

Weesaw Township
Special Meeting-Park Purchase
January 14, 2010

Meeting called to order: At 10:00 am by Supervisor Irene Oman.

Board Members Present: Jane Tackitt, Wanda Green, Irene Oman, Jack Jones and Melodie Culverhouse

Purpose of Meeting: To talk to our Township Attorney regarding Park Purchase. We will be adjourning this Special Meeting and going into a Closed Meeting so the Board, as a group, may speak to our Attorney.

Public Comments: Delmar Thompson wanted the Twp Board to know that the Park Purchase was something Karen wanted very badly and he hoped that the Board would take this into consideration when they voted on the Park Purchase.

Many other concerned citizens made comments, along with Randy Root of the Chikaming Open Lands Economic Development.

Adjourn Meeting: At 10:19 am Wanda made a motion to adjourn the Special Meeting and go into the Closed Meeting with Melodie making the second. The motion passed with all Ayes.

Meeting called to order: The meeting was reopened at 10:56 am

Comments: After speaking to our Attorney, there were several issues he still needed to research. Melodie is to look in the past Board Minutes to see if we have ever adopted the Roberts Rules of Order and check several other items out. This information will be forwarded to Mr. Bauckham and he will reply to us prior to our meeting on January 20, 2010.

The Park Purchase was tabled until January 20, 2010.

Adjourn Meeting: A motion to adjourn the meeting was made by Wanda at 11:10 am with Jack Jones placing the second. The motion passed with all Ayes.

Respectfully Submitted,

Melodie Culverhouse, Clerk

Weesaw Township Board

Regular Meeting

January 20, 2010

The meeting was called to order at 7: 30 pm by Supervisor Oman.

The Pledge to the Flag was recited by all.

Roll Call Attendance:

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse, Jack Jones-All members were present.

Approval of minutes: Regular Meeting 12.16.09

Special Board Meeting 1.14.10 Park Purchase

Jane Tackitt made the motion to accept the minutes, with Jack Jones placing the second. Motion passed with all Ayes.

Set/Amend Agenda: The agenda was amended to add: (1) Sign's for "A Zoned Community" and (2) For the Purchase of New Fireproof File Cabinet.

Public comments on agenda items: None

Berrien County Sheriff Report: printed-Sgt. Campbell presented the Sheriff's report, stating that there were 14 complaints handled for the month of November 2009, a decrease from 30 for October 2009.

OLD BUSINESS:

Zoning Board of Appeals Appointment -

(1) **Vacancy remaining-**Irene stated that we have a resident that is interested in this position and she will be contacting him.

Park Grant: After much discussion, comments from audience and the Twp. Board, Irene reported that Roberts Rules were adopted on 3/3/05. Oman stated, after speaking with the State, the only cost to Township, for the park, would be to maintain the property, as it is. We need to maintain

the mowing and maintenance of play ground equipment. Oman called for a motion to rescind the December 29, 2008 Resolution.

Jack Jones make the motion to rescind the December 29, 2008 Resolution to purchase the Park from the Friend of New Troy, with Wanda Green placing the second. A roll call vote was taken: Ayes: Jane Tackitt, Wanda Green and Jack Jones. Nays: Irene Oman and Melodie Culverhouse. According to Parliamentary Procedure, 4 or more Aye votes were needed to rescind the motion. The motion failed and the December 29, 2008 resolution stands.

NEW BUSINESS:

Salary Resolution-setting of Annual Meeting Date: Treasurer Jane Tackitt has

requested a \$1,000.00/yr increase in pay, no other officers have requested an increase. Wanda Green placed a motion to establish a resolution to give Jane Tackitt a \$1,000.00/yr increase in pay and set the Annual Meeting date to March 20, 2010. Irene Oman placed the second. A roll call vote was taken. The following people voted Aye: Jack Jones, Irene Oman, Wanda Green, Melodie Culverhouse and Jane Tackitt. There were no Nay votes.

Workers Comp Coverage: A proposal, from Burnham & Flower Insurance, for Fire Department Workman's Compensation Insurance, was given in written form. There were three different proposals presented. Melodie stated that this would be a three year contract and the amounts for each proposal would be due, once a year, in December.

Melodie made a motion to accept plan 1 at a cost of \$3,764.00 /yr, with Jane placing the second. The motion passed with all Ayes.

Master Plan Resolution: A motion by Wanda Green, and seconded by Melodie Culverhouse was made, to adopt the Resolution for the updated Master Plan. The motion passed with all Ayes.

Zoning Ordinance Resolutions:

A motion by Melodie Culverhouse, and seconded by Jack Jones was made, to amend the Zoning Ordinance, as presented. The motion passed with all Ayes.

Signs for a Zoned Community: Melodie presented a proposal to purchase sign's stating that Weesaw Twp is a Zoned Community. This was tabled and Melodie is to look into pricing for Metal Signs.

DEPARTMENTS:

TREASURER: Jane Tackitt stated that all accounts have been reconciled. The Road Surveys are coming in, at about, 50/50 for taxes to repair the roads.

CLERK: Melodie presented the Accounts Payable and Checks Written:

General Fund: \$ 13,488.07

Ambulance: \$ 2,211.27

Water/Sewer: \$ 3,556.62

Fire Dept: \$ 17,257.62 + \$295.00 for a Speed Control for
hose reel

Jane made the motion to accept the Clerk's report, with the changes addition of the Hose Reel at a cost of \$295.00 to the Fire Departments payables, with Jane placing the second.

The motion passed with all Ayes.

Emergency Management: Melodie will be attending Computer Training for Emergency Management on February 11, 2010.

FIRE: Jack Hojara there were 4 calls for the month of December: 1 False Alarm, 1 PI Accident, 1 Pole Fire and 1 Lines Down.

Jack has applied for a grant, from Trans Canada, for a new set of Jaws. The grant is for \$16,000.00.

ROAD COMMITTEE: Judi Gabor – report printed

Asset Management presentation-Nick Musson: Harlan introduced Nickolas Musson from the Southwest Michigan Planning Commission, Mr. Musson will present a range of actions available to bring about a sustainable road repair and up-keep program.

A slide presentation was presented. Nick stated we have 69.962 miles of road in Weesaw Township. The cost for this, would be, \$7,082.66; additional cost for a two year upgrade.

PARKS AND RECREATION COMMITTEE: Paul Pantaleo – report printed

An addition to the report was presented. Now that the Park Purchase has been approved, Paul stated, the committee will begin to work on a budget and actually have something to do.

PLANNING COMMISSION: Wanda Green – report – printed

It was noted that the work for last year was complete now that the resolution, for adoption, has been passed.

ZONING ADMINISTRATOR: Robert Kaufman – report – printed

ORDINANCE ENFORCEMENT: Jim Howell – report – printed-Jim also did a verbal report stating that the attorney is working on the problems with the Molly's Corner garage, which was constructed without site review and no building permit.

SWAG (Sewer/Water Advisory Group): No meeting held. Mike Metz reported that Peg Kohring has submitted her resignation. It was noted that some of the Fire Hydrants have not had the snow removed. Jack Hojara will call Lake Township to clear the snow from the hydrants.

Public announcement: Due to harsh weather and extenuating circumstances the December 31, 2009 completion date for all Phase II sewer hookups has been extended to June 30, 2010. Permits for the remaining parcels must be issued by April 30, 2010. Any sewer hookups not completed by June 30, 2010 will be subject to fines and court costs explained in Ordinance No. 13-01-Section 10.01.2.

Medic 1 no increase in annual payment for ambulance service.

Public Comments: One (1) minute limit per person per issue.

Delmar Thompson commented that he feels we need someone to do Grant Writing so we can get grants for roads and other projects for our Township.

A motion to adjourn the meeting was made by Jane and seconded by Wanda. The motion passed with all Ayes.

Respectfully submitted,

Melodie Culverhouse

Clerk

Weesaw Township Board

Regular Meeting

February 17, 2010

The meeting was called to order at 7:30 pm.

Pledge to the Flag-was recited by all.

Roll Call Attendance

Members Present: Irene Oman, Jane Tackitt, Jack Jones & Melodie Culverhouse

Members Absent: Wanda Green

Approval of minutes: January 20, 2010 Regular Meeting

The minutes of the January 20, 2010 Regular Meeting were amended to read: Oman stated, after speaking with the State, the only cost to Township, for the park, would be to maintain the property. Mowing and maintenance of the Play Ground Equipment would need to be maintained.

Set/Amend Agenda:

Two items were added to the agenda: The signs for “Zoned Committee”

**: Resolution for Signing of Park
Purchase**

Melodie made the motion to add these two items to the agenda with Jack placing the second. Motion passed with all Ayes.

Public comments on agenda items: None

Berrien County Sheriff Report: The Berrien County Sheriff reported that there were 24 complaints worked in our Twp for the month of December 2009.

OLD BUSINESS:

Zoning Board of Appeals Appointment (1)-Irene stated that Randy Rogers was interested in being on the ZBA. Melodie made the motion to place Randy Rogers on the ZBA with Jane placing the second. Motion passed with all Ayes.

Permit Fee Schedule-Jack and Wanda have been working on our new Fee Schedule and once it is typed up we will hold a special meeting to

go over, and approve, the fees. This will make Building Inspector/Dangerous Building Insp. Department a self supporting entity.

Building /Dangerous Building Inspector-Clark Streicher-Clark will work with us on the proposed fees and help us fill out the States paperwork to have our own Building Inspector.

Zoned Community Signs: Jack made the motion to purchase up to 6 'Zoned Community' signs from Ratco at a cost of \$37.50/each, Jane placed the second. The motion passed with all Ayes.

Resolution: A resolution to approve two Board Members to sign paperwork for Park Purchase and Park Grant was made by Jack Jones and seconded by Jane Tackitt to authorize Irene Oman and Melodie Culverhouse to sign any and all paperwork for the Park Purchase and the Park Grant. The following voted "Aye": Jane Tackitt, Jack Jones, Irene Oman and Melodie Culverhouse. Absent: Wanda Green.

Resolution # 30-10: Whereas, we the Weesaw Board duly authorize the following board members to sign any and all park purchase and park grant documents.

