fifth Third Bank and that we need to start looking at other banks in our area to handle some funds so we are guaranteed our money is insured.

FIRE: The Fire Department had 4 calls. The new Grass Rig will be ready the first week of February. Jack will fly to PA to it up. Jack reported that we have a leak in the roof and that he is working on a budget.

AMBULANCE: The ambulance had 12 calls. The ambulance broke down on New Years Eve and was towed to Three Oaks Ford for repairs. The water pump froze up. Rich noted he was looking at \$50-\$75 Sweatshirts for the Ambulance to wear when on duty. There is training available for Fire and for Ice Rescue Training-Rich checking on price. Rich stated we have a new EMT-Steve Daniels.

ORDINANCE ENFORCEMENT OFFICER: Bob Kaufman has requested an organizational meeting to be held with the board.

PUBLIC ANNOUNCEMENT:

Copy of Close Drain tax roll for 2009 Winter Tax collection for construction costs in available in the Clerks office. Drain tax will be for a ten year period anyone wishing to pay the full amount may do so thru the Berrien County Drain Commission office of contact Jeannie Totzke for more information at 269-983-7111 ext. 8255. The interest rate, if your assessment were to be put on your taxes, has not been determined as of yet.

River Valley School District is in need of candidates to run for open positions on the School Board.

PUBLIC COMMENTS:

Jim Daniels, Berrien County Road Commission, stated that we need to remove the pile of snow near the road as we are blocking people from seeing on coming cars. Irene will call Burkholders to have the snow moved back.

The Park and Recreation Committee did not meet for lack of Quorum.

A motion to adjourn was made by Wanda seconded by Karen at 8:55 pm. Motion carried with all Ayes.

Respectfully Submitted,

Melodie Culverhouse
Township Clerk

Weesaw Township Board
Regular Meeting
February 18, 2009

Call to order time: 7:30 pm

Pledge to the Flag recited by all

Roll Call Attendance

Karen Thompson, Wanda Green, Irene Oman, Melodie Culverhouse-Present Jane Tackitt-present-excused at 8:12 due to a family emergency.

Approval of minutes: Minutes were approved with the following corrections:

Under the ambulance report: Should have read \$50.00-\$75.00 for sweatshirts for the ambulance not the fire department. Wanda made the motion to approve the minutes as corrected with Karen placing the second. Motion passed with all Ayes.

Police Report: We had 22 calls in January with 3 arrests.

Set/Amend Agenda: Irene Oman stated we needed to add the Master Plan at the end of the new business. Wanda placed the motion to add the Master Plan with Karen making the second. Motion passed with all Ayes.

Public comments on agenda items: None

OLD BUSINESS:

Cliff Rogers-Police Report-still waiting for info

Planning Commission Appointments (1) – Nothing yet.

Irene sending a letter to the Pottawatomie Tribe to see if they might be interested.

Zoning board of Appeals Appointment (1) None yet.

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Office equipment purchases:

Three secretarial desks	\$370.00
3 two-drawer 1 four drawer	
Lateral file cabinets-letter/legal	\$475.00
Two bookcases	\$ Free
Delivery charge	\$ 25.00

Telephone update-System too old to add lines, must replace entire system. A quote was received from Pete Hauch for new telephone system including voice mail for \$1,204.30.

Melodie made the motion to accept the bid with Karen placing the second. Motion passed with 4 Ayes and one Nay.

NEW BUSINESS:

5/3 Bank Representative-explanation of FDIC insurance on Township accounts: No report given as the representative was not in attendance.

Berrien county Road Commission-additional 45,000.00 for road maintenance on spring road breakup (pot holes)-the board discussed approving \$5,000.00 instead of the \$1,500.00 requested by the BCRC as the Twp roads are very bad. Slag is needed on the Dirt roads as they are, at present, just mush. The 41,500.00 will be placed on Nine miles of Twp roads.

Wanda made the motion to approve the \$1,500.00 until we receive more information from the BCRC with Karen placing the second. Passed with all Ayes.

Advertisement for lawn mowing bids (see draft attached)-Ad to be placed in the two local papers. The bids will be sealed, being totally anonymous, and will be presented as Bid A, B, etc. Bids will be opened by the Township Receptionist. Jane made the motion to accept the ad with Wanda placing the second. Motion passed with all Ayes.

Publication for March Board of Review-Notice to be placed in local newspapers the week of February 22nd.

Approval of cemetery marking plates for plots \$1.20 each need 500 numbered and 500 blank total of \$1,200.00. Doug Hauch was present and stated that he is almost done with plotting the cemeteries. We tabled the purchase of marking plates so we could obtain new prices.

2010 Census committee-more information is needed to se up the Census Committee, such as, the pay for the people doing the Census for us. Wanda stated that the people doing the Census used to be paid \$10.50/hr.

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Cell Phones: Melodie presented information regarding Cell phones for the ambulance, Fire Department and Zoning administrator. Verizon has a Government Program at the cost of \$28.34 per month for each phone. After some discussion it was decided to Table this until next month when we have more information.

Hire Township receptionist-We need to have someone to do filing, answer the phone, etc. There was discussion about the amount of hours and wage the new receptionist would receive. Terri Snyder was the applicant for this position. Karen made a motion to hire Terry Snyder as receptionist at a wage of \$9.00/hr and have her work 12-14 hours per week. Jane placed the second with all Ayes.

Approval of QVF training Feb. 25, 2009—Hours would be from 9-12:30 for Clerk and receptionist-Melodie reported that the only cost would be mileage and lunch, the training itself, is at no cost to the Township. Wanda made the motion to have Melodie & Terri attend the QVF training with Irene placing the second. Motion passed all Ayes.

Set up Petty Cash \$100.00 or \$200.00-Melodie requested we set up a petty Cash fund to purchase small items purchased by individuals, could be purchased without having to wait a month to be reimbursed. Jane made a motion to set up a Petty Cash account of \$100.00 with it being replenished monthly with receipts to be furnished. Karen placed the second, motion passed with all Ayes.

DEPARTMENTS:

Treasurer: Account balances-Jane was called away @ 8:12 pm, with a family Emergency but had provided a handout with the Account balances.

Clerk: Accounts payable-the cost of repairs to the Weechik Lift Station by GRSD were questioned, Melodie is to check on the repairs to see if they are under Warranty.

The cost of the new garage doors and openers were divided between the Ambulance and the Fire Department-it was decided that this cost should be under The Township account. Melodie will change were these are paid from. Karen made the motion to pay bills as corrected with Wanda placing the second. Motion passed with all Ayes.

Fire: There were five calls last month. Jack Hojara picked up the new Grass Rig-if weather had been better jack would have had it out for everyone to see. Jack said he had a new Fireman-Greg Kovay-we were informed he has his training and is ready to begin work. Melodie made the motion to hire Greg with Wanda placing the second. Motion carried with all Ayes

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Ambulance: There were 12 calls last month. It was stated that we average between 12 and 14 calls per month.

Ordinance Enforcement Officer/Master Plan: The Resolution Asserting Authority to adopt a Master Plan was presented (copy attached). A Public Hearing will be held to present the Master Plan. Wanda made a motion to adopt the Resolution with Melodie placing the second. Roll Call vote: Wanda Green-aye; Irene Oman-aye; Karen Thompson-aye; Melodie Culverhouse-aye; Jane Tackitt-absent.

Parks and Recreation: There was not a Quorum to hold a meeting. A letter dated December 15, 2008 to the owners of the Old Mill Run property was given out.

Township Beautification Committee: No one present.

Public announcement: Stimulus Package Ste of Michigan, Budget Workshops. Irene announced that requests for a portion of the Stimulus package would be sent to the SW Michigan Planning Committee, Terry Moore, Sharon Tyler and Ron Jelinek. Things that could be applied for, would be the continuation of the water lines, road repair and sewer projects.

Irene noted that there would be Budget Workshops held, and the dates and times will be posted.

Public Comments: Mrs. Palulis presented the board with a picture of Pardee Road showing how bad her road has become.

Wanda made a motion to adjourn the meeting at 8:42 pm with Melodie placing the second. Motion passed with all ayes.

Respectfully submitted,

Melodie Culverhouse
Clerk

Weesaw Township Board
Regular Meeting
March 18, 2009

Call to order time: 7:00 p.m.

Pledge of Allegiance recited by all

Roll Call Attendance

Jane Tackitt, Wanda Green, Irene Oman, Karen Thompson, Melodie Culverhouse (absent), Tonna Padgett, Deputy Clerk for Melodie Culverhouse

Approval of Minutes: Minutes were approved with the following corrections: Under telephone update- Nay is misspelled and Wanda should be noted as the nay vote; under Set Up Petty Cash – “receipts to be furnished” should be added after “replenished monthly”; under Departments/Treasurer- should read “Jane was called away at 8:12 p.m.....”; under Clerk-delete the verbiage in parentheses; under Ordinance Enforcement Officer/Master Plan: attach a copy of the Master Plan as noted. Replace Motion passed with 4 Ayes, 1 Absent, with roll call vote- Wanda Green-aye; Irene Oman-aye; Karen Thompson-aye; Melodie-aye; Jane Tackitt-absent. The minutes for the meeting with Vickers regarding their tax abatement need to be added to the minutes and also minutes of the special meeting. Wanda Green made a motion to approve the minutes as corrected with Karen Thompson seconding the motion. Motion passed with all Ayes.

Set/Amend Agenda: Add Police Report to the agenda.

Police Report: Sgt. Campbell reported 21 complaints, 1 ticket, no arrests for the month of January, 2009.

Public Comment on Agenda items:

- A member of the audience, John Edward, suggested that Jack Hojara should be reimbursed for lost wages he incurred when picking up the new grass rig truck.
- Suggestion was made to increase our donation to the Berrien County Road Commission from the current \$5,000 to \$10,000, but funds are only matched up to \$5,000.00, we are in need of road repair. (Irene has called the BCRC to ask them to fix California Road.

OLD BUSINESS:

- ***Cliff Rogers-*** Irene will be meeting with the Prosecuting Attorney on how to proceed and will report further at the April meeting. The Prosecuting Attorney will be meeting with Cliff on Friday. The ambulance department will furnish Irene with a copy of the items and charges in question.
- ***Planning Commission Appointments (2)*** – no appointments. Helen Fazano turned in her resignation. Wanda Green made a motion to accept Helen’s resignation and Karen Thompson seconded. Motion passed with all Ayes.
- ***Zoning Board of Appeals Appointment (1)*** – no appointments. Irene has not heard back from the Four Winds group to see if they have interest in serving on either the Planning Commission or Zoning Board of Appeals.
- ***Cell Phone Contract:*** Issue tabled.

