



WEESAW TOWNSHIP
New Troy, MI 49119



**SPECIAL BOARD MEETING/
BUDGET WORKSHOP**
Monday, February 5, 2024

Supervisor Sommers called the Special Board Meeting/Budget Workshop to order at 3:00 p.m. The meeting was called to conduct necessary business as well as begin working on the budget for FY 2024-25 various cost center budgets and other actions that have arisen to be addressed.

Roll Call by Clerk Green: Members Present: Wanda Green, Gary Sommers, Robert Warmbein.
Members Absent: Art King, Michelle Tackitt

In light of the fact that several of the board members had not arrived to provide input into the budget, the board members present agreed to start with the other agenda items that had been presented for action, as indicated following:

Laptop Computer: Motion by Green, supported by Sommers, to approve the purchase of a laptop computer with software from Alex Ott/Fix-It at a price of up to \$1000 for Clerk Assistant Erika Burcham. Roll call vote, 3 ayes (Sommers, Green, Warmbein), motion carried.

Clerk Assistant Job Description: Motion by Green, supported by Sommers, to approve the Clerk Assistant job description which included wages. Roll call vote, all ayes (Sommers, Warmbein, Green), motion carried.

Re. Election Commission Meeting: At an Election Commission Meeting held on January 29, 2024, there was discussion, but no action taken regarding food, wages, and election inspectors for the Presidential Primary on 2/27/2024. Following were items necessary to approve: Food – purchase 2 pizzas (Township to pay), Leanora to provide a sandwich platter (township will reimburse). Leanora will also provide a dish to pass, Green to make and provide a Sopapilla and perhaps soup (neither to be reimbursed by township), potluck dishes as provided by election inspectors. The per-hour wages were suggested at \$17.00/hr. for election inspectors and \$20/hr. for the Chair (Erica Burcham). The election inspectors who have agreed to work are following (some of them will be working partial day): Erika Burcham (Chair), Leanora Cleary, Olivia Cleary, Alivia Green, Bill Kiersch, Beverly Koch, Ruby Schaffer; other people Green has also asked to work the election are Peter Tortorello via phone and Ebra Berens by email neither of whom she has heard back. Motion by Sommers, supported by Green, to approve the food, wages, and the above election inspectors for the Presidential Primary election as aforementioned. Roll call vote, 3 ayes (Sommers, Green, Warmbein), motion carried.

After this, the board members began to work with the Budget vs. Actual General Fund report for the 2024-25 Budget from QuickBooks provided by Green. The board members began from the point where we left off at the last budget workshop by plugging in anticipated numbers for the Disbursements for the General Fund revenues.

3:49 p.m.: Tackitt arrived and joined the meeting.

Clerk Assistant Erika Burchum arrived at approximately 5:10 p.m.

After the Revenues, the members continued with the expected Disbursements for the Cost Centers entitled Township Board, followed by Supervisor, and beginning to work with the Elections Cost Center

(bottom of pg. 4), of the Budget vs. Actual spreadsheet. The board will continue from this point at the next Budget Workshop with hopes to get through the remaining cost centers.

Public Comments were heard throughout the meeting (1 audience members present).

Adjournment: Motion by Sommers, supported by Warmbein, to adjourn at 7:00.

Respectfully submitted,

Wanda Green, Clerk