Whereas, Irene Oman, Supervisor and Melodie Culverhouse, Clerk will be authorized to sign Park Documents.

NEW BUSINESS:

Lawn Mowing Bids-The Twp will compile a list of specifications for lawn mowing and then place ads in the South County Gazette and the Herald Palladium requesting bids and stating that the specifications will be available at the Twp Hall.

DEPARTMENTS:

TREASURER: Jane Tackitt - Account balances-Jane stated that all of the accounts have been reconciled and that she felt that we were providing many more reports that other Twp's do not provide to the residents, at the meeting.

After much discussion, it was decided that the following would be provided at each meeting: Agenda, Board Minutes and A/P, Check detail reports.

CLERK: Melodie Culverhouse - Accounts payable

The following: General Fund: \$ 17,230.87

: Fire Department: \$13,161.20

: Water/Sewer: \$ 2,396.19

: Ambulance: \$ 2,211.27

Jack made the motion to approve the bills and checks written with Irene placing the second. Motion passed with all Ayes.

Emergency Management –Melodie reported that there were copies of what to do for your pets, in case of an emergency, on the table.

FIRE: Jack Hojara - report - verbal-Jack reported that there were three calls for the month of January. 1 structure fire and 2 PI's.

Jack requested the board to approve hiring a new fireman: Anthony Jackson, Anthony was on the Hagar Fire Department and has gone thru the Firefighter training, paid for by Hagar.

Melodie made the motion to hire Anthony Jackson with Jack Jones placing the second. Motion passed with all Ayes.

Jack reported that Trans Canada has received our Grant request, for a new set of Jaws, and that as the Grant request was received early, we might be able to get the entire amount for the purchase instead of only ½, as was requested.

Jack showed the audience a brass plaque that he found in the storage area above the Fire Department. The plaque honors George L. Addison, born April 1, 1894, Clarence N. Sowersby, born September 17, 1899 and Walter J. Lewin, born January 22, 1892; killed in action while serving our Country. We will look into attaching the plaque to the rock by the flag pole.

PLANNING COMMISSION: Wanda Green – report – printed

It was noted that the Planning Commission is still one member short.

ZONING ADMINISTRATOR: Robert Kaufman – report – printed

ENFORCEMENT OFFICER: Jim Howell-report-printed

There will be a hearing on March 31th regarding the garage put up without Building

Permits – a survey is being requested to check on lot lines. Regardless, Dave Rigozzi has stated that the trusses are undersized.

SWAG (Sewer/Water Advisory Group): Mike Metz – report - printed

PARKS AND RECREATION COMMITTEE: Paul Pantaleo-report-printed

ROAD COMMITTEE: Judi Gabor-report –printed

It was stated that road are assets and we need to set up a special meetings to come up with a proposal for repair of our roads. We need to have a Special Meeting to go over the 2010 Scenario Recommendations of the Berrien County Road Commission.

Judi reported that we will be receiving a \$7,000.00 check from Marathon to put up guard rails to help protect the gas pipeline, we can apply for grants and we can do the pipeline in stages.

Public announcement: The Budget will be presented at the March 17, 2010 meeting.

Public Comments: One (1) minute limit per person per issue.

Melodie made a motion to adjourn the meeting at 8:45 pm, with Jane placing the second. Motion passed with all Ayes.

Respectfully submitted,

Melodie Culverhouse

Weesaw Township Clerk

Weesaw Township Board

Regular Meeting

March 17, 2010

The meeting was called to order at 7:30 pm by Irene Oman.

The pledge to the flag was recited by all.

A special presentation was made to the American Legion, post 518, of the plaque honoring three men, of our area, who died in France in WWI. This plaque was presented to Weesaw Township 35 years ago and has been in storage.

Jack Hojara presented this plaque on behalf of the Fire Department and the Weesaw Township Board.

A Hand Salute was made, to the fallen comrades. There will be a 21 gun salute at the Memorial Day program.

Roll Call Attendance:

Present: Irene Oman, Wanda Green, Jane Tackitt & Melodie Culverhouse

Absent: Jack Jones

Approval of minutes: A motion to approve the February 17, 2010 Regular Board Meeting minutes was made by Jane Tackitt with Irene Oman placing the second. The motion passed with all Ayes.

Set/Amend Agenda: The motion to accept the agenda was made by Wanda with Jane placing the second. The motion passed with all Ayes.

Public comments on agenda items: None

Berrien County Sheriff Report: printed-no officer present.

OLD BUSINESS:

Permit Fee Schedule: A new permit fee schedule for Building and Plan Review permits were presented. Jane placed the motion to accept the new fee schedule with Irene placing the second. The motion passed with all Ayes.

NEW BUSINESS:

Lawn Mowing Bids-Paul Pantaleo presented the Lawn Mowing Bids for 2010. There were 5 bids received and Paul reported that Bid's B & D would best handle our mowing needs. Bid B was for \$24,000 and Bid D was for \$27,000. Paul felt that Bid B might have some equipment concerns. It was noted that the township needs to monitor and oversee the quality of work performed at all venues, with the contractor being held accountable for their efforts. There also needs to be provisions in the contract for unforeseen circumstances such as broken equipment, weather contingencies, etc.

A motion by Irene Oman and seconded by Melodie Culverhouse to accept Bid B, with the provision above. Bid B was presented by L. Young & Associates. A roll call vote was done with Irene, Wanda, Jane and Melodie voting Aye with Jack Jones being absent.

Copy machine-Melodie presented a quote for \$7,020.00 to purchase a new copier. Our present copier is having many breakdowns and it no longer reliable. The new machine could be purchased for \$7,020.00 or paid for in 36 monthly payments of \$195.00, this would be at zero percent interest. Jane made the motion to purchase the copier outright with Wanda placing the second. The motion passed with all Ayes. This

machine would not be delivered or invoiced until after April 1st so it would be in the new budget.

Resolution - Bank signatures for deputies-A resolution was presented by Melodie to permit the Deputy Treasurer and the Deputy Clerk placed on our check signing cards in case one of the other principle people were not available to sign checks. The Fifth Third Bank would not allow us to receive new signature cards until this Resolution was adopted. Wanda Green placed the motion to have the two deputies placed on the bank's signature cards with Irene Oman placing the second. A roll call vote was taken with, Wanda Green, Irene Oman, Jane Tackitt and Melodie Culverhouse voting Aye with Jack Jones being absent. Motion passed.

Land Fill Passes-The board discussed having land fill passes for \$25.00/family, instead of the \$15.00 we had the previous year, we also discussed the fact that the passes should be for a full year and not just for the summer months.

Wanda made a motion to give our residents one land fill pass for \$25.00 and having them good for the entire fiscal year, Melodie placed the second. The motion passed with all Ayes.

QVF Electronic Poll Book Laptop & Accessories Purchase (Grant)-Melodie requested the board's approval to apply for a State grant for an Electronic Poll Book Laptop & Accessories, this grant request had to be into the state by March 24th. This Laptop will help speed up the processing of voters and the final closing of the polls, eventually this Laptop will be required by the State for faster tabulation of votes. Wanda made the motion to apply for the Electronic Poll Book Laptop & Accessories Grant with Jane placing the second. The motion passed with all Ayes.

DEPARTMENTS:

TREASURER: Jane Tackitt - Account balances-Jane reported that all accounts were reconciled.

CLERK: Melodie Culverhouse – Melodie presented the follow checks written and Accounts Payable:

General: \$38,310.02

Fire: \$ 1,704.59

Water/Sewer \$ 3,109.50

Ambulance: \$ 2,630.26

Jane made the motion to approve the checks and accounts payable, with holding the check for Signature Lawn Service until the final work is complete at the Township cemeteries. Irene placed the second, the motion passed with all Ayes.

Emergency Management-Melodie reported that the Emergency Management team is requesting letters of endorsement to seek federal funds to obtain a mobile Red Cross unit for our area. The forty-four foot mobile unit is approximately ¼ million dollars and no match of funds would be required. We now have to bring a mobile unit from Indiana.

FIRE: Jack Hojara – Jack reported that there were four calls in the month of February all being PI accidents. Jack requested permission to attend the FDIC convention, again this year, the cost of registration is \$35.00. The convention will be held on April 22 and 23, 2010. Wanda made the motion to have Jack Hojara attend the convention with Melodie placing the second. The motion passed with all Ayes.

PLANNING COMMISSION: Wanda Green – report – printed

ZONING ADMINISTRATOR: Robert Kaufman – report – printed

ENFORCEMENT OFFICER: Jim Howell-report-printed-Jim noted that there was a hearing for the Glendora problem on the 14th and the people were required to remove more vehicles. He also, noted that there had been a complaint today regarding Turkeys in our residential area. The Turkeys will be removed by the end of next week.

SWAG (Sewer/Water Advisory Group): Mike Metz

PARKS AND RECREATION COMMITTEE-Paul Pantaleo-It was reported that at the next meeting of the parks and Recreation committee they would be updating the 5 year Rec. Plan. The meeting will be held on the 3rd Monday of the month at 7:00 pm and he encouraged people to attend.

ROAD COMMITTEE-Judi Gabor-report-printed-A meeting was held with the Board regarding the scenarios of road that need to be fixed. It was also noted that Marathon is giving the Twp \$7,000.00 to help with the cost of the guard for the oil line. Jerry Vitek, a resident of Weesaw, stated that at the end of his driveway there were was a very large area that the road has crumbled and that he keeps trying to fill it in. He requested the road committee contact someone to get the area fixed.

Melodie is to contact Jessica to get the working for a Road Millage to go on an upcoming election.

Public announcement: Irene requested that everyone send in their census forms as that is the way we receive our share of revenue sharing to run the Twp.

Public Comments: One (1) minute limit per person per issue.

Chris Siebenmark of Michigan Community Child Watch would like for the residents of Weesaw Twp to begin a neighborhood Child Watch program. This is a volunteer run organization. Our local head, f this organization is Rick Smiedendorf of the Berrien Springs Police Department. The website for this is: www.michiganchildwatch.com.

Wanda made the motion to adjourn the meeting at 8:02pm with Melodie placing the second. The motion passed with all Ayes.