- ***Approval of Cemetery Marking Plates:*** Issue tabled.

NEW BUSINESS

- ***Schaeffer & Layher Contract (3 years)*** – contract is for the period of March 2009 through March 2011. The fee is \$7,000 for 2009 and includes a normal cost of living increase for subsequent years. Motion made by Jane Tackitt to accept the contract as presented with Wanda Green seconding the motion. Motion passed with all Ayes. Auditor is addressed in Sewer Consent Decree
- ***Lawn Bids*** – Terri Snyder read the 9 sealed bids received for consideration for the lawn maintenance of the New Troy Cemetery, Glendora Cemetery, Township Hall, and the Mill Road Bridge. After much discussion from the board and audience regarding what each company was offering, e.g. apples to apples, insurance coverage's, pricing, experience, the board selected three (3) companies for final consideration in this order:
 1. ***Bid C – Signature Lawn***
 2. ***Bid B – L. Young Association***
 3. ***Bid A – TDK Lawn Service***

A motion was made by Jane Tackitt to accept Signature Lawn as the lawn care contractor for the period of April 1, 2009 through March 31, 2010, provided that proof of adequate liability insurance and worker's compensation insurance is provided. If not, then the next contractor (Bid B) will be contacted, etc. The motion was seconded by Karen Thompson and was passed with all Ayes.

DEPARTMENTS:

TREASURER: Account Balance – Township has their share of the closed drain fund set aside for payment (\$121,304.)

CLERK: Motion was made by Jane Tackitt and seconded by Wanda Green to accept the accounts payable as presented. Motion carried with all Ayes.

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FIRE: Two calls were made for the month (natural gas leaks.) Jack presented a new firefighter, Timothy Williams, for the board's approval. Irene noted that the applicant's age should be removed from his application. Wanda Green made a motion to accept Timothy Williams as a new firefighter with Karen Thompson seconding. Motion carried with all Ayes.

Jack stated that he needs a cell phone as soon as possible. He is currently using his own personal cell phone. The Board asked him to keep track of his minutes to help them determine the amount of cell phone minutes needed on the new contract.

Irene will go tomorrow and get the license plates for the new grass rig. Insurance on the old rig will be reduced to PL/PD which will reduce the insurance premium.

AMBULANCE: Rich Macigewski reported 12 calls for the month. Rich asked that the board approve a new EMT, Mary Noakes, for ride-along with the ambulance until she is properly certified. The board consensus was that Mary needs to be properly certified prior to her being employed by the Ambulance Department.

Lengthy discussion followed regarding the future of the ambulance service in Weesaw Township. Currently, the service is understaffed. In order to keep our certification, there needs to be a staff of 6 people. Rich asked the board to consider raising the pay for MFR's to \$15 and EMT's to \$25. Irene stated that the budget would have to be reviewed to see if the ambulance service could afford such raises. Irene noted that the voting trend for the millage indicates dwindling support for the ambulance service. She asked that Rich develop a plan to revitalize the ambulance service and present to the board.

PLANNING COMMISSION: Written report submitted.

ORDINANCE ENFORCEMENT OFFICER: Written report submitted.

PARKS AND RECREATION COMMITTEE: It was reported that there is a conflict with Terry Hanover serving as both the Chairman of the Parks and Recreation Committee for the township and also serve on the board of Friends of New Troy. This could jeopardize the township receiving the grant money applied for. Therefore, Terry has resigned from the Parks and Recreation Committee. It was also reported that the meeting night needs to be changed from Mondays. Cheryl Bates will be taking a leave of absence for health reasons for an indefinite period of time, but plans on returning to the board. A motion was made by Wanda Green to appointment Paul Pantaleo as chairman of the Parks and Recreation Committee with Karen Thompson seconding the motion. Motion passed with all Ayes. Wanda Green made a motion to appoint Marsha Smith to the Parks and Recreation Committee and seconded by Jane Tackitt. The motion passed with all Ayes.

BEAUTIFICATION COMMITTEE: Marsha Smith reported that unless there is a zoning officer appointed and the zoning laws enforced in the township, it seems fruitless to continue the committee. In addition, the committee is currently a committee of one and more people need to be involved to make it a success. Since this is a volunteer committee and funds are not available from the township, Marsha has been funding the committee solely with her own monies. The board thanked Marsha for her hard work and commitment to the township. However, in light of the current situation, the committee was disbanded.

PUBLIC ANNOUNCEMENT: No announcements

PUBLIC COMMENT:

- A special meeting needs to be held regarding the three (3) closed drains and Boyle Lake project. Irene will post and a meeting will be held next week.
- Suggestion was made for future reference regarding the closed bid process – have the bids presented and then pass off to a committee to dissect. The committee should then present the board with their recommendation with one or two alternates at the next board meeting.
- A suggestion was also made to have one company bid on both the lawn care and snow plowing and get a multi-year contract.
- There will be a budget workshop Monday night (this will be posted.)
- Suggestion was made to change the times for the Board of Review to better accommodate working people. It was reported that there are rules dictating how the hours are established; however, there is flexibility with the existing hours. Also, any requests can also be made in writing to the Board of Review for their consideration.
- Comment was made that special consideration should be given to Weesaw Township residents for the lawn mowing contract.
- John Edwards thanked Irene Oman for her good work as secretary of the Board of Review.

Wanda Green made a motion to adjourn the meeting at 9:40 p.m. with Jane Tackitt seconding the motion. Motion passed with all Ayes.

Respectfully submitted,

Tonna Padgett
Deputy Clerk

WEESAW TOWNSHIP
SPECIAL MEETING
March 30, 2009

Irene Oman opened the March 30, 2009 Special Meeting at 7:30 pm.

The Pledge of Allegiance was recited by all.

Board Members Present: Irene Oman, Karen Thompson, Jayne Tackett, Wanda Green and Melodie Culverhouse.

The new 2009-2010 Budget was discussed with several changes being made.

A motion by Melodie Culverhouse to approve the 2009-2010 Weesaw Township Budget, with amendments, was presented, with Jane Tackett placing the second.

A Roll Call vote was called; Irene Oman, Karen Thompson, Wanda Green, Jane Tackett and Melodie Culverhouse all voted Ayes with no Nays. Motion passed.

We will be looking to see if we have or can get Insurance coverage for the Water and Sewer Lines.

Wanda Green made a motion to adjourn the Special Meeting at 8:26 pm with Jane Tackett placing the second. Motion carried with all Ayes.

Respectfully Submitted,

Melodie Culverhouse
Twp. Clerk

***Weesaw Township
Annual Meeting
March 28, 2009***

Board members in attendance: Irene Oman and Melodie Culverhouse

The meeting was called to order by Supervisor Irene Oman at 1:30 p.m.

The Pledge of Allegiance was recited by all.

Irene stated that there were No salary resolutions to vote on.

The following State of the Township was printed for everyone to see:

Weesaw Township will have extensive drain expenses this coming year. The following drains are slated for repair and maintenance or have been completed and assessments must be paid:

New Troy Village Drain-complete, Review of Apportionments April 1, 2009;
Priebe Drain-Review of Apportionments March 31, 2009;
Painter & Weatherwax Drain-work still in progress additional expenses incurred, Resolution authorizing the Drain Commissioner to expend additional funds to complete maintenance and repair of the Painter & Weatherwax Drain;
Close Drain Project-engineering map additional information available to Berrien County Web page-www.berriencounty.org-Drain Commissioner-Close Drain Inspection Report. Weesaw Township has been given the option to pay the township's assessment in full by April 3, 2009. This option was discussed and approved at a Special Meeting of the Township Board on March 25, 2009, to avoid additional interest charges. \$121,304.00 will be paid to the Berrien County Drain Commissioner from the Township's General Fund by April 2, 2009. The close Drain project will begin construction April 1, 2009 and continue for approximately two to two ½ years.

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The township board is in the process of retaining a Dangerous Buildings Hearing Officer to assist with blight conditions within the Township.

Comments from the audience:

There were comments from the audience, regarding the purchase of the land from the Friends of New Troy for the Community Park; Irene stated that the purchase price has not been decided, as of yet, as there is a cloud on the title.

There were questions as to what the upkeep, cost for fences and maintenance would cost.

So far there has not been a study done on this.

Everything must be in line, as the purchase of the property is scheduled for September.

Betty Hartford asked if there was a procedure in place for the usage of the Twp Hall for outside groups. This will be looked into.

Jim English made a motion to accept the 2008 Annual Meeting minutes with Arlene Freyer placing the second. The motion carried with all Ayes.

Wanda Green made a motion to adjourn the Annual Meeting @ 1:46 p.m. with Rich Macigewski placing the second. The motion passed with all Ayes.

Respectfully Submitted,

Melodie Culverhouse
Weesaw Township Clerk

Weesaw Budget Review and Hearing March 28, 2009

The Budget review and Hearing was called to order by supervisor Irene Oman at 1:46 p.m.

Board Members Present: Irene Oman and Melodie Culverhouse

There was also a question on the plans for using the Community Center for the Township Hall. It was stated that the previous board talked about moving to the school and there was a survey sent out, by that board, and about 18% came back with no conclusion being made.

Our board would need an approval of the township residents to make this move and approve the cost, to do this.

There was also discussion about the purchase of the Friends of New Troy Park Property. We will look into seeing if the purchase of the Community Park property could be put on the ballot for the May 5, 2009, School Election.

It was asked if the Township was going to pass out Annual Township Landfill Passes for 2009. After some discussion, it was decided that the Landfill Pass for 2009 would be for \$15.00 instead of the \$25.00 that were given in 2008.

At 3:55 p.m. Wanda Green made a motion to adjourn the Budget Hearing with Jane Tackett placing the second. The motion passed with all ayes.

Respectfully submitted,

Melodie Culverhouse
Weesaw Township Clerk

Weesaw Township
Special Meeting
March 30, 2009

Irene Oman opened the March 30, 2009 Special Meeting at 7:30 p.m.

The Pledge of Allegiance was recited by all.

