

## **2023 WEESAW TOWNSHIP LAWN MOWING SPECIFICATIONS**

Weesaw Township, Berrien County, Michigan, will be accepting bids for lawn mowing, trimming, and maintenance of lawns for properties owned by the municipality. **Please submit sealed bids marked “Lawn mowing Bid”, including proof of Liability and Workers’ Compensation Insurance.**

If the township office is closed, please drop your marked, sealed bid in the drop-box located at the S.E. corner of the building.

Lawnmowing specifications for the properties are available on the Township website at **weesawtownship.org**.

Sealed Bids will be opened and reviewed at a Weesaw Township Special Board Meeting date on Wednesday, April 19, 2023, 3:00 p.m. Any questions? Please contact Gary Sommers, Township Supervisor, at 269-326-1120.

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The following Township properties shall be bid on a **per-mowing** basis for each property. (Please be aware the specifications have been updated slightly.):

For all Weesaw properties, if there is a period of slow grass growth, please contact the Township Supervisor prior to mowing the property. In addition, the Supervisor reserves the right, **by verbal notification**, to cancel a mowing (wholly or partially) under this circumstance, since the Township does not desire to pay for an unnecessary mowing.

### **1-3) CEMETERIES & TOWNSHIP HALL:**

#### **1) The Township Hall lawn located corner of State St. and Glendora Rd., New Troy:**

Thank you for all you have done in years past, and we appreciate you more than you know.

#### **2) New Troy Cemetery located on Wee-Chik Rd.:**

#### **3) Glendora Cemetery located on Cleveland Ave.**

Mowing of properties as needed per specifications (including weed-eating and blowing of headstones; as well as blowing the sidewalk at the Township Hall).

**Please indicate separately on your bid the amount you will be charging for mowing and trimming of the Township Hall lawn, even though it is listed as an item of this category.**

Mowing shall be done no more than once per week as needed. Grass height should be kept between 2” – 3”. **Please make every effort to avoid discharging grass clippings onto headstones.** Indicate cost of each cemetery’s mowing separately per mowing – New Troy Cemetery, Glendora Cemetery.

Trimming around cemetery, except for chain link fence along the south edge of the New Troy Cemetery bluff, shall be done using the same guidelines in regards to grass height. Care must be taken to avoid damage to headstones and other decorations. Contractor shall notify township officials of any damaged headstones. Contractor is not responsible for repairs unless damaged by contractor or its employees. Any new perennials, bushes or tree plantings shall be brought to the attention of the Township Clerk, as these plantings are no longer permitted due to their encroachment on other cemetery lots

Cemetery fences shall have an “as needed” trimming of grass and overgrown brush. Weed killer should be used as needed, per chemical application guidelines.

The contractor, on an “as needed” basis, shall keep the appearance of the cemetery in a proper manner, shall remove all minor blow down of small branches and tree limbs.

Cemeteries require spring and fall clean-up to remove leaves, branches, and miscellaneous debris including flowers, wreaths, etc. Excessive storm damage shall be reviewed on a case-by-case basis.

Spring clean-up shall be completed by May 1. Fall clean-up shall be completed no later than November 30.

**In the fall as leaves drop, please furnish an additional price quote for each clean-up of leaves around the Township Hall, Fire Dept., and Cemeteries, as additional clean-up may be requested by the Township Board from time to time.**

Township Hall building, air conditioner and generator shall be trimmed around using mowing guidelines.

There shall be no cemetery mowing performed the day of any of the following holidays:

Mother’s Day  
Memorial Day Parade & Memorial Day (and preceding days)  
Father’s Day  
Independence Day  
Labor Day

There shall be no work performed during a funeral service at either cemetery.

Care shall be taken at all times in regards to safe mowing practices and lawn care, especially when visitors are present. Please, no profanity when visitors are present.

#### **4-5) TOWNSHIP PARKS**

**4) Mill Rd. Park located on Mill Rd., and**

**5) Weesaw Township Park located on California Rd.**

Mowing shall be done on a weekly basis unless no growth has occurred since previous mowing. Grass height should be between 2” – 3”.

The contractor, on an “as needed” basis, shall keep the appearance of the park in a tidy, orderly manner, and shall remove all blown down branches and tree limbs.

Due to the proximity to the Galien River, there shall be no chemical means of weed control used in the park.

#### **Special instructions for Mill Rd. Park:**

**Hillside:** Any tall weeds, such as Russian Thistle, that grows above the grass shall be trimmed on an “as needed” basis. The goal is to keep the steep hillside slope, North of Mill Rd. and West of the river, grass to a natural height of approximately 6”. Also, keep hillside

southeast of the old Camelback bridge at a natural height, and weed-eat hill as necessary to maintain a tidy appearance.

**Guard rail by the driveway:** Trim around the guardrail by the driveway. This is the first thing people see and must look presentable.

Ivy, grape vines, or other invasive plant growth that encroaches onto the large barrier rocks beside the river, the deck, walkway to the deck, or parking barriers shall be removed as necessary.

Furnish additional price for mowing on a monthly basis, the plot of land surrounding the two park signs.

**Special instructions for Weesaw Township Park:**

This is a township park consisting of 8.49 acres of land, with approx. 6 acres of land to be mowed and trimmed.

Trimming around trees shall follow same guidelines as mowing requirements.

This park will attract visitors – children in particular – so extreme care shall be taken at all times in regards to safe mowing practices and lawn care.

**Additional Stipulations:**

1. Approval from the Board must be received for use of subcontractors.
2. Termination of contract by either party shall be possible upon a 30-day written notice.
3. We reserve the right to reject any and all bids.
4. We reserve the right not to select a Contractor on the spot, in order that we might review references or other considerations.

Please contact Clerk Kelly Nitz at (269) 426-3002, ext.1#, or Trustee Gary Sommers at (269) 422-1432 if you have any questions.

**Contract to run from April 1 to November 30, 2023.**