Respectfully Submitted,

Melodie Culverhouse

Weesaw Twp Clerk

Weesaw Township Annual Meeting March 20, 2010

The Annual Meeting of the Weesaw Residents was called to order by Supervisor Irene Oman.

The Pledge to the Flag was recited by all.

Board Members present: Supervisor Irene Oman acting as Chairperson and Clerk Melodie Culverhouse, taking minutes of the meeting.

Other residents present: Board members Jane Tackitt and Wanda Green were also present, which made a total of 13 residents present.

Irene began the meeting by stating the Township is in good shape and that we are in the process of hiring a Building/Dangerous Building inspector.

A salary increase resolution was presented to the residents for Jane Tackitt. Jane is requesting a \$1,000.00 raise for the new 2010/11 budget. There was much discussion from the audience, regarding the raise.

Wanda Green made the motion to accept the Treasurers Salary increase with Mike Metz placing the second, after a show of hands, the motion was defeated (2) for and (4) against.

The meeting was adjourned at 1:59 p.m.

Respectfully submitted,

Melodie Culverhouse
Weesaw Township Clerk

Weesaw Budget Review and Hearing

March 20, 2010

The Budget review and Hearing was called to order by supervisor Irene Oman at 2:00 p.m.

Board Members Present:

Supervisor Irene Oman acting as Chairperson and Clerk Melodie Culverhouse, taking minutes of meeting.

A review of the General, Water Sewer and Fire Department budgets were done. Several changes were made:

1. On the General Budget, hours were increased for the clerical department so we would have time to work on the Baldwin Water project and other projects needed to done.
2. On the Fire Budget we increased the Chief's salary based on the increase of hours needed to do his job.

The meeting was adjourned at 1:32 p.m.

Respectfully submitted,

Melodie Culverhouse
Weesaw Township Clerk



WEESAW TOWNSHIP
New Troy, MI
Tuesday, March 30, 2010



SPECIAL BOARD MEETING
& FY 2010-2011 BUDGET ADOPTION MINUTES

Supervisor Irene Oman called the meeting to order at 5:03 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- Roll Call by Trustee Green (acting on behalf of absent Clerk Culverhouse): Members Present: Wanda Green, Jack Jones, Irene Oman, Jane Tackitt. Members absent: Melodie Culverhouse

BUDGET CONCERNS & QUESTIONS:

- Oman opened the meeting by explaining that she is the Chief Administrative Officer as mentioned in the General Appropriations Act (Resolution); however, she will not be reappropriating monies over \$1000, but will bring such matters before the Board for approval; that the amounts appropriated are not a mandate to spend. Green stated and Oman agreed that we need to begin to receive the Budget Vs. Actual report on a monthly basis in order to keep abreast of how the budget is going from month to month; in addition, Oman stated a new mileage reimbursement category has been added to appropriate cost centers.
- There were a number of questions about the budget: Green questioned should it become necessary for the Treasurer's Deputy salary to go over the \$2000 appropriated, where would the additional money come from? Oman said that it could be moved from another Treasurer's line item, or from a \$10,000 software appropriation in the Township Board Cost Center.
- Also, at the Budget Hearing that an audience member, Paul Pantaleo, stated that nobody should receive raises in pay this year due to economy concerns, Green questioned if that also pertained to Receptionist Terri Snyder's raise for whom was requested a \$.50 hourly raise, from \$9.00 to \$9.50, in addition to additional hours for her approved. Discussion followed.
- Also, question was raised as to why sewer billing went from quarterly to monthly. Green stated she had begun to bill on monthly basis at the outset, but due to the additional work involved went before SWAG and the Board to have it changed to quarterly, which was a substantial savings on postage, paper and now billing labor (since there was no payment for sewer billing at that time), and that customers also had the option of paying monthly or quarterly with no interest/penalties charged; that the same people who hadn't paid it quarterly were the same people who hadn't paid it monthly. Oman stated some people advised they could not pay \$93 at one time, and Melodie changed the billing to monthly, but they can also pay it quarterly if desired.
- Question by Mary Ann Wittlieff, are all people bonded who have access to privacy information on the computers and who accept money? How about computer consultants? Oman stated "yes", that the computer consultant does not get into computer programs, and that private information (SSN and such) is on the Clerk's and Receptionist's computers only.

- Judy Gabor stated the Road Commission has notified of more spring break-up to the roads and are requesting more money. It was advised that the board appropriated \$70,000 to roads + \$5000 matching funds in the budget. Oman stated the road millage verbiage needs to be provided by the attorney.
- Question as to appropriation under Parks Improvement. Oman stated she left it in the Parks Budget from last fiscal year, and that she doesn't want to purchase anything this year or next relating to the park, just keep equipment in good repair.
- Oman stated regarding additional clerical help, there are Baldwin Rd. assessment issues which need research, and also scanning documents into computer needs to be done. Oman agreed that when the Baldwin Rd. research and scanning is completed, the additional hours will not be necessary.
- Green stated that the Board has discussed and agreed that our Fire Chief Jack Hojara has been doing a good job and much more than any other Fire Chief has had to do in the past; that the Board is increasing his salary; that he has eliminated 2 officers' pay which will make up for some of his raise, but in the event Jack should leave the Fire Chief's position for one reason or another, that the board should revisit the salary should a new Fire Chief not take on all the additional responsibilities Jack has taken on. Motion by Green, supported by Jones, that the Fire Chief's salary be reevaluated in the event Jack Hojara steps down as Fire Chief in the future. Voice vote, all ayes, motion carried.
- Supervisor Oman called for a motion to accept the General Appropriations Act and FY 2010-11 Budget. Motion by Tackitt, supported by Jones, to accept the General Appropriations Act and FY 2010-11 Budget. Roll call vote, all ayes (Tackitt, Jones, Oman, Green), motion carried. Culverhouse absent.

- **DANGEROUS BUILDINGS ORDINANCE:** Upon reading the Dangerous Buildings Ordinance #16 (which the Board needs to have in place), Oman advised she has run into some questions. Oman suggested that the Board table this item until more information can be obtained to address the issues. Jones suggested we contact Clark Streicher for answers. Motion by Jones, supported by Green, to table the Dangerous Building Ordinance #16 until additional information is received. Voice vote, all ayes, motion carried.

- **PUBLIC COMMENTS:** Judy Gabor reported a problem on Wee-Chik Rd. relating to a culvert which was paid for by the Township last year to be replaced. Oman will look into the culvert issue. Judy also mentioned a problem at Kim Krestan's sign company. .

- **ADJOURN:** Motion by Tackitt, supported by Green, to adjourn at 6:04 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Trustee

Acting on Behalf of Clerk Culverhouse

**Weesaw Township Board
Regular Meeting
April 21, 2010**

The Weesaw Township Regular Board meeting was called to order at 7:30 pm by Supervisor Irene Oman.

The Pledge to the flag was recited by all.

Roll Call of Officers: Present were: Wanda Green, Jack Jones, Irene Oman, Jane Tackitt and Melodie Culverhouse.

Wanda Green made the motion to approve the minutes of the March 17th and March 30, 2010 meetings with Jack Jones placing the second. The motion passed with all Ayes.

Set/Amend Agenda: The following items were added to the agenda: Berrien County Road Commission-gravel, and Rules of Engagement. Wanda made the motion to add these to the agenda with Jane placing the second. Motion passed with all Ayes.

There were no public comments on the agenda items.

No Berrien County Sheriff was present. A report had been received and printed.

OLD BUSINESS:

The Ordinance for Building & Dangerous Building Inspector was presented; there were minor corrections to be done prior to sending it to the state. Jane made the motion to approve the ordinance, with correction, with Irene placing the second. A roll call vote was taken with all voting Aye.

The Ordinance for Construction Board of Appeals was presented; there were minor corrections to be done prior to sending the Ordinance to the State. Jane made the motion to approve the ordinance, with corrections, with Irene placing the second. A roll call vote was taken with all voting Aye.

NEW BUSINESS:

Clerk Training-June 22-25-Mt. Pleasant: Jane made the motion to approve Melodies' attending the clerk's training at a cost of, \$250.00 for conference and three nights at \$109.00 ea, with Wanda placing the second. Motion passed with all Ayes.

Park Property usage by anyone: The Friends of New Troy have requested the use of about 20 ft of the park property, for a tent, for the 2nd annual Renewable Energy expo on May 8th. Melodie will contact Attorney Jessica Fette to get the proper wording for a Liability Waiver for anyone wanting to use our property. Irene made the motion to get the wording for the property Liability Waiver so we can have the Friends of New Troy sign this Waiver to so they can use the Park's property on May 8th, with Melodie placing the second. The motion passed with all Ayes.

Approval of wording for Road Millage: The wording for the Road Repair and Maintenance Millage Proposition was presented. Melodie was to contact Attorney Jessica Fette to be sure the millage, as worded, would cover personal and real property. Melodie made a motion to accept the wording for the 1 mill Road Millage, after it was proven to cover personal and real property. Jane placed the second. A roll call vote was taken and motion passed with all Ayes.

Resolution Supporting Berrien County Road Commission's Application for State and Federal Critical Bridge Funds: A motion to accept the Resolution Supporting Critical Bridge Funds for Bridge No. 22 on Elm Valley Rd was made by Wanda with Jack placing the second. A roll call vote was taken and motion was passed with all Ayes.

A motion to accept the Resolution Supporting Critical Bridge Funds for Bridge No. 0001500 B02 on Glendora Road was made by Wanda with Melodie placing the second. A roll call vote was taken and motion was passed with all Ayes.

Berrien County Road Commission: A request from the BCRC was made to place gravel in bad spots on the following roads: Elm Valley, Larson and Boyle Lake at a cost for material at \$3,025.00. Melodie made the motion to approve this request with Wanda placing the second. The motion passed with all Ayes.