Board Members Present; Irene Oman, Karen Thompson, Jayne Tackitt, Wanda Green and Melodie Culverhouse.

The new 2009-2010 Budget was discussed with several changes being made.

A motion by Melodie Culverhouse to approve the 2009-2010 Weesaw Township Budget with amendments, was presented, with Jane Tackitt placing the second.

A Roll Call vote was called; Irene Oman, Karen Thompson, Wanda Green, Jane Tackitt and Melodie Culverhouse all voted Ayes with no Nays. Motion passed.

We will be looking to see if we have or can get Insurance coverage for the Water and Sewer Lines.

Wanda Green made a motion to adjourn the Special Meeting at 8:26 p.m. with Jane Tackitt placing the second. Motion carried with all Ayes.

Respectfully Submitted,

Melodie Culverhouse
Twp. Clerk

Weesaw Township Board
Regular Meeting
April 15, 2009

The meeting was called to order by Supervisor Oman at 7:30 pm.
The Pledge to the Flag was recited by all.

Roll Call Attendance

Karen Thompson Present
Wanda Green Present
Irene Oman Present
Jane Tackitt Absent
Melodie Culverhouse Present

Approval of Minutes

Wanda Green made a motion to accept, as printed, the February 18th Special Hearing, the March 18th General Meeting and the March 25th Special meeting, minutes. Karen Thompson placed the second with the motion passing with all Ayes.

Set/Amend Agenda:

The following items were added to the agenda: purchase of printer cartridges from Hack Hojara; letter from Rich Macigewski and approval of 2009-2020 meeting dates.

Melodie made a motion to accept the agenda with the addition of the three items, with Wanda placing the second. The motion passed with all Ayes.

Public comments on agenda items:

No Public comments were heard.

OLD BUSINESS:

Cliff Rogers: The court gave Cliff 15 days of jail time and is to pay \$325.00 court fees and repay Weesaw Township Ambulance the amount of \$1,562.03.

Planning commission and zoning board of Appeals Appointments were tabled.

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NEW BUSINESS:

Cell phones-Fire Chief and zoning Administrator: Melodie stated that there was an article in the MTA magazine that reported that there were Government discounts on Cell Phone contracts. This would give the Township 15% reduction of the normal rates for Cell Phones. Alltel, Verizon and Sprint were the companies these discounts would be available from.

After a short discussion, Wanda made a motion to have Melodie pursue a contract with Alltel for the Cell Phones for the fire Chief and Zoning Administrator. Melodie placed the second and the motion passed with all Ayes.

Cemetery signs-open hours:

Melodie to look into getting a quote for a sign, to be placed in each Cemetery, stating the hours that the Cemeteries would be open to the public. This is something our

Insurance Company is requesting and it will help when the police have a problem with people in the Cemeteries after hours.

Rich Macigewski:

A letter of resignation was received from Rich Macigewski, stating he would be resigning as Coordinator of the Ambulance as of April 30, 2009.

Wanda made a motion to accept Rich's resignation, with regret, and thanked him for his time as Coordinator. Karen placed the second. Motion passed with all Ayes.

Rich suggested we have Josh Allen take over the Coordinator position. This was not acted upon.

Printer Cartridges:

Melodie stated that Jack Hojara has provided 4 printer cartridges for the Dell Printer. Jack had these cartridges at home and could no longer use them. The price of the cartridges, were around \$24.00 each, if purchased off the shelf. Melodie made a motion to purchase them, from Jack, for \$20.00 each. Wanda placed the second and the motion passed with all Ayes.

Meeting dates:

Wanda placed a motion to approve the meeting dates, as printed, for the fiscal year. Karen placed the second to this motion which carried with all Ayes.

Police Report:

Deputy T. Ellis handed out the monthly report to the board and audience.

Members of the audience expressed concern over ATV's racing up and down our roads and the riders not wearing the required helmets. Deputy Ellis said he would report this back to his office.

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DEPARTMENT REPORTS:

Treasurer: Jane Tackitt was not in attendance, at the meeting, due to illness but we were proved her account balances in printed form.

Clerk: Printed reports of checks paid and open accounts payable were provided. Wanda made a motion to accept the reports and pay the bills with Irene placing the second. The motion passed with all Ayes.

Fire: Chief Hojara reported we had two fire calls for the previous month with one being a field fire and one a natural gas leak. Jack made a request to attend a Fire convention, in Indianapolis, and drive our new Fire Rig to that convention.

Melodie was requested to get information from our Insurance Company to make sure we were covered when someone was driving our equipment to a Convention or for other reasons related to the Fire Department.

The board was told that we will be having two new Firemen, Andy Dickey and Adam Williams. According to Jack they have all of their training. A motion was made by Wanda to hire the two new Firemen, with Melodie placing the second. The motion passed with all Ayes.

Jack requested we put an Ad, in the newspaper, for someone to hook up the electric for the new Fire Uniform washer that we purchased. Jack is to give Melodie the information needed for this Ad.

We will be placing an Ad, in the newspaper, to sell the old ambulance that is taking up room in our building.

Ambulance: Rich reported we had 11 calls last month and 1 Medic 1 intercept.

Planning Commission: No minutes available.

Ordinance Enforcement Officer: Bob Kaufman had proved a written report.

Parks and Recreation Committee: Paul Pantaleo reported that there were no meetings held. The Parks and Recreation Committee needs to have a plan in place for the park usage before we get our grant. The deadline is September 30, 2009.

Volunteer help is needed on the Park and Rec. Committee.

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SWAG: November 25, 2008; January 27, 2009 and March 24, 2009 reports were all printed and handed out.

The final day to hook up to the Sewer is scheduled for April 20th. People who have not hooked up will begin being charged for usage as of April 20th.

Public Announcement: The \$15.00 Land Fill passes are available at the Twp Clerks' office.

There will be a School Election in the Twp hall on May 5, 2009.

The Weesaw Twp Park Grant-the appraisal was sent to the DNR for evaluation.

Public Comments: It was reported that the fence at the New Troy Cemetery has been damaged. Irene will be contracting Burkholder to see if they will share the cost to report the fence.

There has been some discussion of moving the New Troy Graduation Class pictures to the Friends of New Troy Recreation Center Library, as it is felt that is where they would be better displayed.

Irene made a motion to move the New Troy Graduating Class Pictures to the Friends of New Troy Recreation Center Library, and if the Friends of New Troy disband or close the center, the pictures will be returned to the Twp Hall. The second was made by Melodie with the motion being passed with all Ayes.

Wanda made the motion to adjourn at 8:37 pm. Melodie placed the second and the motion passed with all Ayes.

Respectfully Submitted,

Melodie Culverhouse
Twp. Clerk

***Weesaw Township Board
Special Meeting
May 13, 2009***

The meeting was called to order by Supervisor Oman at 7:00 pm.

The Pledge to the Flag as recited by all.

Roll call attendance was taken by Clerk Culverhouse:

Karen Thompson-Present
Wanda Green-Present
Irene Oman-Present
Jan Tackitt-Present
Melodie Culverhouse-Present

Irene began the meeting by stating our Ambulance Service was placed as "Out of Service" on Monday May 4, 2009, due to lack of personnel and that Medic 1 has been responding to the Township's ambulance calls. Because of this situation, Irene had requested Medic 1 present a proposal to take over our Ambulance calls on a permanent basis.

Jack Fisher, Ex. Director of Medic I, and Pete Sinclair the Public Service Director, were here to present Medic 1's proposal.

Mr. Fisher stated that Medic 1 has their own dispatch, so when you call 911 and request an ambulance you will be given to a dispatcher that will ask questions to determine if your problem is a priority one, light and sirens, or a priority two , no lights and sirens.

Medic 1's goal is to have an ambulance, to a call, within 12 minutes for Priority One calls and less than 30 minutes for Priority Two calls.

Medic 1 is a Nationally Accredited Organization and has been since September 2000.

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The basic rate for an Ambulance call is \$577.00 with \$8.75 charge per loaded mile. There is also a \$45.00 charge for oxygen. Medic 1 will bill our residents, Insurance Company, just like we now have Accumed Bill our residents.

The cost to have Medic 1 on contract, per year, would be \$26,535.25. We can pay that monthly, quarterly or yearly.

At present we are receiving around \$84,567.00 from our Special Tax for the Ambulance Service.

After many questions and discussion by the people present, Jane Tackett made a motion to approve the contract, with Medic 1, depending on the approval of the wording of the contract, by our Township Attorney. Karen seconded the motion and a roll call vote was taken.

Karen Thompson-Aye, Wanda Green-Aye, Irene Oman-Aye, Jane Tackett-Aye and Melodie Culverhouse-Abstaining. (Jack Fisher is her Son-in-Law)

Irene thanked Jack and Pete for their presentation, and stated we were happy to have Medic 1 Ambulance, service our Weesaw Township residents.

Jane made motion to adjourn the meeting with Wanda placing the second. The motion passed with all Ayes.

Respectfully submitted,

Melodie Culverhouse
Clerk

Weesaw Township Board Regular Meeting May 20, 2009

The meeting was called to order at 7:30 pm by Supervisor Oman.

The Pledge to the Flag was recited by all.

Roll Call Attendance

Karen Thompson Present - Wanda Green Present
Irene Oman Present - Jane Tackitt Present
Melodie Culverhouse Present

Approval of minutes:

The motion to approve the minutes, as printed, from the April 15, 2009 General Meeting and the Special Meeting, held on May 13, 2009, was made by Wanda, with Karen placing the second. The motion passed with all Ayes.

Set/Amend Agenda:

The agenda was amended to add attendance to the MTA Conference and the Drain Commission.

Wanda Green made the motion to accept the additions to the agenda, with Melodie placing the second. The motion passed with all Ayes.

Public comments on agenda items:

There were no comments on the agenda items from audience.

Berrien County Sheriff Report:

The Berrien County Sheriff's report was presented in written form. No officer from the Sheriff's Department was in attendance.

OLD BUSINESS:

Planning Commission Appointment (2)-Irene stated that there are two openings on the Planning Commission and that Mary Ann Wittlieff had said she would be interested in serving on this committee.

Wanda made the motion to place Mary Ann Wittlieff on the Planning Commission with, Jane placing the second. The motion passed with all Ayes.

Zoning Board of Appeals Appointment (1)- No one has shown interest in being on this board.

