



WEESAW TOWNSHIP
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES
Wednesday, June 20, 2018

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.
- **Berrien County Sheriff's Dept. Rep:** Deputy Sheriff Alisch was present to report the Township's 04/1-04/30/2018 statistics as follows: Complaints 19; Tickets issued: 6; Arrests: 0.
- **Set/Amend Agenda Items:** Motion by King, supported by Warmbein, to accept the agenda as is. Voice vote, all ayes, motion carried.
- **Hearing of Persons Present on Agenda Items:** None
- **Enforcement Officer Robert Krauss:** Not present due to work conflict.
- **Fire Dept. Report (written/oral):** Acting Fire Chief Daryl DeRossi reported **4 calls:** 2 vehicle accidents, 2 power lines down; **Training/Maintenance:** Clean trucks for Memorial Day parades, monthly truck inspection (Fire Dept. usage, tanker familiarization)
 - **Other Fire Dept. Info:** Larry Harwood/Harwood & Associates reviewed the Fire Dept. for MIOSHA standards and provided a report. Mr. Harwood will be at the Township for a Special Board Meeting on TU, 6/26/2018, 1:00 p.m., to further explain the results of the inspection with Fire Dept. personnel and the Township Board.
 - **Fire Chief Job Opening:** Motion by King, supported by Tackitt, that a permanent Fire Chief be hired, as follows: 1) Green to post the opening in the outside display case and on the township website for 2 weeks from Monday, June 25 – Monday, July 9, 5:00 p.m. 2) Applicants employment applications and other paperwork will be reviewed on July 10, at a Special Meeting. 3) Interviews will be held at a meeting to be set. Voice vote, all ayes, motion carried.

Sommers suggested that a potential Fire Chief candidate provide the Township Board with the names of their choices for officers who they may prefer, with the Township Board having final approval of the matter. This issue was not brought to a vote by the board. All Fire Chief candidates should provide an "Application for Employment" along with his/her résumé and other support documents including certificates, commendations, etc., if he/she so desires.

- **Pancake Breakfast:** The approved documentation has not come back from the insurance company yet. An insurance rider will probably be required, which expense would be the responsibility of the Fire Brigade, and a Health Dept. permit would be required also. They will ask to have the pancake breakfast advertised on the FONT board at the community center.
- **Updated Policies:** After a brief discussion, motion by Warmbein, supported by Sommers, to adopt the updated Fire Chief Position Description, Guideline #109 Rev., as presented. Roll call vote, all ayes (Warmbein, King, Sommers, Tackitt, Green), motion carried.

Motion by Sommers, supported by King, to adopt the Sexual Harassment, Sexual Activity, Profane & Vulgar Language, Indecent or Notoriously Disgraceful and other such conduct, Guideline #104 Rev. as presented, and each and every firefighter is to sign and return an additional copy of page 3 of the guideline to retain in the Township indicating that he/she

has received the document and agrees to abide by same. Roll call vote, all ayes (Green, Tackitt, Sommers, King, Warmbein), motion carried. Both of these guidelines were previously forwarded to Attorney Senica for review and editing.

- **Fire Dept. Association Dinner Funding:** After considerable discussion, nothing was finalized. On numerous occasions various Township Board members have been told by an MTA consultant, who is an attorney, that this is an illegal expenditure. There were a number of suggested ideas for funding, such as, that the Fire personnel, under the umbrella of the Fire Brigade initiate fundraisers, as other Fire Departments do; that the need for donations be made known and accepted by the Fire Brigade; and that the firefighters also subsidize the fund. Along with the foregoing suggestions, and no final recommendation resolution, Sommers put forth that they have another potluck dinner for the upcoming function. It was also suggested that the Fire Brigade be kept active for holding donated and fundraiser funds.
 - **Fire Dept. New Special Events Forms/procedure:** The forms were not received from Par Plan by the Clerk to hand out.
- **Approve Previous Minutes:** Motion by Warmbein, supported by King, to approve the Regular Board Meeting minutes of Wed., May 16, 2018, as presented. Voice vote, all ayes, motion carried.
 - **Correspondence:**
 - B.C. Board of Commissioners' Resolution received relating to new Assessing procedure and ramifications involved. This resolution has been forwarded to Assessor Angie Story for her input. Motion by Warmbein, supported by King, to table the B.C. Board of Commissioners Resolution. Voice vote, all ayes, motion carried.
 - **Approve Accounts Payable Monthly Expenditures Report:** Motion by King, supported by Sommers, to approve the expenditures as presented as follows: General Fund \$18,278.92; Fire Dept. \$3,266.02; Ambulance \$2,348.77; Sewer Fund: \$12,575.07, for a total of all expenditures \$36,468.79. Roll call vote, all ayes (Tackitt, Warmbein, Sommers, King, Green), motion carried.