Rules of Engagement: Wanda read a letter she had written regarding the MTA Rules of Engagement that, she felt, were erroneously used to force a 2/3 vote in the motion of 1/20/10 to purchase the Park from FONT. There is no relationship between Roberts Rules and the Rules of Engagement as previously indicated, per Wanda's letter. Wanda made a motion to attach her letter and Rules of Engagement, as received from MTA, to the 4/21/10 meeting minutes, and to make a notation on the March 3, 2005, and January 20, 2010, minutes to "Refer to the April 21, 2010, minutes attachments", with Jack placing the second. The motion passed with all Ayes. Letter and copy of the Rules of Engagement are attached to these minutes.

DEPARTMENTS:

TREASURER: Jane presented the account balances and stated that all accounts were reconciled.

CLERK: Melodie presented the following checks written and accounts payable:

Fire Department: \$ 7,870.91 with the addition of \$400.00 for a bill from Berrien County Treasurer for Radio fees making the Total \$8,270.91.

Water/Sewer: \$32,309.99

Ambulance: \$ 2,211.34

General: \$50,040.24

Jane made the motion to accept the Clerk's report for checks and A/P with the addition of the \$400.00 for the Fire Department. Wanda placed the second and the motion passed with all Ayes.

Melodie reported that there were 14 Wheelchair calls in the month of February for Medic I.

FIRE: Jack Hojara reported there were 7 calls in the month of March.

Jack had sent a grant request to TransCanada for a new Jaws of Life. A check for \$1,500.00 was received for this grant request. Jack stated he should have waited until

the new fiscal year, to apply for this grant, as it was received at the end of TransCanada's year and the monies were already given to others. Jack was told he could apply, again, for a grant.

Melodie asked if the Flag Pole was to put up in the near future and Jack stated it would be up for Memorial Day.

PLANNING COMMISSION: The report was printed.

ZONING ADMINISTRATOR: Bob Kaufman had his report printed, but reported that we are trying to move our court location from Niles to St. Joseph, as it was felt the change could make a big difference in the number of our court appearances and attorney costs.

ENFORCEMENT OFFICER: Jim Howell-report printed.

SWAG: Mike stated that they might go to quarterly meetings as there was not a great deal to discuss.

PARKS AND RECREATION COMMITTEE: No meeting.

ROAD COMMITTEE-Judi Gabor stated she would no longer be Chairperson as she felt the politics were hindering what was being accomplished by this committee and that she was not being paid for expenses. Melodie stated that if an expense report was submitted she would refund their expenses. It was suggested we add mileage, for this committee, in our budget.

Judi decided to remain as chairperson.

PUBLIC ANNOUNCEMENT: Irene announced that the petitions were available for the Trustee position that will become vacant in November. Petitions must be submitted by May 11th.

Public Comments: Victor Palulis stated that before we pay any bills, from the BCRC, we should inspect their work, as he feels that the work is not up to what our standards should be.

A motion to adjourn was made by Jack at 9:02 pm with Jane placing the second. The motion passed with all Ayes.

Respectfully submitted,

Melodie Culverhouse
Weesaw Twp Clerk

**Weesaw Township
Special Meeting
May 13, 2010**

Meeting called to order at 10:07 by Supervisor Irene Oman

Board Members in attendance: Jane Tackitt, Wanda Green, Irene Oman, Jack Jones & Melodie Culverhouse

WEESAW TWP ORDANCE-Building Inspector

Ordinance number 17a was presented to designate Weesaw Township as the enforcing agency for Building Codes, removing the State as our Building Code enforcing agency.

Jack Jones made the motion, with corrections, to adopt Ordinance 17a with Wanda Green placing the second.

A roll call vote was taken: Voting Aye were Jack Jones, Jane Tackitt, Wanda Green, Irene Oman and Melodie Culverhouse. There were no Nay votes. The motion was passed unanimously.

At 10:09 Jane Tackitt made the motion to adjourn, with Jack Jones placing the second. Motion passed with all Ayes.

Respectfully Submitted:

Melodie Culverhouse
Weesaw Township Clerk

**WEESAW TOWNSHIP BOARD
REGULAR MEETING
May 19, 2010**

Call to order @ 7:30pm

Pledge to the Flag

Roll Call Attendance: All Board Members Present

Set/Amend Agenda: Melodie made a motion to add Roberts Rules of Order to the agenda, per Irene's request, with Jack placing the second. Passed all Ayes.

Approval of Minutes: Regular Meeting-April 17, 2010 and Special Meeting-May 13, 2010-a correction to May 13th meeting to correct spelling of Ordinance, was made, minutes were approved with change.

Public comments on agenda items: No comments.

Berrien County Sheriff Report: Printed report handed out by Sheriff's Deputy.

OLD BUSINESS (UNFINISHED): None

NEW BUSINESS: Park use contract-item tabled until we contact Jule @ Grant Management.

DEPARTMENTS:

TREASURER: Jane Tackitt stated that all accounts reconciled and that Summer Taxes will be available in about two weeks.

CLERK: Accounts payable and checks written were presented by Clerk Melodie Culverhouse-Motion to accept was made by Jack with Wanda placing the second. Roll call vote was taken with all members voting Aye.

Emergency Management: Updating Berrien County Hazard Mitigation Plan-Melodie will work with Jack Hojara on the update.

Medic I: March 2010-20 Reg. Ambulance Calls & 8 Wheelchair Calls.

FIRE: Jack Hojara reported 4 calls in April. Flag pole will be up for Memorial Day parade.

PLANNING COMMISSION: Report printed no comments on report.

ZONING ADMINISTRATOR: Robert Kaufman reported that the change of venue from Niles Court to St. Joseph Court was completed, and a new Red Ink Stamp will be needed. Balance of report was printed.

SWAG: Report printed. Due to lack of issues coming before the SWAG Committee, Mike Metz reported that the committee would meet on an on call basis only.

PARKS AND RECREATION COMMITTEE: Paul Pantaleo reported that the Five Year Plan must be updated. A motion by Melodie to purchase signs, as requested, by Parks and Recreation Committee. Irene placed the second. Roll Call vote taken: All Ayes.

Paul presented a list of improvements to the playground equipment and the purchase of two trash receptacles. Melodie made a motion to allocate up to \$2,000.00 for repair of current park equipment, purchase of trash receptacles, and other items. Motion seconded by Wanda. Roll call vote taken with all voting Aye.

Jane placed a motion to have a Bid Proposal, for renovation of playground equipment, be placed in the Herald Palladium and South County Gazette, with spec's being available at the Township Office and on our web site. Jack placed second. Motion passed all Ayes.

The Parks and Rec Committee request the Twp Board to approve a \$500.00 reward for information that leads to a conviction, for the recent vandalism at Mill Road Park. This conviction would include restitution of all costs to repair damage. Melodie to check with MTA and Attorney Fette to see if this is something the Twp is allowed to do. Item tabled until information is gathered.

A survey was presented to the Board; this is part of the five year plan update, which is required by the park grant. Jack made the motion to have the survey mailed to the Weesaw residents, with the cost coming from the park fund, with Melodie placing the second. A Roll Call vote taken: All Ayes.

ROAD COMMITTEE-report printed. Marathon money still available for the Holden Road guardrail project, after looking into the amount of money available from the Metro Right of Way funds, a special meeting may be called. The road committee will look into state and federal safety money availability.

Public announcement: None

Public Comments: None

Adjournment was at 9:41 pm.

Respectfully submitted,

Melodie Culverhouse

Clerk

Weesaw Township Board

Special Meeting

June 1, 2010

Call to order time 5:30 pm

Pledge to the Flag: recited by all.

Roll Call Attendance: All members present

Public comments on agenda items: No Comments

Jaws of Life was moved before **Unfinished Business:** Jack Hojara was not feeling well. Jack presented three quotes for the purchase of a

new set of Jaws of Life; his recommendation was to go with Holmatro at a cost of \$30,889.30, which included a combi tool at a price of \$4,141.00. A 3% discount would be given, if we pay the invoice at the time we place the order, making the purchase price at \$29,974.62. With the \$1,500.00, from TransCanada, the total, to the Township, would be \$28,474.62. Wanda made the motion to purchase the Jaws of Life from Holmatro, at the cost of \$29,974.62, with discount. Melodie placed the second. Roll call vote: all ayes.

UNFINISHED BUSINESS:

Friends of New Troy: Use Agreement- Melodie reported that after speaking with Jule Stafford, Grants Management, it is not necessary to have a use agreement, as the property is now public property.

After speaking to Burnham & Flowers Insurance, a letter was sent, to the Friends of New Troy, informing them that we need to be added to their insurance as an additional insured.

Roads: BCRC printed report-A copy of the BCRC letter of authorization was included in the board's meeting packet. BCRC recommended repairs totally \$103,116, which included \$35,412 to repair Log Cabin, from Glendora to Warren Woods, and \$15,600 for Pardee, from Elm Valley to Kruger.

After much discussion, it was decided that we would not included the Log Cabin repair and we would only do the Hotmix on Pardee. A motion was made, by Melodie to approve \$55,604.00 for road repair, which did not include Log Cabin and only the Hotmix for Pardee. Jack Jones placed the second. Roll call vote: all ayes.

Reward: Melodie reported that she has spoken with Jule Stafford, Grants Mgmt. and to Attorney Fette, regarding the proposed reward for the recent vandalism. Both felt, it was a very good idea, and it would be within the parameters of the grant. Melodie made the motion to approve a \$500.00 reward, which would include full restitution of costs, and would cover all Township Properties. The second was placed by Jack. Motion passed with all Ayes.

A thank you card will be sent to Mike Heidinger, for doing the painting at the Mill Road Park, covering up the graffiti.

NEW BUSINESS:

Cemetery: Pike Funeral Home contacted several of the board members regarding a footing put in the Glendora Cemetery, which was against the Weesaw Township Cemetery Rules. Craig, from Pike, had told the family that it was OK for them to do their own headstone footings.

Melodie spoke to Craig and informed him that the footings must be done by our Sexton; a copy of our rules will be given to Pike.

It was suggested we set up a workshop to go over the cemetery rules and update them.

Jaws of Life-Jack Hojara: Handled at the beginning of the meeting.

Public announcement: None

Public Comments: One (1) minute limit per person per issue. An organizational meeting will be held on Monday June 21st from 6:30-8:30 pm, here at the Twp Hall, to prepare for a Town Hall Meeting to inform our voters, about the upcoming Aug. 3rd road millage vote.