Signs for Cemeteries, Township Hall and Replacement of Welcome Sign-
Melodie presented the Estimates for these signs. Five signs are needed for our two cemeteries showing the hours that the cemeteries are open. Two designs were presented one 18" by 24", cost \$65.00 ea, and one 12" by 24", cost \$50.00 ea. The

“Welcome to New Troy”, to match existing “Welcome “ sign, was also shown with the cost of \$425.00.

Two Township Hall signs were presented, they both were very nice with one showing depth to the lettering, they both would show the world globe, and say our logo, “Center of the World”, the cost for either of these signs would be \$385.00. Melodie made the motion to purchase (5) 12” by 24” cemetery signs for \$50.00 each, one “Welcome to New Troy” sign for \$425.00 and the Township Hall sign, with the letters that gave the sign depth, for \$385.00. Irene placed the second and the motion passed with all Ayes.

New Business:

Berrien County Road Department:

Replacement of two (2) culverts on Larson Road-Irene held up photos of the two culverts that would need to be replaced. The photos showed the washout and the problems the old culverts are causing. The estimated cost, the BC Road Department has given the Township, for replacement was \$2,420.00 for each culvert. We could take the entire cost from the Matching Funds (\$2,420.00) or share ½ (\$1,210.00) with the BC Road Commission on an accounts receivable basis. Wanda placed the motion to replace the culverts at the cost of \$1,210 to the Twp with Irene placing the second. The motion passed with all Ayes.

Spring road breakups-map and report-this was tabled as the map and report were not available.

Vickers-Sewer REU's-After much discussion, comments from the audience and Mr. Tyler, from Vickers, it was felt we needed to speak to our Attorney regarding the language in the Ordinance to see how we can proceed with this situation.

We tabled, further discussion, until after Irene and Melodie speak to the Twp Attorney.

Reappointments to the Planning Commission-The terms of Mike Metz and Calvin Gnodtke are up and they need to be reappointed to the Planning Commission, Wanda made the motion to reappoint Mike Metz and Calvin Gnodtke to the Planning Commission. Karen placed the second and the motion passed with all Ayes.

MTA Conference-Melodie has requested she attend the MTA 2009 Summer Legislative Conference in Frankenmuth on August 12-14th. The conference will focus on the Michigan Constitution, Wind Energy, Road Funding & Transportation and Property Tax Structure. Wanda placed the motion to send Melodie to the MTA Conference, with Irene placing the second. The motion passed with all Ayes.

Committee Appointments-Wanda made a motion to accept the Committee Appointments, as presented in printed form, with Karen placing the second. The motion passed with all Ayes. (Copy attached)

DEPARTMENTS:

Treasurer: Jane Tackitt presented the account balances in written form. Melodie placed the motion to accept the Account balances, as presented, with Irene placing the second. The motion passed with all Ayes.

Clerk: The Accounts Payable and Checks written, were presented in printed form. Jane placed the motion to accept and pay the bills as presented, Karen seconded the motion. The motion passed with all Ayes.

Fire: Jack Hojara reported there were 4 calls last month with 3 being field fires and one was a Mutual Aid with Buchanan on a structure fire. Jack requested that we hire Luke Wisner as a new Fireman. After looking at Luke's application, Wanda made the motion to hire Luke Wisner as a new Fireman, with Karen placing the second. The motion passed with all Ayes.

Ambulance: No report-Jack Hojara stated that the AED was needed by the Fire Department.

Planning Commission: Wanda Green stated that the report was printed and asked if there were any questions about the report, none were given.

Ordinance Enforcement Officer: Robert Kaufman was not present but a written report had been handed out.

SWAG (Sewer/Water Advisory Group): Mike Metz said a written report had been handed out.

Parks and Recreation Committee: The minutes of the April 20, 2009 meeting were presented in written form. Paul Pantaleo stated they need members, to be added to this Committee, as they are now down to four people.

The Mill Road Park has some repairs that are needed to be made, such as, filling in a washout by the observation deck, the replacement of fence boards, the estimated cost for these repairs would be \$150.00 max. Melodie made the motion to have the Parks and Recreation Committee get these repairs done at no more than \$150.00, with Wanda placing the second. The motion passed with all Ayes.

It was noted that we need to have documentation that the Mill Park is actually owned by Weesaw Township. We will be checking the County Road Commission to see if we can get this documentation.

EMERGENCY MANAGEMENT MEETING: Melodie attends the EM meetings and gave a short report on the meeting. There were cards on the table that could be filled out for people with special needs so when, or if, we ever have a disaster in our area, the people who would need to evacuate, our people, would know that there were special needs people who would need help.

She noted that the "Lest We Forget" weekend will be from June 17-21, 2009. She reported that, this year, they will have the "Healing Field of Flags" which will be over 150 American Flags, honoring area people who served our country. Folders were on the table for anyone interested.

Public Comments: People complained that the Cemeteries were not being mowed, in a timely manner, and they looked bad. Irene brought up the trash barrels and wanted to know if we should just remove them, as they are in rough shape, or just replace them. The people felt we needed the trash cans in the cemeteries, Irene will bring barrels from M&M Die Cast.

Jack Hojara mentioned that since the Ambulance would no longer need their office space, he would like to see the new Washer placed in that area as it would be close to the water and the room could be locked up.

Adjournment:

The motion to adjourn, the meeting, was made by Jane at 9:00 pm, with Karen placing the second. The motion passed with all Ayes.

Respectfully Submitted,

Melodie Culverhouse - Clerk

Weesaw Township Board
Regular Meeting
June 15, 2009

The meeting was called to order by Irene Oman, Supervisor, at 7:31 pm

The Pledge to the Flag was recited by all.

Irene informed the residence that the meeting was changed from the normal date, June 17, 2009, due to a lack of quorum, of the Board Members, for Wednesday.

The Roll Call of Officers:

Present were: Jane Tackitt, Irene Oman, Wanda Green and Melodie Culverhouse.
Karen Thompson was absent.

Approval of Minutes: Wanda Green made the motion to accept the May 20, 2009, Regular Meeting minutes with Jane Tackitt placing the second. The motion passed with all Ayes.

Set/Amend Agenda: Irene requested we add the reappointment of Roger Kugler to the Planning Commission, under New Business, to the agenda. Wanda Green made a motion to set the agenda, with the addition of the reappointment, and Jane placed the second.

The motion passed with all Ayes.

Public comments on agenda items: None were presented.

Berrien County Sheriff Report: Sgt Marrow presented the report, as printed and handed out.

OLD BUSINESS:

Planning Commission Appointments (1) – Marsha Smith said she would be interested in being on the Planning Commission and Irene stated she would meet with her to discuss an appointment to this committee.

Zoning Board of Appeals Appointment (1) - No one has shown interest.

NEW BUSINESS:

Purchase of Media Smart Server-Terry Reise presented the information on the Server that is needed to backup all of the Computers in our Township Hall. The Cost of the Server, itself, would be \$\$487.59, plus around \$80.00 for a program to

scramble the information and \$125.00 for Terry to install the Server and connect five computers, to the server.

After some discussion, it was decided that we needed battery backups for the server and the three main computers.

A motion by Jane to spend no more than \$1,000.00 on the server, and other equipment needed was made, with Wanda making the second. The motion passed with all Ayes.

Berrien County Road Department: Replacement of two culverts on Larson Road: Last month we approved the replacement of two culverts on Larson Road but really only approved one culvert. The motion by Wanda was made, to replace the second culvert at a cost of \$1,210.00, with Jane placing the second. The motion passed with all Ayes.

Spring Road Breakups-map and report: Irene and Melodie attended a meeting with the Berrien County Department where they were given a list of roads that were rated by severity. The two roads that the BC Road Dept. felt were number 1, in severity, were Sawyer Road, E/O California Road, Sawyer Rd. W/O Pardee and two seconds of Weechik Road one W/O Pardee and one E/O California. After much discussion by Board and Residents Irene asked if anyone wanted to be on a Road Committee, several people raised their hands, the following people volunteered to be on the newly formed Road Committee: Judi Gabor, Harlan Rochfort, Victor Palulis, Terri Manning, Karen Brink and Melissia Geraci. Wanda Green made a motion to fix the one area on Weechik, E/O California, where the road is caving in for a cost of \$6,750.00, with Jane Tackitt placing the second. The motion passed with all Ayes.

Critical Bridge: The Berrien County Road Commission requested we pass resolutions in support of two critical bridges. This would allow the Road Commission to apply for State and Federal Critical Bridge Funds. The two bridges are: Bridge No. 22000202 B01 on Elm Valley over Dowling Creek and Bridge No. 0001502 B03 over the E Branch of the Galien River.

Wanda made the motion to pass the resolution for the Bridge No. 22 0000202 with Jane Tackitt placing the second. A roll call vote was taken with Wanda Green, Jane Tackitt, Irene Oman and Melodie Culverhouse all voting Aye. There were no Nays and we had one absent board member.

Irene Oman made the motion to pass the resolution for the Bridge No. 0001502 B03 with Wanda Green placing the second. A roll call vote was taken with Wanda Green, Jane Tackitt, Irene Oman and Melodie Culverhouse all voting Aye. There were no Nays and we had one absent board member.

Code Enforcement Officer: Robert Kaufman present the candidate that was selected from four resumes received for the position, James Howell is in law enforcement at Buchanan and has worked with the Code Enforcement Office from Buchanan.

Jim was well received by the residents that were present, of our township. We have \$20,000.00 in the budget for a Code Enforcement Officer. Melodie made a motion to hire James Howell as the Township Code Enforcement Officer, with Jane placing the second. The motion passed with all Ayes.

Jane Tackitt made a motion to pay James Howell \$15.00/hr, with Irene placing the second. The motion passed with all Ayes.

Don Prosser Sewer Issue: Mr. Prosser tried to make a tap from his existing sewer line, to have a sewer hookup for his travel trailer that he stays in while working in the area, his house is rented out. It would be possible for Mr. Prosser to have a land division making it possible for another sewer hookup to become available. According to our ordinance he would have to have a permit to be constructing a new home, to be allowed to live in a mobile home, his travel trailer does not meet the requirements, and there is no plan to construct another home on his property. Everything must be put back the way it was before the digging began to put this illegal tap into his existing sewer line. Mr. Prosser's renter was in the audience and will convey this decision to Mr. Prosser.