DEPARTMENTAL REPORTS:

- **Treasurer's Report:** Tackitt provided the bank balances, and reported that the summer tax bills will be sent out by 07/01/2018. She will be in the office on Tuesdays for tax collections. The last day to collect is Sept. 14, and the hours that day will be 9:00 a.m. – 5:00 p.m.
- **B/Z Administrator Report:** Zoning Report provided by Bob Kaufman.
- **Planning Commission Minutes:** No meeting in May, thus no approved minutes to provide.
- **Parks/Recreation:** Weesaw Parks Summer Priority List was distributed to the board members by Jack Dodds. The priority list consists of a Porta-john 4 mos. \$320; rebuilt picnic table, trash barrels, lid \$270; build message board incl. materials \$100; rules sign for Weesaw Park \$100, for a total of \$790. Motion by Sommers, supported by King, to approve up to \$800 to purchase the aforementioned items from the priority list. In addition, the ADA tabletop for Mill Rd Park will be replaced by the Parks Committee using the already-purchased ADA top.
- **Cemetery Committee:** The Glendora Cemetery survey has been completed for \$1400 by Wightman & Assoc. including longitude and latitude marking. Steel posts will be provided by King and to be put in the proper designated places, as designated by the surveyor Wightman. We will need to get some sort of survey stake protection for the stakes that are located in the south neighbor's driveway, so as not to prove a problem when the stakes are driven over. Stakes also were found to be located so that a small section of a neighbor's building to the south is situated on the cemetery property. The stakes will be placed where the surveyor has indicated.
- **Road Committee:** Larson Rd. project will include gravel and cloth to be installed up to \$17,000 (\$10,000 will be paid by the Township; B.C.R.D. will pay \$7,000) to provide repairs to the road.
- **Website Committee:** No report.
- **Drains Committee:** Sommers talked with Mr. Quattrin regarding our excessive drains assessments.
- **New Business – None**

- **Unfinished Business:**
 - **Atty. Sara Senica update:** Nothing to report.
 - **Appointment of Election Inspectors for 8/07/2018 Primary Election:** Green provided the list of proposed inspectors for the election, motion by Warmbein, supported by King, to approve the following: Ruth Heidinger (Chair) \$11/hr. + \$10 bonus; Margaret Cullen, Wanda Green, Ann Howell (partial day), Jeannine Krieger (partial day), Elizabeth Palulis, Lori Pastryk, Donna Wines (each \$10/hr.) + \$10 bonus for Receiving Board only – Palulis and Pastryk. Purchase of sub-sandwiches (Wal-Mart \$39.98 for 6’) and water. Roll call vote, all ayes (Tackitt, Sommers, King, Warmbein, Green), motion carried. Additional food for the election to be provided by election inspectors’ potluck.
 - **Update 2020 Census:** Jack Dodds reported that he had finished filling out the census forms. He had 13 pages of corrections, additions, deletions. Motion by Sommers, supported by Warmbein, to pay Jack Dodds for mileage at \$.545/mile and other census expenses he incurred while gathering the Census information. Motion by Sommers, supported by Warmbein, to preapprove up to \$250 for Jack’s reimbursement. Roll call vote, all ayes (Sommers, Tackitt, Green, King, Warmbein), motion carried.

- **Approve Road Millage Funds:** The 2019-2020 Road Millage options document was distributed to the Board Members. After discussion of the various project scenarios for use of the proposed 2019-2020 road millage, motion by Green, supported by Sommers, to approve Scenario #4 Wagner Rd. 2 miles, Pardee—Holden; Cleveland—Gardner, \$127,200; Pardee, 1 mile, Browntown—Sawyer, \$40,000, Total \$167,300, based upon the road millage being approved by the electorate at the August Primary Election.

- **Public Comments:** Donnie Johnson II brought up the subject of mileage reimbursement to Brittney Williams. After considerable discussion relative to the reimbursement including the fact that our Attorney recommended that we not pay it, motion by Warmbein, supported by Sommers, to pay Britney Williams the \$400 mileage reimbursement as a special case, one-time only, no further retroactive mileage money will be reimbursed in the future as of this date. This will end discussion and any obligation to the Township for this schooling mileage reimbursement. During the discussion, Johnson was texting Brittney. During this course of communication, Brittney made a phone text commitment to the township through Donnie Johnson II that she plans to stay on the Weesaw Fire Dept. for another full year. Roll call vote, all ayes (Warmbein, Sommers, Tackitt, King, Green), motion carried. Green advised Donnie to let Brittney know that she can pick up her reimbursement check on Monday morning. Green will have it ready for her acceptance.

- **ADJOURN:** Motion by King, supported by Warmbein, to adjourn at 10:31 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green
Clerk