Adjourn: 6:45 pm

Respectfully submitted,

Melodie Culverhouse

Weesaw Twp Clerk

WEESAW TOWNSHIP

SPECIAL MEETING

JUNE 10, 2010

Call to order: No quorum – meeting not held

Roll Call:

Sending Judi Gabor to training on Road Milages:

Members in attendance: Jack Jones and Melodie Culverhouse

Weesaw Township Board

Regular Meeting

June 16, 2010

Call to order time 7:30 am/pm

Pledge to the Flag-recited by all.

Roll Call Attendance: Four member's present-one member absent
(Wanda Green)

Set/Amend Agenda: Garry Lange River Valley Schools- Derrick
Loraff-Sexton

Public Comments on Agenda items: None

Approval of minutes: Regular Meeting May 19, 2010-Special Meeting
June 1, 2010

Minutes accepted with change from Agenda to Meeting on the June 1,
2010 minutes.

Berrien County Sheriff Report: Report printed-No officer present

UNFINISHED BUSINESS: None

NEW BUSINESS:

Garry Lange-Summer Reading Program will be held at the
Community Center, this is the 15th year for this program- eight weeks
beginning June 21st @

10-11:15 am. Kids 18 yrs and under will receive free lunch starting 7-5
until 8-13. Lunches will be served from 11:15-12:00 Monday thru Friday at
the Community Center.

Garry also reminded people that the 1.2 mill, bond issue, will be held
on 8-3 for a new elementary school. Garry will be at the Twp Hall from
6:30-7:30 on July 21st to answer questions regarding the millage.

Derrick Loraff-introduced himself as the Cemetery Sexton taking
over for Doug until his return.

Resolution regarding smoking on premises: Melodie read
Non Smoking Resolution No: 24-10 – resolution states no smoking on the
Weesaw Township Hall's property. Jack Jones made motion to accept
resolution with Irene placing second. Roll call vote taken with all 4
members present voting Aye. One member absent.

DEPARTMENTS:

TREASURER: Jane Tackitt – All accounts reconciled – taxes were picked up today.

CLERK: Melodie Culverhouse –

General: \$14,918.80 Berrien County Road \$1,229.79 additional invoice.

Fire: \$24,878.11

Ambulance: \$2,211.27

Water/Sewer \$11,126.97

Jane placed motion to approve checks and accounts payable, with the addition of the BCRC invoice, Jack placing the second. Roll call vote with all members present voting Aye-one member absent.

Emergency Management: Suggested that everyone purchase a Weather Radio as this is the best way to know when a storm is in the area. Radios and programming will be available on June 19th from 6:00 until 12:00 @ the Martin's in St. Joseph.

Les We Forget Memorial arrived today and will be at the St. Joseph Football practice field. The Memorial will be on display thru Sunday.

Medic 1: April 2010 calls-11 Regular Ambulance and 2 Wheelchair.

FIRE: Jack Hojara – Out of town-report printed.

PLANNING COMMISSION: Wanda Green – report - printed

ZONING ADMINISTRATOR: Robert Kaufman – report – printed- Bob said there is a Recycling Patrol that offers free hauling and left information on the table.

ENFORCEMENT OFFICER: Jim Howell-report printed

SWAG (Sewer/Water Advisory Group): Mike Metz –no meeting

PARKS AND RECREATION COMMITTEE-report printed-Paul reported that the Park Survey's are coming in and that the Park meeting will be held Monday June 21st at 7:00 in the Fire Station.

ROAD COMMITTEE: Judi Gabor-report printed

Public announcement: Workshop for educational information on Road Millage-June 21@ 6:30-8:30pm at the Twp Hall.

Public Comments: Five (1) minute limit per person per issue.

Dan Kuntz said he has not received information on the \$1,500.00 over payment on his taxes because he was placed on Non Homestead-Irene will

check into this tomorrow.

Melodie reported that we received information this afternoon stating that a check for \$46,578.55 has been processed for the Park Grant and the State is holding \$5,175.40 until audit is final. It was also reported that all paperwork for our new Building Inspector is in order and the decision will be made on July 7th.

Adjourn: 8:31 pm.

Respectfully Submitted:

Melodie Culverhouse

Clerk

WEESAW TOWNSHIP BOARD

REGULAR MEETING

July 21, 2010

The meeting was called to order by Supervisor Irene Oman at 7:30 pm.

The Pledge to the was recited by all.

Roll call attendance was taken with Wanda Green, Irene Oman, Jan Tackitt, Jack Jones and Melodie Culverhouse present.

After roll call, Jack Jones thanked Judi Gabor and her committee for all of the hard work they have done. The road mileage presentation was very informative.

Set/Amend Agenda: None

Public comments on agenda items: None

The June 16, 2010 minutes were amended, with the addition of having the names of Board members present added to the minutes. Jane made the motion to approve the minutes, as amended, with Jack placing the second. Motion carried with all Ayes.

Berrien County Sheriff Report: No officer present, the report was in the board's packet.

Unfinished Business:

Building/Dangerous Building Inspector-Melodie stated that the Township has received confirmation that as of July 26, 2010 the building inspections have been changed from the state to Weesaw Township.

Bob Kaufmann reported that we are now a member of the International Code Council, Inc. (ICC) and we will be receiving our forms and code books from them. Clark Streicher, our new building inspector, has been contacted to inform him of the approval from the State. Clark has been working with Bob to get Weesaw set up and ready to go on July 26th.

This change will be posted to the Web page.

Sewer Billing Clerk & Deputy Clerk: Melodie stated that Tonna Padgett had resigned after her husband passed away. Melodies choice, to fill these two positions, would be Terri Snyder.

Jane made a motion to pay Terri \$10.00/hr for both positions, with Wanda placing the second. Motion passed with all Ayes.

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NEW BUSINESS:

Ordinance for Truck Routes: After much discussion it was decided that in Section 10: Penalties-it would read civil infraction, not misdemeanor, and that the first offense would be a fine of no less than \$500.00. For subsequent offenses, the minimum fine is \$500, maximum \$1,000.00.

A motion was made by Melodie to adopt the Ordinance to Regulate Truck Traffic, with corrections, Jane supported the motion. A roll call vote was taken with Jane, Wanda, Irene, Jack and Melodie voting aye; no nay votes. Motion passed.

Wanda will do the synopsis for the newspaper.

Bid for installation of new light for Flag Pole: A Proposal No. 01 from Jim Culverhouse, Electrical Contractor, was present for \$200.00 to furnish material and labor.

Jack made the motion to accept the proposal with Jane placing the second. A roll call vote was taken with all voting aye.

DEPARTMENTS:

Treasurer: Jane Tackitt stated that all accounts were reconciled.

Clerk: Melodie presented the accounts payable and checks written for each cost center.

General: \$23,444.90 + a \$32.18 correction=

\$23,477.08

Ambulance: \$ 2,211.27

Fire: \$ 1,967.89

Water/Sewer \$ 4,125.13

Jane made a motion to accept the A/P and Accounts Payable, with the correction, Irene placed the second. Roll call vote was taken with all voting Aye.

Medic I: 11 Ambulance calls no Wheelchair calls.

Melodie requested to pay the election workers as soon as the election is complete. Jane made the motion to approve payment with Jack placing the second. Jane, Irene, Jack and Melodie voted Aye with Wanda abstaining as she is one of the election workers.

Fire: Jack stated there were four calls in June. He also requested that we rescind the "No Smoking on the Twp Hall Property", Irene said we would take that up at the next regular meeting.

Planning Commission: Wanda Green's report was printed.

Enforcement Officer: Jim Howell's report was printed.

Park & Rec. Committee: Paul Pantaleo's report was printed. Paul requested that a notice be placed in the paper for the August 16th meeting to present the new five (5) year park plan. Melodie will handle this.

Road Committee: Judi Gabor's reports was printed. Judi gave a special thanks to Wanda for help with the Truck Ordinance resolution wording.

Public Announcement: Town Hall meeting to be held on July 27th.

Public Comments: None

Respectfully submitted:

Melodie Culverhouse, Clerk

WEESAW TOWNSHIP

SPECIAL MEETING

August 10, 2010

The meeting was called to order at 3:31 by Supervisor Irene Oman

The Pledge to the Flag was recited by all.

Members Present: Wanda Green, Jane Tackitt, Irene Oman and Melodie Culverhouse

Members Absent: Jack Jones

The fire operation millage was discussed-it was decided to have the renewal for four years from 2011 thru 2014. Wanda made the motion to accept the wording of the renewal notice with Melodie placing the second.

A roll call vote was taken with all members present voting Aye. Jack Jones was absent.

Much discussion was done regarding the Road Millage and The Truck Route. Both items were tabled until our regular meeting on August 16, 2010.

Meeting adjourned at 4:40.

Respectfully Submitted,

Melodie Culverhouse

Clerk

WEESAW TOWNSHIP

REGULAR MEETING

AUGUST 16, 2010

The meeting was called to order by Supervisor Irene Oman at 7:30 pm.

The agenda was amended to add the Road Millage to the agenda under the Unfinished Business:

Roll call was taken with the following members present: Jack Jones, Jane Tackitt, Wanda Green, Irene Oman and Melodie Culverhouse.

The minutes of the July 21, 2010 regular meeting and the special meeting of August 10, 2010 were approved. Wanda Green made the motion to approve the minutes with Jack Jones placing the second, motion passed with all Ayes.

The Berrien County Sheriff's report was moved as a representative was not present at this time.

UNFINISHED BUSINESS:

Road Millage: Letters from Gary Sommers and Judi Gabor were read by the committee members present.

A short presentation was presented by the committee. After discussion, a motion was made by Melodie Culverhouse to place a 1 mill road repair millage, for three years, on the November 2nd ballot, with Irene Oman placing the second. A roll call vote was taken with all members voting Aye.

The representative from the **BC Sheriff's department** gave the report at this time; there were no questions for the officer.

Truck Ordinance: A handout showing the placing of the No Thru Truck signs was in the board packet showing 13 signs to be purchased, after some discussion two more signs were added to the list.