Medic 1 Ambulance-Ambulance and Equipment Sales: A bid for \$12,000.00 was presented to the board for the purchase of the two Ambulances, along with the purchase of a Trainer AED, one mannequin and one choking mannequin, all for \$300.00.

It was decided that we would not accept the bid for the two Ambulances but would purchase the Trainer AED, one mannequin and one choking mannequin for \$300.00. We would donate the one AED Trainer that is not reprogrammable, to the Curious Kid's Museum as soon as we get information letting us know if we can donate this equipment.

Wanda made the motion to sell the equipment to Medic I with Irene placing the second. The motion passed with all Ayes.

It was noted that the new AED was purchased around \$2,000.00 and that the Fire Department was in need of the AED. The Fire Department should purchase this for \$1,000.00. No decision was made.

Reappoint Roger Kugler-Planning Commission: A motion was made by Melodie to reappoint Roger Kugler to the Planning Commission, with Wanda placing the second. The motion passed with all Ayes.

DEPARTMENTS:

Treasurer: Jane Tackitt present the account balances in printed form.

Clerk: Melodie Culverhouse has the A/P and Check register in printed form. A/P & Check Register by accounts:

General Fund:	\$13,118.08
Fire Department:	\$ 1,257.63
Ambulance:	\$ 5,500.08
Water/Sewer	\$11,574.40

Jane made the motion to accept the A/P and Checks written as printed, with Wanda placing the second. Motion passed with all Ayes.

Fire: Jack Hojara reported that they had 4 calls, 1 car fire, 1 Mutual Aid (Galien), and 2 structural fires. Jack requested permission to send 6 of our fireman to a Smoke Reading Class in Bridgman; the cost would be \$50.00/ fireman or a total of \$300.00. Wanda made the motion to send the 6 fireman to the class, with Irene placing the second. The motion passed with all Ayes.

A new hot water heater, a new pump and tank, along with a water softener is needed in the old Ambulance room so we can install the new washer, we have already paid for. Estimates are to be gotten and presented to the Board at the next meeting.

Planning Commission: No meeting was held.

Zoning Administrator: The minutes were presented in written form.

SWAG: The report was presented in printed form.

Parks and Recreation Committee: No meeting held-meeting to be held on Wednesday June 17th.

Public Announcement: Melodie to the audience that Recycling Books, are on the table, for anyone who would want one.

The deadline for the Sewer hookup is 12-31-09, as letter will be mailed to all residents, who have not hooked up.

Wanda made a motion at 9:26 pm to adjourn the meeting, with Jane placing the second. Motion passed with all Ayes.

Respectfully Submitted:

Melodie Culverhouse
Clerk

Weesaw Township Board
Regular Meeting
July 15, 2009

The meeting was called to order by Irene Oman, Supervisor, at 7:30 pm

The Pledge to the Flag was recited by all.

The Roll Call of Officers:

Present were: Jane Tackitt, Irene Oman, Wanda Green and Melodie Culverhouse.
Karen Thompson was absent.

Approval of Minutes: Wanda Green made the motion to accept the June 13, 2009, Regular Meeting minutes, with the change from Smoke Eating Class to Smoke Reading Class, with Jane Tackitt placing the second. The motion passed with all Ayes.

Set/Amend Agenda: Added to the agenda, under New Business was the Planning Commission Seminar, Melodie made a motion to set the agenda, with the addition of the PC Seminar, and Wanda placed the second. The motion passed with all Ayes.

Public comments on agenda items: None were presented.

Berrien County Sheriff Report: No officer present-report was available in written form.

OLD BUSINESS:

Planning Commission Appointments (1) – Marsha Smith was presented as a candidate for the Planning Commission, Wanda made the motion to appoint Marsha Smith to the Planning Commission with Melodie placing the second. Motion passed with all Ayes. Marsha’s term would expire 2/11.

Zoning Board of Appeals Appointment (3) - No one has shown interest.
NEW BUSINESS:

Berrien County Road Department: Berrien County has given us estimated costs to fix Weechik Road-\$18,455.00 for Hot Mix Patching with Single Sealcoat and \$3,564.00 to install a 15” Culvert Crossing Roadway. Irene asked if we had received an estimate from the Drain Commission, after much discussion by the Board and Residents this project was tabled.

Ambulance Supplies-Medic 1 proposal to purchase items-A proposal, by Medic I, to purchase the Medical Supplies, in the Ambulance room, was presented. The cost of the items, listed on the proposal, was \$1,006.37 if purchased new, with Medic I willing to pay \$800.00 for these items. Wanda made the motion to accept Medic I’s proposal, for \$800.00, with Irene placing the second. Motion passed with all Ayes.

Plumbing Quotes-for Fire Department washer/extractor: Two estimates to prepare the old Ambulance room for the Washer/Extractor were received, one from Mike McCarty Well Service for \$3,070.00 and the second from Benjamin Franklin Plumbing @ \$3,897.39.

McCarty also gave us an estimate for 7.5 gal Tankless Hot Water Heater @ a total of \$4,425.00 or a 9.4 Tankless for \$4,573.00-After much discussion it was decided that we should stay with the 40 gal Hot Water Heater, but check to see what the cost of a Gas Hot Water Heater would cost. Jack Hojara is to contact McCarty to get this new estimate.

Melodie made a motion to accept the McCarty bid and not go over \$3,500.00, if we get a gas Hot Water Heater-Jane placed the second. Motion passed with all Ayes.

Sealed bids-for sale of grass rig: Three sealed bids were opened, the bids were:

\$750.00, \$593.68 and \$575.00 all bids were rejected. A new Ad will go into the paper stating that the minimum bid is to be \$1,000.00. Ad will also be put on line. We will also find out how, and at what cost, an Ad in the MTA Newsletter would be.

Fire Dept. Support Vehicle (Red/White) repair estimate: A repair estimate for the 1982 Ambulance was received from Three Oaks Ford at a cost of \$2,090.51. We will place an Ad in the newspaper, possibly the MTA Newsletter, and use the internet to get bids for this Ambulance. This item was tabled.

It was stated that a bid to purchase, the newer (Blue & White) 1999 Ambulance, was received from Michigan First Reponse at \$15,000.00. Nothing was done on this bid.

Approval of Planning Commission Seminar: The MSU Extension Workshop for Planners will be held on Wednesday, September 16 at the Southwest Michigan Research and Extension Center from 11:45-5:00 pm at a cost of \$80.00. We will be checking with the Planning Commission to see how many people can attend and then, next month, approve the cost for this event.

DEPARTMENTS:

Treasurer: Jane Tackitt presented the account balances in printed form. Jane told us that the scanner has been set up and taxes should be easier with this process. Both Jane and the Deputy Treasurer will be attending a class to learn how to use this scanner.

Clerk: Melodie Culverhouse has the A/P and Check register in printed form. A/P & Check Register by accounts:

General Fund:	\$19,652.92
Fire Department:	\$ 3,985.31
Ambulance:	\$ 2,695.19
Water/Sewer	\$ 4,204.88

Wanda made the motion to accept the A/P and Checks written as printed, with Irene placing the second. Motion passed with all Ayes.

Fire: Jack Hojara reported that they had 10 calls, 1 car fire, 1 Mutual Aid (Galien), 1 structural fire, 3 PI's, 2 lines down, 1 false alarm and 1 Ammonia Leak.

Planning Commission: The report was presented in written form.

Zoning Administrator: The report was presented in written form.

SWAG: The report was presented in printed form.

Parks and Recreation Committee: No meeting held-meeting to be held on Monday July 20th.

Ordinance Enforcement: A written report was provided by Jim Howell. The report shows 5 open complaints. Melodie stated that more complaint forms were handed out today.

Public Announcement: Victor Palulis stated that we need to get things done within the next three months, on the roads, as winter will be upon us. He would like us to find outside contractors who would do the work, as the County Road Commission personnel, do not do quality work.

Irene told him that he would need to go thru the Road Committee, then the Committee will forward items to the Board.

State Representative, Sharon Tyler: Sharon was present, for our meeting, so she could give us some information on what is happening in the State House. Sharon stated that Michigan had 60 schools, K-12, that are receiving failing grades and that there is a bill to have "Dual Diplomas", one for students who will be going on to College and one for students who will be going for Trade School, etc. Sharon also told us that Michigan has a 2 Billion Deficit Stimulus Dollars are going to set up new programs to get people back to work, she said that the 19 cents gas tax and the 6% sales tax, that is added to the price of gas, is not designated to be used for roads and that this revenue is being transferred to the General Fund. There are two versions of bills, to help with the roads, being presented.

Sharon Tyler's E-mail is sharontyler@house.mi.gov and her telephone number is (517) 373-1796, if there are any concerns or questions.

The motion to adjourn the meeting was made at 8:55 pm. by Wanda, with Jane placing the second. The motion passed with all Ayes.

Respectfully Submitted:

Melodie Culverhouse
Clerk

07/20/09

Weesaw Township Board
Regular Meeting
August 19, 2009

The meeting was called to order by Irene Oman, Supervisor, at 7:30 pm

The Pledge to the Flag was recited by all.

The Roll Call of Officers:

Present were: Jane Tackitt, Irene Oman, Wanda Green and Melodie Culverhouse.

Approval of Minutes: Wanda Green made the motion to accept the minutes from the July 15, 2009, Regular Meeting, and the August 5, 2009 Special Meeting, with Irene Oman placing the second. The motion passed with all Ayes.

Set/Amend Agenda: Removed Master Plan Resolution from agenda. Melodie made a motion to set the agenda, with the removal of the Master Plan Resolution, and Wanda placed the second. The motion passed with all Ayes.

Public comments on agenda items: None were presented.

Berrien County Sheriff Report: No officer present at this time, report was in written form. Left this portion of the agenda open to see if an officer would be able to attend.

(A officer came in during the Vickers presentation and gave his report upon the completion of that presentation)

OLD BUSINESS:

Zoning Board of Appeals Appointment (3) - No one has shown interest.

NEW BUSINESS:

Schaffer & Layher Audit Report: Audrey presented the audit and stated that the audit went very well. She also stated that the 2008/2009 budget had been

overstated and that we must present a budget that is more in line with actual expenditures. Audrey thanked Jane and Melodie for their help.