The cost of signs and installation should be around \$2,000.00. Melodie made the motion to spend, up to \$2,000.00, for road signs with Jack placing the second. A roll call vote was taken with all members voting Aye.

No Smoking Resolution: The original resolution stated that no smoking was permitted on the Town Hall property. After discussion, it was decided to amend this resolution to read: No Smoking anywhere within 25 feet of any door or window. A motion by Irene was made to amend the resolution with Jack placing the second. A roll call vote was taken with all members voting Aye.

NEW BUSINESS:

Mail drop box for township hall: Jane and Melodie had requested that the township have a mail drop box for taxes and sewer payments so people could drop off their payments at their convenience. Jane made the motion to purchase a drop box, for no more than \$450.00, with Melodie placing the second. A roll call vote was taken with all members voting Aye.

DEPARTMENTS:

Fire: Jack Hojara reported that two generators have been purchased replacing the two that are old and not working properly. These can be used by our residents, for medical emergencies, when our power has gone out, we will let the BC Emergency Management Team know these are available.

The department has also purchased a new Stick Welder, again replacing the old one.

There were four calls for the month of July-three being structure fires and 1 being a PI accident.

Jack requested we approve a new firefighter, Todd Griggs, he has been a fireman before coming to Weesaw. Wanda made the motion to hire Todd Griggs with Irene placing the second. Motion passed with all Ayes.

Jack put out new stickers for people to place in the homes, to help the fireman find children and elderly in a house fire. These stickers are available, on the table, for anyone who comes into the Twp hall.

There will be a Pancake Breakfast on September 12th from 8:00 – 11:00 am to help raise money for Halloween and for the Christmas Baskets. Melodie made the motion to allow the fire department to hold the Pancake Breakfast with Jack placing the second. Motion passed with all Ayes.

The Jaws should be here within two weeks.

On September 1st the Fire Department will be hosting the Association Training at the Twp Hall. At this meeting TransCanada will be making a presentation. Jack requested that we approve Sonny's Caters to provide the meal for \$5.50/person, with around 75 people to be in attendance.

TREASURER: Jane stated that all accounts had been reconciled.

CLERK: Melodie presented the checks and accounts payable amounts:

General:	\$26,098.99
Fire Dept.:	\$ 6,076.66
Water/Sewer:	\$ 5,738.52
Ambulance:	\$ 2,711.27

Jane made the motion to pay the bills and accept the Clerk's report, as presented, with Wanda placing the second. A roll call motion was made with all members voting Ayes.

PLANNING COMMISSION: Wanda Green-report printed

ZONING ADMINISTRATOR: Robert Kaufman-report printed

BUILDING INSPECTOR: Clark Streicher-report-printed

ENFORCEMENT OFFICER: Jim Howell-report printed

SWAG: Melodie Reported that the non-hook up's for phase I and phase II are being done. Only one in phase II has not complied, a ticket has been issued.

PARKS & REC: Paul Pantaleo-report printed. The required sign for the Park Grant was received.

Melodie made a motion to approve the cost to install the required sign, with Jack placing the second. A roll call vote was taken will all members voting Aye.

There were no public comments and the meeting was adjourned at 9:12 pm.

Respectfully Submitted:

Melodie Culverhouse, Clerk

Weesaw Township Board

Regular Meeting

September 15, 2010

Supervisor Irene Oman called the meeting to order at 7:30 p.m.

Pledge to the Flag-Was recited by all.

Set/Amend Agenda: Melodie requested the reward be placed on the agenda

Public comments on agenda items: Wanted to talk about the curfew and were told it is on the agenda under new business.

Roll Call Attendance

Members present: Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse-Member absent Jack Jones

Approval of minutes: August 16, 2010-Wanda Green made the motion to accept the minutes with the date of the November election changed from November 4th to November 2nd, with Irene placing the second. Motion carried with all Ayes.

Berrien County Sheriff Report: Deputy Steve Campbell from the Berrien County Sheriff's Department presented the July 2010 Incidents report, stating there were 17 calls in Weesaw.

Terry Hanover questioned a possible curfew for our Township; Irene stated that there would be a Special Meeting to discuss the curfew.

UNFINISHED BUSINESS:

Baldwin Water: Joe Hood reported that this project has been going on for 11 years and we need to finally put it to rest. Irene set September 23, 24 & 25th to have herself, Terri Snyder and Melodie pull out all of the paperwork and see if we can reconstruct the project. Joe Hood stated he would be available to help.

Mail Drop Box: Melodie reported the Mail Drop Box has been ordered. This box will be used for Sewer payments and Tax payments

NEW BUSINESS:

Curfew: A Public Hearing will be set to discuss the curfew.

Assessor Replacement: Al Boyd has decided he will not go for his recertification and will be resigning as of January 1, 2011. Melodie made a motion to place an ad in the newspaper for a new assessor with Wanda placing the second. Motion passed with all Ayes.

Drain Commission-The Drain Commission has requested using the township Hall on 10-16-10 @ 10:00 am for the hearing on the Hess Drain project. Melodie was told to contact the Drain Commission to tell them they may use our facility.

Apple Cider Century: Melodie reported that the Apple Cider Century, Three Oaks Spokes, has requested permission to use the parking lot, at the Weesaw Twp Park, for parking, and to set up Port-A-

Potties for the runners on the day of the Apple Cider Century. Weesaw Township will receive a certificate as an additional insured, on the Three Oaks Spokes, Inc. insurance, for any liability arising from this event.

Snow Removal: Melodie will contact MTA to see if we can extend our present contract for Snow Removal so we do not have to advertise for closed bids again, for this year. Kemp's Home and Lawncare, Inc. was the contractor used in 2009/2010. The bid was \$100.00 for the Twp/Fire Hall & \$75.00 for each cemetery.

Reward: Melodie stated that we have received a request for the \$500.00 reward for assistance leading to the apprehension and conviction of persons responsible for destruction of public property. Melodie has contacted Art Cotter to find out if the \$500.00 was included in the restitution and has not heard back from him yet. We will table this until next month when more information is available.

DEPARTMENTS:

TREASURER: Jane Tackitt – All accounts are reconciled.

CLERK: Melodie Culverhouse - Accounts payable and checks paid were presented.

There was discussion regarding the Lawn Mowing bill in regards to the band building area not being mowed by Young's, and if there should be an amended contract with them. Melodie stated she has sent a bill to the owners of the Band Building and have not heard anything from them.

Jane made a motion to pay the bills, as presented, but holding out the check for Young and Associates until we have a meeting with them regarding the contract, Irene placed the second. A roll call vote was taken with all board members present, voting Aye. Jack Jones was absent.

Emergency Management-Melodie reported that at the last meeting it was reported that the new Meijer's store in Stevensville will have a backup generator for their gas pumps so emergency vehicles can get fuel when the electric is out and that the new stop lights at St. Joseph Avenue and Red Arrow are working.

Information on the KI Potassium Iodine pills is on the table and anyone who has not yet gotten there KI pills should take a form and get the pills for your safety in case there is a disaster at the power plant.

Medic I-There was 11 regular calls for July and zero Wheelchair calls.

FIRE: Jack Hojara requested a change in the July minutes to show that we delete the statement that Todd Griggs has his training complete. Jane made the motion to amend the July minutes with Melodie placing the second. The motion passed with all Ayes.

Chief Hojara reported there were 7 calls in July, 2 structure, 1 car and two power lines down and mutual aid for a PI accident, a structure fire and aid for Buchanan in Tank Town for the gas leak.

Chief Hojara requested we send Todd Griggs to firefighter training at a cost of \$300.00. Melodie make the motion to send Mr. Griggs with Wanda placing the second. A roll call vote was taken with all members present voting Aye. Jack Jones was absent.

The Halloween party is scheduled for October 30th. Trick or Treat will be from 5:00-7:00 p.m. and the party will be held from 7:00-9:00 p.m. at the Twp Hall. Jack reported that a \$500.00 donation from Mr. and Mrs. Wayne Krieger has been received, for the Halloween Party and Christmas Basket's. A Thank you note will be sent.

PLANNING COMMISSION: Wanda Green – report – printed-Mike Metz mentioned that the Planning Commission is two members short.

ZONING ADMINISTRATOR: Robert Kaufman – report – printed-Bob represented a letter regarding Orchard on the Lake Housing Numbering. Beatrice Larson had concerns regarding the house numbering in this development stating that when Medic I tried to find a house in the development, they could not find the house due to no house numbers being on the house.

Kim Jefferies from Medic 1 corrected the information, in the letter, stating the ambulance was not dispatched from St. Joseph, as stated in the letter, but because of lack of visible numbering the house could not be located and that is why the response time was longer than normal.

A resident requested we see what it would cost the Twp if Medic I had another Ambulance in the area. Melodie to talk to Medic I at the next meeting on September 23rd and report back next month.

BUILDING INSPECTOR: Clark Streicher – report – printed

ENFORCEMENT OFFICER: Jim Howell-report printed

SWAG (Sewer/Water Advisory Group): Mike Metz –no meeting

PARKS AND RECREATION COMMITTEE-Paul Pantaleo reported that all signs have been installed and the required sign for our Grant has also been installed.

On September 20th the First Hearing for the Five Year Park Plan will be held at 7:00 p.m. at the Twp Hall. The finished plan will run from 2011 thru 2016 when the plan update is completed.

A dedication of the Weesaw Park will be held, most likely in the spring.

This committee short members.

Road Committee-Report Printed-Also Verbal-Gary Sommers has agreed to be chairperson as Judi will be resigning as of October 26, 2010 from this committee.

A resident requested information on Elm Valley and Pardee stating that he felt the Twp had paid for 3 layers of sealcoat and only two were put down; the actual contract was for two (2).

Judi stated that there are two more leads for road funding. \$750.00 had been approved for printing & Mailing of Informational letters.

Matt Tyler, Vickers Engineering, is interested in signs showing where they are located, and has stated that funding would be available for these signs.

Meeting adjourned at 9:39 p.m.