Berrien County Road Department: Berrien County has given an estimated cost to fix Pardee Road (Glendora to Wagner) with Hot Mix Patching for \$6,000.00 also an estimated cost to fix Wagner Road (Cleveland to Pardee) with Hot Mix Patching for \$8,000.00. Melodie made the motion to accept these estimates with Jane placing the second. A roll call vote was taken with Irene, Wanda, Jane and Melodie all voting to accept these estimates. This cost will be covered with the monies in our budget for road repair.

Fire Department: Electrical evaluation for new hot water heater. Jack Hojara informed the board that he was already working on this.

Sealed bids: for sale of grass rig, old support vehicle for Fire Department:

The bids for the 1965 International 4 X 4 grass rig were opened. Three bids were received: Bid (1) \$1,375.00, Bid (2) \$1,350.00 and Bid (3) \$2,561.99. Wanda made a motion to accept the third bid for the amount of \$2,561.99 with Jane placing the second. The motion passed with all Ayes. Frank Kaminski of South Bend was the successful bidder.

Only one bid was received for the 1982 support vehicle and that was in the amount of: \$1,251.98. This bid was from Charles Sheldon. Melodie made the motion to accept the bid for \$1,251.98 with Wanda placing the second. Motion passed with all Ayes.

Ambulance Supplies-Medic 1 proposal to purchase items: A proposal, by Medic I, to purchase the Medical Supplies, in the Ambulance, was presented. The proposed purchase amount was \$4,000.00 for the medical supplies and the Stryker Cot, with the understanding that Medic I would pack up the items. Irene made the motion to accept Medic I's proposal, for \$4,000.00, with Wanda placing the second. Motion passed with all Ayes.

Publication Notices for snow plowing: Melodie made a motion to have the ad placed in the local papers to received snow plowing bids for the 2009/2010 season, these bids are due on or before September 14, 2009. Wanda placed the second. The motion passed with all Ayes.

Vickers Engineering: Sewer Usage REU adjustment: Matt, from Vickers Engineering, presented a usage graph showing what they felt their actual usage is. Vickers would like to see their usage changed to 5 REU's from the 42 REU's they are currently being charged.

After much discussion, it was decided to hold a Workshop, with the SWAG Committee, on August 25, 2009, to look at a possible restructuring of the sewer ordinance.

DEPARTMENTS:

Treasurer: Jane Tackitt presented the account balances in printed form. Jane told us that the scanner has been set up and taxes should be easier with this

process. **Clerk:** Melodie Culverhouse has the A/P and Check register in printed form. A/P & Check Register by accounts:

General Fund:	\$16,950.97
Fire Department:	\$ 439.73
Ambulance:	\$ 2,317.72
Water/Sewer	\$ 2,144.36

Wanda made the motion to accept the A/P and Checks written as printed, with Irene placing the second. Motion passed with all Ayes.

Melodie reported that at the MTA Conference, she attended in Frankenmuth, that the State is going to be around 110 Million dollars for Federal matching funds for the roads, next year. It is important that residents let your State Representatives and Senators know that they need to fix the loop-hole allowing them to vote, to take monies for the Road Funds and put them in the General Fund to balance their budget. Melodie stated she has the contact information for the State Rep's and Senators if anyone wants to contact them.

Melodie attended the Emergency Management Meeting and had handouts for Emergency Preparedness for your Cats and Dogs, and stated again if you know anyone who cannot evacuated themselves, in case of an emergency, to get the forms filled out and sent to the Emergency Management Committee.

Fire: Jack Hojara reported that they had 4 calls, 3 in conjunction with Medic 1. Jack requested that two of the firefighters attend a Hands-On Extrication Training to be held on Saturday 10/17/09, at a cost of \$100.00 each. Wanda made the motion to have two firefighters attend the Hands-On Training, with Irene placing the second. Motion passed with all Ayes.

Planning Commission: The report was presented in written form. The Planning Commission requested approval to send no more than 8 members, to a Planning Commission Workshop, at a cost of \$80.00 per attendee. A motion by Melodie was made to allow, no more than 8 people, attend the P/C workshop with the second being placed by Jane. Motion passed with all Ayes.

Zoning Administrator: The report was presented in written form.

SWAG: The report was presented in printed form.

Parks and Recreation Committee: The report was in printed form.

Paul stated he was going to get a bid for repairs at the Mill Rd Park and that the dead tree, in question, was not a problem and it should be allowed to remain.

Ordinance Enforcement: A written report was provided by Jim Howell.

Road Committee: Judi Gabor, and the committee, has created the "Purpose of the Road Committee" and a copy of a Survey, the Road Committee, would like to send to the Township Residence.

After some discussion, it was felt we needed more time to read and examine these documents and it was decided to table this until the September meeting.

Public Announcement: We need to look at the Bid for the Lawn Mowing, as it is felt that the mowing is not being done to our standards.

The motion to adjourn the meeting was made at 9:33 pm by Wanda, with Jane placing the second. The motion passed with all Ayes.

Respectfully Submitted:

Melodie Culverhouse
Clerk

WEESAW TOWNSHIP
SPECIAL MEETING
August 31, 2009

Irene Oman opened the Monday August 31, 2009 Special Meeting at 7:30 pm.

The Pledge of Allegiance was recited by all.

Board Members Present: Irene Oman, Jayne Tackitt, Wanda Green and Melodie Culverhouse.

Set/Amend Agenda: Could not amend agenda as entire board not present.

NEW BUSINESS:

Interview Applicants for Trustee Appointment:

Applications received from: Marsha Smith, Jack Jones, Sandra McKamey, Jackie Pantaleo and Heather McCann.

Several questions were asked of each applicant.

Appoint Trustee:

Jane Tackitt nominated Jack Jones with Wanda placing the support, while Melodie Culverhouse nominated Marsha Smith.

A roll call vote was taken for Jack Jones. Irene, Jane and Wanda voted Aye with Melodie Voting Nay. Jack Jones was appointed to fill the Trustee vacancy until November 2010, when there will be an election by the township electors.

PUBLIC COMMENTS: None concerning vote. One comment was made regarding the Flag Pole being hit and knocked over. Heather told us that she thought it was an Oxygen truck that hit the pole, and Jack was to check this out before we turned it in to our insurance company.

Melodie made the motion to adjourn the meeting at 7:42pm with Jane placing the second. The vote was carried with all Ayes.

Respectfully Submitted,

Melodie Culverhouse, Twp Clerk

SPECIAL MEETING
September 1, 2009

Irene Oman opened the Tuesday September 1, 2009 Special Meeting at 3:30 pm.

The Pledge of Allegiance was recited by all.

Board Members Present: Irene Oman, Jane Tackitt, Wanda Green, Melodie Culverhouse and Jack Jones.

NEW BUSINESS:

Reallocate 1999 Ambulance to Fire Department

Wanda made a motion to reallocate the 1999 Ambulance, to the Fire Department from the Ambulance Department, for use as an Emergency Rescue Vehicle. Jane placed the second. The motion was passed with all Ayes.

PUBLIC COMMENTS:

Jack Hojara thanked the board.

Melodie made the motion to adjourn the meeting at 3:33 pm with Irene placing the second. The vote was carried with all Ayes.

Respectfully Submitted,

Melodie Culverhouse
Twp. Clerk

Weesaw Township Board
Regular Meeting
September 16, 2009

The meeting was called to order by Irene Oman, Supervisor, at 7:31 pm

The Pledge to the Flag was recited by all.

The Roll Call of Officers:

Present were: Jane Tackitt, Irene Oman, Wanda Green, Jack Jones and Melodie Culverhouse.

Approval of Minutes: Wanda Green made the motion to accept the minutes from the August 19, 2009, Regular Meeting, the August 31, 2009 Special Meeting and the September 1, 2009 Special meeting, with Jane Tackitt placing the second. The motion passed with all Ayes.

Set/Amend Agenda: Wanda made the motion to set the agenda with the addition of setting a public hearing regarding the Truth in Taxation, with Jack Jones placing the second. Motion passed with all Ayes.

Public comments on agenda items: None were presented.

Berrien County Sheriff Report: No officer present at this time, report was in written form. Left this portion of the agenda open to see if an officer would be able to attend.

No officer was able to attend.

OLD BUSINESS:

Zoning Board of Appeals Appointment (3) - No one has shown interest.

Proposed Sewer Ordinance Change: The proposed Ordinance change, for the Wastewater Collection System, was in printed form. This proposed Ordinance will be given to our attorney to be sure the wording is correct.

Melodie made the motion to accept the new Wastewater Collection System Ordinance, after the wording has been approved, and to re-invoice Vickers, per the amended Ordinance, from their date of hook-up. Wanda made the second and the motion was passed with all Ayes.

NEW BUSINESS:

Snow Removal Bids: Two Snow Removal Bids were received and opened by Melodie. Wanda made the motion to accept Bid #1 with Melodie placing the second. The motion passed with all Ayes.

Bid one was from Kemp's Home and Lawncare and Bid two was from Burkholder Excavating.

Truth in Taxation: The date for the Truth in Taxation Meeting was set for September 29, 2009 at 7:00, to be held at the Twp hall.

DEPARTMENTS:

Treasurer: Jane Tackitt presented the account balances in printed form. Jane told us that the new scanner has been set up.

Clerk: Melodie Culverhouse has the A/P and Check register in printed form. *A/P & Check Register by accounts:*

General Fund:	\$17,628.03
Fire Department:	\$ 875.81+ \$285.00
Ambulance:	\$ 2,365.24
Water/Sewer	\$ 1,914.26

Wanda made the motion to accept the A/P and Checks written, with the addition of an invoice to Three Oaks Ford for \$285.00 for the Fire Department, with Irene placing the second. Motion passed with all Ayes.

Fire: Jack Hojara reported that they had 6 calls. Jack presented the cost to replace the Flag Pole, Melodie made the motion to approve the cost of \$850.00 to replace the flag pole and move it closer to the "Rock" with Wanda placing the second. The motion passed with all Ayes. (This bill will be turned into Gasses, Inc who knocked the Flag Pole over. They have agreed to pay for the replacement) Jack also requested approval to have the Blue and White Fire Rescue unit lettered by Auto Rod Technologies at a cost of \$835.75. Melodie made the motion to approve the lettering with Irene placing the second. Motion Passed with all Ayes.

An estimate to repair and replace the wiring in the old Ambulance room was presented. A motion to accept River Valley Electric's bid for the wiring at \$500.00, was made by Wanda with Jane making the second. Motion passed with all Ayes.