Respectfully submitted,

Melodie Culverhouse

Clerk

**WEESAW TOWNSHIP
SPECIAL MEETING
MOWING CONTRACT**

September 20, 2010

The meeting was called to order by Supervisor Oman at 12:00 pm.

Members present were Jane Tackitt, Wanda Green, Irene Oman & Melodie Culverhouse. Jack Jones was absent.

Lonnie Young and Terry Reise were present and informed us that the bid that was accepted did not include the mowing of the Band Building area. This area was to be billed by Weesaw Twp to the people owning the building and then paid to Young and Associates, by Weesaw when payment was received from owners of property.

Melodie informed the board that she had billed for the cutting of the area, around the band building, and had not heard from the people as of yet.

Due to this misunderstanding we were not being billed for that area, it was decided that the invoice from Young and Associates should be paid in full.

The meeting was adjourned at 12:54 pm.

Respectfully submitted,

Melodie Culverhouse
Weesaw Township Clerk

**Weesaw Township
Special Meeting
Park Repairs
October 12, 2010**

The meeting was called to order by Supervisor Irene Oman at 1:00 pm.

The Pledge to the Flag was recited by all.

Board Members Present: Jane Tackitt, Wanda Green, Irene Oman, Jack Jones and Melodie Culverhouse

Paul Pantaleo, Chairman of the Park and Recreation Committee, stated that in spring there were no bids received for the repair of the Playground Equipment at the Weesaw Twp Park.

Paul presented a bid from Kemp's Lawncare for \$3,500.00 max; for installing the chains/swings, repair bench, power wash wood and repaint, remove all weeds, strip, prime and paint all steel. This bid was based on 100 hours @ \$35.00 hour.

Much discussion was done on the proposal and the possibility of getting a grant to replace the current playground equipment with more up to date equipment.

We will be trying for a grant to construct a Pavilion and a multi-purpose trail in the spring.

Jon Janott suggested we contact Linda Strohl to see if she would be interested in helping with grants. Jon would contact Linda for us.

Jane made a motion to use what was left of the original \$2,000.00 voted on in spring, for park repairs, with Jack Jones placing the second. A roll call vote was taken with Jane, Wanda, Irene, Jack and Melodie voting aye.

We were going to ask Skip Green if he would want to do this project.

The meeting was adjourned at 2:00.

Respectfully submitted,

Melodie Culverhouse, Clerk

**Weesaw Township
Special Meeting
Curfew
October 18, 2010**

The meeting was called to order by Supervisor Irene Oman at 7:00 pm.

The Pledge to the Flag was recited by all.

Board Members Present: Wanda Green, Irene Oman, Jack Jones and Melodie Culverhouse. Jane Tackitt was absent.

Jessica Fette, the Township Attorney, told the audience that there was nothing wrong with our present ordinance, but it would be difficult to enforce. Jessica stated that if we used the State Statute it would be more cost effective.

Prosecutor Art Cotter stated that at 17 years of age young adults are tried in adult court. We can contact Prosecutor Cotter at 465-3111.

Several of the residents spoke about the problems we are having in the community.

Sheriff Paul Bailey, Lt. Don Goulooze, from the Sheriff's department, and Lt. Mays from the State Police were present.

Sheriff Bailey suggested we contact Kelly Laech from Neighborhood Watch to set up a local Neighborhood Watch. Tele: 269-983-1777 ext. 7221.

Sheriff Bailey gave us his cell number so we can contact him if we have any questions or any problems, we might have. 269-209-9064

Lt. Goulooze will be contacting, the parents of the teens we are problems with, on Tuesday October 19, 2010.

Sheriff Bailey gave us the number to call if you are having problems and you don't want to call 911 dispatch directly. 269-683-7141 ext. 6303 then dial 1 and that will take you to the dispatch area.

Jessica suggested we repeal our ordinance #5 and adopt the State Statute for Curfew.

Jessica will write our new ordinance and we will vote on the new Statute on Wednesday, at our regular board meeting.

The meeting was adjourned at 8:58 pm.

Respectfully submitted,

Melodie Culverhouse, Clerk

**Weesaw Township Board
Regular Meeting
October 20, 2010**

Meeting called to order at 7:30 pm by supervisor Oman.

Set/Amend Agenda: No changes made.

Roll Call Attendance: Present-Wanda Green, Irene Oman, Melodie Culverhouse and Jack Jones. **Absent:** Jane Tackitt

Approval of minutes: September 15, 2010, September 20, 2010 and October 12, 2010 & October 18, 2010. Changes made to September 15, 2010 regular meeting, add approved amount for the printing and postage, for the informational pamphlet to be sent to the Township residents, and correct the spelling of Vickers Engineering. Wanda Green made the motion to approve minutes, with corrections, with Jack Jones placing the second. Motion passed with all Ayes.

Berrien County Sheriff Report: Berrien County Deputy Steve Campbell presented the report, as written.

Unfinished Business:

Lawn Mowing Contract: Check was written to L Young and Associates after the September 20, 2010 meeting. It was found that we did not understand the bid proposal, and that the amount was correct as presented.

We will be contacting MTA to see if we need to print two checks, one for the lawn care and one for the computer service contract.

Snow Plowing Contract: Request for Bid to be placed in the newspaper with the addition of plowing the Mill Road Park.

Sewer Billing Clerk: Irene stated that she had reviewed past Twp minutes and in April of 2001 the billing was done monthly. In April of 2003 the billing was changed to quarterly. In August of 2004 Wanda was doing the billing and in December 2004 the decision was made that the Clerk would make the choice of who would be doing the Sewer billing.

Baldwin Road Special Assessment Water District: Irene stated that she, Terri Snyder and Joe Hood had worked for three days, pulling out all of the records from the upstairs storage area, trying to find the payments for the Special Assessments. Irene is still organizing the information that was collected.

Joe Hood thanked everyone who has helped with this project.

New Business:

Planning Commission Ordinance: A proposed Ordinance for the Continuation of the Weesaw Twp Planning Commission was presented. Wanda Green made the motion to accept the Ordinance, with Melodie Culverhouse placing the second. A roll call vote was taken with Wanda Green, Irene Oman, Jack Jones and Melodie Culverhouse voting Aye. Jane Tackitt was absent.

Curfew Ordinance: Melodie Culverhouse made the motion to repeal Ordinance No. 5 and replace with Ordinance No. 5-2010, Curfew for Children, with Wanda Green placing the second. A roll call vote was taken with Wanda Green, Jack Jones, Irene Oman and Melodie Culverhouse voting Aye. Jane Tackitt was absent.

MTA Convention Jan 26-28, 2011: Irene Oman, Jack Jones and Melodie Culverhouse were interested in attending the MTA Convention. The cost of the convention would be \$240.00/person and the hotel would be 156.50 per night. Wanda made the motion to send Irene Oman, Jack Jones and Melodie Culverhouse to the convention, with Jack Jones placing the second. A roll call vote was taken with Wanda, Irene, Jack J and Melodie voting Aye. Jane Tackitt was absent.

Departments:

Treasurer: Account Balances, were available, Jane Tackitt was absent, the account balances were in written form.

Clerk: Melodie presented the accounts payable and checks written reports. The General Fund was \$55,927.50 and with the addition of \$2,150.00 for L Young and Associates, bill did not show on report, the balance was \$58,077.50. Water/Sewer was \$11,941.19, Ambulance was \$2,336.27 and the Fire Department was \$4,127.69. Irene

made the motion to accept, with corrections, the A/P and checks written, with Jack Jones placing the second. A roll call vote was taken with Wanda, Irene, Jack and Melodie voting Aye. Jane Tackitt was absent.

Melodie had been requested to find out how much it would cost for another Ambulance to be in the area. Jack Fisher, from Medic I, gave us a price of \$609,000.00 per year.

Fire: Jack Hojara reported that there were three calls for September. Two being power lines down and one an illegal burn. The new Jaws of Life have been received. The Halloween Trick or Treat will be from 5-7 pm on October 30, 2010 with the Halloween Party to be from 7-9 pm.

Jack H reported that they had 34 children from Headstart visit the Fire Station. Jack Hojara request for two new Firefighters, Eric Ott and Adam Guthrie, was reviewed. Melodie made the motion to hire Eric and Adam with Jack J. placing the second. Motion passed with all Ayes.

The fire department distributes Food Baskets at Christmas. Names are needed for these baskets. Contact Jack H. if you know of someone who could use a Christmas basket.

Road Committee: Gary Sommers-report printed. The Road millage flyers were printed and mailed. Informational meetings are being held along with signs being placed around the Twp. It was requested that the approved cost of the flyers be added to the minutes.

Parks and Recreation Committee: Paul Pantaleo has his report printed. Paul requested we look into having a light placed at the Mill Road Park. He stated that the Park Hours sign has been broken off and removed. Paul also requested we have the snow removed at the Mill Road Park.

The Park Bench has been vandalized and Paul is repairing it.

Planning Commission: Wanda Green-report-printed.

Zoning Administrator: Robert Kaufman-report-printed. Bob requested we have a special meeting regarding Molly's Corners garage. The meeting was set for 6:30 on 10/25/10 prior to the Planning Commission meeting.

Building Inspector: Clark Streicher-report-printed

Enforcement Officer: Jim Howell-report-printed

SWAG (Sewer/Water Advisory Group): Mike Metz-no meeting held.

Public announcement:

Road Millage Informational Meeting: 10/26/2010 7:00 pm

Zoning Amendment: "Outdoor Wood Boilers" 10/25/2010 7:00 pm

Insurance review: Burnham and Flower 10/27/2010 11:30 am

Annual Meeting BCRC-Benton Harbor 10/28/2010 11:00 am

Public Comments: One (1) minute limit per person per issue.

Request that Terry Reise attend the next Regular Meeting.

Respectfully submitted:

Melodie Culverhouse

Clerk

Weesaw Township Board

Regular Meeting

November 17, 2010

The Weesaw Township Regular Board Meeting was called to order at 7:30 pm by Supervisor Irene Oman.

The Pledge to the Flag was recited by all.

Set/Amend Agenda: Wanda requested we add the ambulance millage to our agenda. Wanda Green made the motion to add the ambulance millage to the agenda with Jane Tackitt placing the second. The motion was passed with all Ayes.