Parks and Recreation Committee: Paul Pantaleo presented bids to replace the board in the guard rail, fill the hole and install drain tube by entry walk, to deck, and repair wash out in asphalt by deck. The first Quote was for \$396.28 the second Quote was \$495.00 with an option to remove and dispose of asphalt and replace with wooden ramp, this would come up to a cost of \$845.00. Melodie made the motion to accept Quote 2 with the Option at \$845.00, Jane placed the second. The motion passed with all Ayes. Quote 2 was from Kemp's Home and Lawncare. The work will be done before winter.

Road Committee: A report was in written form.

Planning Commission: The report was presented in written form.

Zoning Administrator: No report was given.

SWAG: The report was presented in printed form. Irene thanked the Swag committee for all of their time and efforts.

Ordinance Enforcement: A written report was provided by Jim Howell.

Public Announcement: Mr. Lloyd Brewster complained that our Code Enforcement Office came onto his property and he has No Trespassing signs. Irene will talk to Jim Howell regarding this.

Paul Backus requested we see if we can get a Recycling Bin in the Township. Irene was to call Jean Dudeck, at Chikaming Twp, to see if she could give us information on how to procure a bin.

Victor wanted to know when the Road Commission was going to finish Pardee, Irene will follow-up on this issue.

The motion to adjourn the meeting was made at 8:45 pm by Jane, with Jack placing the second. The motion passed with all Ayes.

Respectfully Submitted:

Melodie Culverhouse
Clerk

Weesaw Township Board
Regular Meeting
October 21, 2009

The meeting was called to order by Supervisor Oman at 7:30 pm.

The Pledge of Allegiance was recited by all.

Roll Call: Present: Wanda Green, Irene Oman, Jane Tackitt, Jack Jones and Melodie Culverhouse

Approval of Minutes: The minutes for the Regular Meeting held on September 16, 2009 and the Special Hearing held on September 29, 2009 were presented in written form. Wanda made a motion to accept the minutes as presented with Jane placing the second. Motion passed with all Ayes.

Set/Amend Agenda: No additions were made.

Public Comments on Agenda Items: None were presented.

Berrien County Sheriff Report: Officer not present, at this time, the report was presented in written form. Officer did arrive and present his report upon his arrival.

OLD BUSINESS:

Zoning Board of Appeals Appointments (2): No one has come forward to be on this committee, Mike Metz suggested we place an ad in the newspaper. Melodie to do this.

Proposed Sewer Ordinance: The proposed Sewer Ordinance was read by Clerk, Melodie.

9.03.2 Review of monthly usage. If review of monthly usage is requested for commercial or industrial usage, the following formula will apply: 1 REU for each 15 people employed by the entity with 15 being the minimum (1.2., 1-15 employees equal 1 REU). Additionally, a twelve month average usage, based on 7500 per REU will be charged. Meters other than Township Water System meters must be approved by the Township Board and read monthly or quarterly by a Township employee. Periodic inspections will be required to insure that no additional, unauthorized, water is put into the sewer.

NEW BUSINESS:

Grant Management Amendment No. 1: extension of deadline for park purchase. The state has agreed to an extension of the Land Acquisition Project for the purchase of the property from the Friends of New Troy-The extension would be October 1, 2009 through February 28, 2010. Jane made the motion to approve this extension, with Melodie placing the second. The motion passed with all Ayes. Jane made the motion to sign the grant extension with Melodie placing the second. The motion passed with all Ayes.

A Resolution was made by Jane and seconded by Melodie to accept the extension of the Land Acquisition Project.

Request for Review to Sewer or Water REU Assignment 1st draft: After previewing the Assignment draft, the following changes were made: Add "Commercial/Industrial" to the heading of the request form and in the body add the Business Name. Wanda made the motion to accept the Request for Review of Sewer or Water REU Assignment, as corrected, with Jane placing the second. The motion passed with all Ayes.

Approve Cemetery Fence Repair: Three Bids were received, Kemp Home & Lawncare (A) \$1,272.00; (B) Wiltse Fencing & Kennels 789.00; (C) Michiana Fence \$1,275.00. After much discussion it was felt Kemp's included cleaning of the overgrowth & other items and Kemp would be the best estimate received. Wanda made a motion to accept Kemp's Lawncare to do the fence repairs, with Jane making the second. Motion passed with all Ayes.

Assessing System-cost of assessing software-computer requirements: After discussion of the Assessing System, it was noted that the \$750.00 for On-site Installation would not be necessary because, according to Terry Reise, the installation could be done over the internet. Melodie made a motion to purchase the Equalizer Assessing System for \$2,600.00; computer, printer and other accessories for up to \$4,500.00, Irene making the second. Motion passes with all Ayes.

Building Inspector-discuss the submission of application to the state: It was decided that Melodie would place an Ad in the newspaper, Melodie is going to contact Jessica, our Attorney, to see what would be necessary to place this Ad to hire a local Building Inspector instead of using the State Building inspector.

Road Commission-Wagner road culverts \$7,986.00 township portion: This was tabled until we can look at the site where the proposed culverts are.

DEPARTMENTS:

Treasurer: Jane Tackitt-Account balances

Clerk: Melodie Culverhouse-Accounts payable:

Melodie read the A/P and Checks written for each account:

General Fund: \$16,240.05

Fire Department: \$5,930.32 with an addition of Auto Technologies For \$1,509.75 (the original PO was for \$835.00-after discussion Jack Hojara was to check with Auto Tech to see if we could have the invoice amount decreased)

Ambulance: \$2,222.45

Water/Sewer: \$27,376.59

Jane made a motion to accept the bills and A/P paid with the Addition of Auto Tech, Fire Chief Jack Hojara to speak to Chad regarding the cost of the new invoice, Jack Jones made the second. Motion passed with all Ayes.

CODE ENFORCEMENT: Jim Howell report was in printed form.

FIRE: Jack Hojara-4 call for the month of September-2 P.I's, 1 Fire and 1 Lift assist.

Jack reported that the Halloween party would be on October 31 @ 7-9 and that the Head Start Children will visit the fire station during Fire Safety Week.

Jack present applications for two new Firemen he would like to hire, both have worked for the Twp before they are Clay Frye and John Woodlan. Wanda made a motion to hire Clay and John with Jane placing the second. The motion passed with all Ayes.

PARKS AND RECREATION COMMITTEE: Paul Pantaleo- Report printed. Judi Gabor had a written report. Judi said that the committee would have recommendations for what roads need repair.

ROAD COMMITTEE: Judi Gabor- printed report. Judi said that the committee would have recommendations for what roads need repair. Judi Gabor reported that the committee would like to see if a millage for Road Repairs could be placed on the ballot at the next election, noting that the Fire Truck Millage is no longer being charged and we have lowered the Ambulance millage to .75.

SW Michigan Planning Commission-Nick Musson-Judi corrected the spelling that was on the agenda from Muffon to Musson. Nick works with a three county region working with asset management. We would be working with Nick on a short and long-term plan for the Twp roads. The SW Michigan Planning Commission will help develop plans to extend our roads.

PLANNING COMMISSION: Wanda Green's report was in printed form.

ZONING ADMINSTRATOR: Bob Kaufman's report was in printed form.

SWAG: Mike Metz's report was in printed form.

PUBLIC ANNOUNCEMENT: There will be a Public Hearing at 7:00 pm on October 26th to review the potential changes to the zoning ordinance for Non-Conforming Lots, swimming pools and wind energy.

PUBLIC COMMENTS: Elizabeth Palulis addressed the board and audience regarding burning of garbage within our township. She stated the there is a State ordinance that makes it illegal to burn garbage. She also gave us a brochure from the Michigan DEQ and suggested we send a letter and enclose the brochure to our residents.

Wanda made a motion to adjourn the meeting at 9:16 pm, with Jane placing the second. The motion passed with all Ayes.

Respectfully submitted:

Melodie Culverhouse
Weesaw Twp Clerk

**WEESAW TOWNSHIP
PUBLIC HEARING
October 26, 2009**

The Special Hearing was called to order at 5:04 by Supervisor Oman.

The Pledge of Allegiance was recited by all.

Officers Roll Call: Present were: Wanda Green, Jane Tackitt, Irene Oman, Jack Jones and Melodie Culverhouse.

APPROVAL OF REPAIR OF CULVERTS ON WAGNER ROAD: Irene reported that she has spoken to the Berrien County Road Commission, and was told that the reason the culverts were in need of repair was that the culverts have rusted out and have collapsed, and the roads were sinking in because of this. A motion was made by Melodie to have the culverts replaced, with Jack Jones placing the second. The motion was passed with all Ayes. The cost to the Twp would be \$7,986.00.

SURVEY FOR ROADS: The Road Committee presented a survey regarding road repairs and the possibility of including the survey with the winter taxes. After much discussion it was decided that this survey should remain simple and that it should ask if the residents, of Weesaw Township, would favor a tax to help in the repair of the Twp roads. It was stated that the Fire Truck millage is complete (1.75 mills), and the Ambulance tax was reduced from 1.3 mills, to .75 at the Truth in Taxation meeting. The Road Committee will present the updated survey at the November Board Hearing.

SURVEY FOR PARK PURCHASE: The Board discussed the possibility of including a survey, in the winter tax bills, to find out if the Twp residences are still in favor of purchasing the Park property from the Friends of New Troy. Wanda and Melodie each gave a possible survey, and it was decided that more work needed to be done on the wording of the survey. We would need to keep the two surveys, on one sheet of paper, to keep the cost of the postage in line. A new survey will be presented at the November Board Meeting.

PUBLIC COMMENTS: Mike Metz presented three choices to changes to the Weesaw Ordinance Book that need to be made by LSL Panning, to update the Ordinance Book.

1. Delete the index. In a zoning ordinance, an index is usually not as useful as the Table of Contents for finding individual sections within the ordinance. This is the quickest and most cost effective option, and the one recommended.
2. Update the index manually. This will probably take their administrative assistant 4-5 hours and cost around \$250.
3. Re-create the index fields. This will take their assistant about 8 hours and cost around \$400.00. However, the index will then be automated and can be updated instantly.

A motion by Melodie, to accept the third proposal for \$400.00 was made, with Wanda placing the second. The motion passed with all Ayes.