Public comments on agenda items: None

Roll Call Attendance

Wanda Green, Irene Oman, Jane Tackitt, Melodie Culverhouse, and Jack Jones all members were present.

Approval of minutes: On the November 20, 2010 regular meeting minutes, the name was changed from Jack Tackitt to Jane Tackitt. Wanda Green made the motion to accept, with correction, the November 20, 2010 regular and the October 25, 2010 Special Meeting minutes with Irene placing the second. Motion passed with all Ayes.

Berrien County Sheriff Report: Deputy Ellis presented the report.

UNFINISHED BUSINESS:

NEW BUSINESS:

Insurance Policy Renewal-B.J. Pratt, from Burnham & Flower Insurance Group, gave a brief overview of the renewal insurance policy. BJ presented several options to make our policy more in line with our insurance needs.

After much discussion it was decided that we delete options F (Earthquake Coverage \$999.00) and Option G (Flood Coverage \$500.00) and add option B (Non-Monetary/Injunctive Relief \$500.00) and E (Increase Zoning Limit to \$500,000.00 at a cost of, \$500.00). This would further decrease our premium by \$499.00.

BJ stated that, without any changes, the premium from 2009-2010 was a decrease of 7%.

Melodie Culverhouse made the motion to approve the changes to our insurance coverage with Jane placing the second. A roll call vote was taken: Jane, Wanda, Irene, Jack and Melodie voting Aye. No Nay votes were offered.

Assessor Vacancy: The interviews, for assessor, were held on November 12, 2010 @ 10:00 am. Four resumes were received.

Wanda Green made the motion to hire Angela Kirby, to begin work on December 1, 2010, at a salary of \$9,500.00/yr., with Jack placing the second. A roll call vote was taken: Jane, Wanda, Irene, Jack and Melodie voted Aye. No Nay votes were offered.

Apex Software is needed to do the drawings on the property cards. Wanda Green made the motion to purchase the Apex Software @ \$249.00 with Melodie placing the second. A roll call vote was taken: Jane, Wanda, Irene, Jack & Melodie voted Aye. No Nay votes were offered.

Snow plowing bids: Three bids were received a breakdown of the bids was presented in written form. Terri Snyder had opened the bids and did the breakdown.

After some discussion, bid "C", was the only bid that stated they would keep the overhead doors and doors cleared, and also included the Liability Insurance Certificate.

A motion to "accept bid C" was made by Jane Tackitt with Melodie Culverhouse placing the second. A roll call vote was taken: Jane, Jack, and Irene & Melodie voted Aye. Wanda Green voted Nay. Motion passed.

We will notify Sexton of buyback in order for him to keep his records updated.

Federal Withholding Payments-EFTPS: A Weesaw Township Policy for Automated Clearing House (ACH) arrangements and electronic transactions of funds was presented, it was noted that the only ACH's approved would be for the Federal Withholding & Social Security Deposits. Wanda made the motion to accept the township policy, for (ACH), with Jack placing the second. A roll call vote was taken: Jane, Wanda, Irene, Jack and Melodie voted Aye. No Nay votes were offered.

Resolution # 27-10 was present to authorize electronic transactions for Federal Withholding & Social Security deposits. Jane Tackitt made the motion to approve resolution #27-10 with Irene Oman placing the second, upon a roll call vote the following voted Aye: Jane, Wanda, Irene, Jack and Melodie. No Nay votes were offered.

Approval to purchase Cemetery Lots back: We have two families who would like to sell back their cemetery lots, as they have moved from the area. Wanda stated that this has been the past practice, to purchase the lots back.

Wanda made the motion to purchase the cemetery lots back, at the purchase price, with Irene placing the second. A roll call vote was taken: Jane, Wanda, Irene, Jack and Melodie voted Aye. No Nay votes were offered.

Ambulance Mileage: Wanda handed out the minutes of the Truth in Taxation meeting on September 29, 2009, where it was suggested that the Ambulance millage be completely eliminated for the Dec. 2010 taxes.

There was some discussion on the subject and it was decided to allow the millage to remain on the taxes being printed.

DEPARTMENTS:

TREASURER: Jane Tackitt - Account balances: Jane reported that accounts are in balance and the tax bills will be printed in two days.

CLERK: Melodie Culverhouse Melodie present the following list of accounts payable and checks written:

Water/Sewer	\$3,183.77
Ambulance	\$2,211.33
General	\$16,975.56
Fire	\$3,660.85

Jane made the motion to pay the accounts payable and checks written with Irene placing the second. A roll call vote was taken: Jane, Wanda, Irene, Jack and Melodie voted Aye. No Nay votes were offered.

Emergency Management: At the meeting held on November 16, a refresher class for the E Team Computer training was held. This program is what keeps everyone up to date on what is going on with any emergency situation in our area. We can also see other problems throughout the state.

Melodie reported that, at this time, there are no monies being offered to help us with the Marathon guardrail.

Medic I: For September there were eleven (11) ambulance calls for Weesaw and a total for the year of seventy (70) calls.

Weesaw also had one (1) wheelchair call for September and a total for the year of three (3)

FIRE: Chief Jack Hojara reported that the department responded to seven (7) calls.

Jack reported that the Halloween Party was a big success and about 250 children were in attendance.

A PO has been issued to purchased (4) Auto Air Ejectors and (4) Weatherproof adapter kits, so the air brakes, on the trucks, will be able to work as soon as the truck is started, also on that PO where ten (10) gals of Chemguard foam and one (1) Hazmat additive.

Christmas Baskets will be delivered, but the fire department needs names of people who could use them.

ROAD COMMITTEE – Gary Sommers-report-printed: The truck route needs some clarification, regarding who will respond to trucks being on the No Thru Truck routes.

PARKS AND RECREATION COMMITTEE – Paul Panteleo-report-printed

PLANNING COMMISSION: Wanda Green – report - printed

ZONING ADMINISTRATOR: Robert Kaufman – report – printed

BUILDING INSPECTOR: Clark Streicher – report - printed

ENFORCEMENT OFFICER: Jim Howell-report printed

SWAG (Sewer/Water Advisory Group): Mike Metz –no meeting

Public announcement: Notice of the Neighborhood Watch meeting to be held at the Community Center on November 18th at 7:00 pm was announced.

Public Comments: One (1) minute limit per person per issue.

The meeting was adjourned at 9:21 pm.

Respectfully submitted,

Melodie Culverhouse

Clerk

Weesaw Township Board

Regular Meeting

December 15, 2010

The meeting was called to order by supervisor Irene Oman at 7:30 pm.

Pledge to the Flag: Was recited by all.

Set/Amend Agenda: Supervisor Oman stated that the outstanding questions from last meeting would be discussed at the January 19, 2011 meeting.

Public comments on agenda items: No comments on agenda were given.

Roll Call Attendance:

Irene Oman, Jane Tackitt, Jack Jones, Wanda Green, Melodie Culverhouse

All board members were present.

Approval of minutes: Jack Jones made a motion to accept the November 17, 2010 minutes, as printed, with Wanda Green placing the second. Motion passed with all Ayes.

Berrien County Sheriff Report: Sgt. Campbell went over the printed report; there no questions asked of Sgt. Campbell.

Award: Barbara Kain: Sgt. Campbell reported that Barbara Kain, a school bus driver for River Valley reported a larceny, in progress, while she was driving her school bus. Her actions allowed the police to catch the perpetrator and they were able to get a confession of guilt, because of her timely actions.

Barbara was presented with a certificate of appreciation by Berrien County Sgt. Campbell.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Vickers Engineering-Tax Abatement request. Shelly Klug and Matt Tyler were present and requested a public hearing to be held on January 19, 2011 at 7:00 pm, before the regular meeting of the Weesaw Twp Board. Vickers Engineering is requesting an Industrial Facilities Exemption Certificate for new equipment being purchased at their facility.

The Public Hearing was approved.

DEPARTMENTS:

TREASURER: Jane Tackitt reported that all accounts were reconciled and that the taxes had been sent out.

CLERK: Melodie Culverhouse presented the following accounts payable and checks written for approval.

General: \$21,399.79

Fire: \$20,684.01

Water/Sewer \$2,559.99

Ambulance: \$2,211.21

Jane made the motion to pay the bills presented, with Irene placing the second.

A roll call vote was taken with all board members voting Aye. No Nay votes were received.

Medic I: Melodie reported that there were 15 ambulance calls for October with a total of 94 calls year to date. There was 1 Wheelchair Van call for the month of October with a total of 4 for the year to date.

FIRE: Chief Jack Hojara reported there were 7 calls in November.

ROAD COMMITTEE: A written report was available and *Irene Oman* contacted our Attorney *Jessica Fette*, via E-mail, regarding the No Thru Truck ordinance we have. We need to change our ordinance to the State Law and then Berrien County and State officers will be able to write tickets, at present our ordinance officer Jim Howell would need to administer tickets.

Supervisor Oman reported she spoke to the Drain Commissioner, Roger Zielke, regarding the pipeline guardrail, and was told that no dirt can be put in the drain. Roger thought we should put a sleeve around the exposed pipe. Irene is proposing we pay one half of the cost in one fiscal year and the second half in the next fiscal year.

PARKS AND RECREATION COMMITTEE: Paul Panteleo reported that the final version of the Park Plan will be presented, at a Public Hearing, on January 17, 2011 at 7:00 at the Township Hall. On January 19, 2011 the final version will be presented, as a resolution, at the general board meeting.

PLANNING COMMISSION: Wanda Green – report – printed

ZONING ADMINISTRATOR: Robert Kaufman – report – printed

BUILDING INSPECTOR: Clark Streicher – report – printed

ENFORCEMENT OFFICER: Jim Howell-report printed

SWAG (Sewer/Water Advisory Group): Mike Metz –no meeting

Public announcement: The Neighborhood Watch meeting will be held at the Community Center on January 20, 2011 @ 7:00 pm.

Public Comments: One (1) minute limit per person per issue.

The meeting was adjourned at 8:05 pm.

Respectfully submitted,

Melodie Culverhouse, Twp Clerk