A motion by Wanda and seconded by Jane, to adjourn the meeting was made at 6:22 pm. Motion passed with all Ayes.

Respectfully submitted,

Melodie Culverhouse
Weesaw Twp Clerk

Weesaw Township Board
Regular Meeting

November 18, 2009

Call to order time 7.30 PM

Pledge of Allegiance was recited by all.

Roll Call Attendance

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse, Jack Jones

All members were present.

Approval of minutes: Regular Meeting October 21, 2009-the regular meeting had one correction, that being the moving of Road Committee verbal reports from the Parks and Recreation Committee report to the actual Road Committee report section.

Public Hearing October 26, 2009 (Wagner road culverts)

Wanda made the motion to accept the Regular Meeting minutes, with corrections, and the Public Hearing minutes. Jack placed the second and the motion passed with all Ayes.

Set/Amend Agenda: Terri Hanover requested that he be added, as a speaker, to the Park & Road Survey portion of the agenda.

Melodie made the motion to add Terri Hanover to the agenda with Wanda placing the second. The motion passed with all Ayes.

Public comments on agenda items: None

Berrien County Sheriff Report: printed-There was a Berrien County Officer present to present this report.

OLD BUSINESS:

Zoning Board of Appeals Appointment - John Gabor has shown interest in being on the ZBA committee. Wanda made a motion to appoint John Gabor to the ZBA with Jane placing the second. Motion passed with all Ayes.

We still have 1 vacancy remaining on the ZBA, Irene asked the audience if anyone was willing to be on this committee, no one showed any interest.

Park & Road Survey's-There were copies of the Park and Road Survey's available, Irene began the discussion with stating that the past board had told the residence that they would have a say in the purchase of the park property from the Friends of New Troy. Terri Hanover stated that two years of time and money have been spent in trying to have a park for the residents of Weesaw and that the survey would defeat the purchase especially if we included the possibility of a tax to support the park.

Much discussion was done with the conclusion that the Park Survey should be tabled and that another meeting to negotiate the purchase price should be done in the near future.

Road Survey: Melodie made a motion to include the Road Survey with the tax bills with Jane placing the second. The motion passed with all Ayes.

NEW BUSINESS:

Assessor Data Entry Clerk appointment and pay: The new Assessor program will be installed on Tuesday November 24th. A motion, by Wanda, was made to have Terry Reise enter the data into the new program at \$9.00 hour, with Melodie placing the second. Motion passed with all Ayes.

Building Inspector – At present, we have 6 applicants for the Building Inspectors position. We will hold the interviews on December 12th at 10:00 AM. This will be a special meeting and the applicants will not all be in the room while the interviews are being held.

Liquor License – Willow Harbor Vineyards: Kevin from the Willow Harbor Vineyards was present and stated that

Burnham & Flower Agency- (1) New General Insurance Package
(1) Fire Department Accident & Health Policy

MTA CONVENTION January 27-29 \$235.00 Conference Fee \$394.50 Hotel (3)

DEPARTMENTS:

TREASURER: Jane Tackitt - Account balances

CLERK: Melodie Culverhouse - Accounts payable

FIRE: Jack Hojara - report - verbal

PARKS AND RECREATION COMMITTEE: Bob Kaufman & Terry

Hanover

CODE ENFORCEMENT OFFICER-Jim Howell

ROAD COMMITTEE: Judy Gabor – report printed

PLANNING COMMISSION: Wanda Green – report – printed

ZONING ADMINISTRATOR: Robert Kaufman – report – printed *(fee*

Schedule)

SWAG (Sewer/Water Advisory Group): Mike Metz – report – printed
Public announcement: December 31, 2009 - Deadline for all Phase II
sewer hookups to be completed.

Public Comments: One (1) minute limit per person per issue.

Adjourn: _____pm

Weesaw Township Board

Regular Meeting

December 16, 2009

Meeting called to order by Supervisor Oman at 7:30 pm welcoming everyone to the last Township Board meeting of the year.

Pledge to the Flag was recited by all.

Roll Call Attendance

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse, Jack Jones-All members were present.

Approval of minutes: Regular Meeting November 18, 2009
Park Grant Workshop December 1, 2009

Wanda Green made the motion to accept the minutes, with Jane Tackitt making the second. Motion passed with all Ayes.

Set/Amend Agenda: Irene stated we needed to add the Board of Review change of date for the March meetings. Melodie made the motion to make the change in the agenda, with Wanda placing the second. Motion passed with all Ayes.

Public comments on agenda items: None

Berrien County Sheriff Report: Sgt Campbell presented the Sheriff's report, stating that there were 30 Complaints, 13 Tickets and 2 Arrests in the Twp for the month of October 2009.

OLD BUSINESS:

Zoning Board of Appeals Appointment - Jane made a motion to appoint Melodie Culverhouse to the Zoning Board of Appeals, with Wanda placing the second. Motion passed with all Ayes.

Liquor License – Willow Harbor-Bob Kaufman stated that Willow Harbor is still not in compliance with the State. This item was, again, tabled until they are in compliance.

Park Purchase-A motion to purchase the Park from the FONT for \$70,000.00 was made by Irene Oman with Melodie Culverhouse placing the second. A roll call vote was taken with, Jane Tackitt, Wanda Green and & Jack Jones, voting Nay and Irene and Melodie voting Aye. The motion to purchase the park failed. Prior to Jack Jones voting no, to the purchase, he gave his reasons for doing so.

NEW BUSINESS:

Planning Commission – On Line Training-A motion by Wanda, was made, to allow any Planning Commission member to sign up for the On Line Training, "Fundamentals of Planning and Zoning", with the members paying for the training up front, and being reimbursed by the Twp, after proof of completion was received. Melodie placed the second and the motion passed with all Ayes.

Preventive Maintenance: 2010 Election-Optech Insights-Melodie presented the proposal from Election Source, for maintenance of the Optech Insights machine used when all elections are held. The cost for this agreement is \$271.00 per year. Wanda placed the motion to purchase the \$271.00/yr agreement, with Melodie placing the second. The motion passed with all Ayes.

Building/Dangerous Building Inspector: The Weesaw Board interviewed 5 candidates and has chosen two candidates to have second interviews after the first of the year.

Zoning Administrator Appointment: Robert Kaufman-Melodie made a motion to reappoint Robert Kaufman as our Building/Zoning Enforcement Administrator, for another three year term, with Jane placing the second. The motion passed with all Ayes. Bob makes \$15.00/hr.

Board of Review Meeting Change: John Edwards requested a change of date for the Review & Correct Current Year Assessment Roll. The State Board allows for the change of dates. Normally the meeting is on the second Monday of March, but due to a board member being out of town, John is requesting the date be changed to March 15. Jane made the

motion to change the date to March 15th with Jack placing the second.
Motion passed with all Ayes.

The Organizational meeting will be held March 2nd and the Board of Review will be on March 15 & March 16th. Times for March 15th will be 9-12 and for the 16th the times will be, 9-12 and 1-4.

DEPARTMENTS:

Treasurer: Jane Tackitt stated that all accounts have been reconciled and that the taxes are coming in well. Thirty Six Road Committee Survey's have been received to date.

Clerk: Melodie presented the Accounts Payable and Checks Written:

General Fund:	\$34,010.63
Ambulance:	\$ 2,272.88
Water/Sewer:	\$ 8,000.81
Fire Dept:	\$ 828.31 + Burnham & Flower Insurance

Wanda pointed out that the Fire Department should be charged for part of the Insurance premium and Melodie told her that the Auditor said this could be done at the time of the Audit.

Wanda made a motion to accept the Clerk's report, with the changes to the Insurance payment showing the Fire Dept's liability. Jane made the second and the motion passed with all Ayes.

Fire: Jack Hojara reported that there were six calls for the month of November, 3 PI accidents, 2 vehicle fires and one field fire. Jack also reported that the Flag Pole has been ordered and has been received, it will be put up ASAP.

Five Food Baskets will be passed out, to Township residents, on the Thursday prior to Christmas. These baskets are made possible by money donated by the Fire Department employees and with fundraisers.

Jack requested a newer desk be purchased for the Fire Departments office. Irene told him to look at Metro Business for a good used desk. Melodie made the motion to him to purchase a desk for not more than \$300.00, with Wanda making the second. The motion passed with all Ayes.

Jack thanked the Board Members for the donations, cards and attendance at the funeral of Kelly Sheldon, Chuck Sheldon's wife.

Parks and Recreation Committee: No Report-Meeting to be held next Monday.

Melodie read the minutes of the meeting on December 29, 2008 regarding the Land Acquisition Project Agreement which three members of the Board approved the purchase of the Park and two members abstained. A Resolution is on file to purchase the Park for \$70,000.00.

A roll call vote regarding the purchase of the park was held. Members voting no were: Jane Tackitt, Wanda Green and Jack Jones. Members voting yes were: Irene Oman and Melodie Culverhouse

Road Committee: Judi Gabor's report was printed. Judi reported that the committee is working on a safety issue with Marathon Gas Pipeline. There will be a meeting with Marathon on the 18th of January.

PLANNING COMMISSION: Wanda Green – report - printed

ZONING ADMINISTRATOR: Robert Kaufman – report – printed.

ORDINANCE ENFORCEMENT: Jim Howell – report – printed. We will request Jim to change his reports to landscape orientation to allow for added information for his reports.

SWAG (Sewer/Water Advisory Group): Mike Metz –No report.

Public announcement: December 31, 2009 - Deadline for all Phase II sewer hookups to be completed. Melodie contacted Todd MacLean from the USDA regarding giving the small number of residents, who have not hooked up, an extension to June 30th. Melodie is to contact the Attorney regarding this extension.

Irene announced the **Public Hearing** on the Master Plan will be held on December 28, 2009 at 7:00 pm.

Melodie again brought up the **Special Meeting on the Land Acquisition** and told the board she felt a motion to rescind the December 29th vote had to be made before we could honor the vote made at the current meeting. She noted that to rescind a motion you must have 2/3rds of the members voting to rescind a motion, meaning 4 of the 5 members on our Board.

Irene will be contacting the Attorney in the morning to find out how this should be handled.

Adjourn: Jane made the motion to adjourn the meeting at 8:34 pm with Jack placing the second. Motion passed with all Ayes.

Respectfully Submitted,

Melodie Culverhouse, Weesaw Twp Clerk